

**New Mexico School for the Arts (NMSA)  
Parent Association  
NMSA-PA**

**Meeting Minutes**

November 3, 2012

**I. Call to order**

Vice President Lauren Smith called to order the regular meeting of the NMSA-PA at 11:00 am on November 3, at the school's location.

**II. Sign Roll Call Sheet**

Roll Call Sheet

Those in attendance were asked to sign in. According to the sign in sheet, the following persons were present:

Lauren Smith	Sherry Garcia	Katharine Gates
Nancy Bowman	Wanicha Burapa	Kyle Smith
Brian Johnson	Gretchen Johnson	Mariana Camionschu-Civale
Leonardo Civale	Jake Cohen	Warren Steinman
Susan Steinman	Tammy Orr	Chriss O'Neill
Charles Bedford	Leonora Lorenzo	Lorie Sunshine
Joey Chavez	Megan Stavrowsky	Craig Conley
Tom Osgood	Lois Harvie	Jim Alford
Charles Hoy	Christi Hield	

**III. Introductions**

Introductions were completed.

**IV. Review and Approval of minutes from October Meeting**

To save time, the procedure is that draft minutes are available before the meeting by emailing any one of the following individuals, Cathy Weber, Chriss O'Neill ([chrissoneill@gmail.com](mailto:chrissoneill@gmail.com)) or Sherry Garcia. A limited number of copies will be available at the meeting. Minute's approval is on the agenda at the end of the meeting to give everyone a chance to read the minutes from the last meeting.

**V. Review, Additions and Approval of the Agenda**

No items were added to the end of the agenda for today. Wanicha Burapa moved that the agenda be accepted as written. Leonora Lorenzo seconded. Passed unanimously.

**VI. Assign a Timekeeper**

Jake Cohen agreed to be today's timekeeper.

**VII. Treasurer's Report**

Chriss O'Neill reviewed the account balance as printed on the agenda. She indicated that since the last review one scholarship for the SAT course was provided. There had been reimbursements for purchases made for raffle items for the Applebee's fund raiser. Leaving a balance of \$7,893.73.

## VIII. Old Business

No Old Business.

## IX. New business

- a. **Communication to Parents/Students from School (iContact, Bright Arrow, Website):** Chriss O'Neill asked participants to indicate whether they were receiving the newsletter and information about events. Questions and discussion ensued. Some people indicated that they are not getting the Bright Arrow calls or they are getting garbled texts. Chriss indicated that she would pass this information along to the Administration. Chriss will meet with Riis and Cindy about information dissemination. If there are issues, parents may contact the office and speak to Gayle McGuinness or Kristy Rodriguez.
- b. **NMSA Performance Event Tickets (Lentic):** Leonora Lorenzo requested information about why tickets for everything are sold through the Lentic. There was discussion that the school pays for this service and there is a service charge on tickets as well. There were suggestions about how tickets could be handled without additional impact on the front office. Chriss O'Neill and Leonora Lorenzo will look into why NMSA is selling tickets this and report back at the next meeting. The group agreed that this is an issue and might be a parent volunteer job.
- c. **Tom Osgood as Parent Liaison to Visual Arts Department:** Katharine Gates nominated Tom Osgood for this function. Christi Hield seconded. It was unanimously approved.
- d. **Parent of current out-of-town NMSA Dance student seeking housing for his 10<sup>th</sup> grade daughter:** Lois Harvie, chair for the Residential Program introduced Charles Bedford, a parent from Farmington spoke about the need to insure that NMSA as a public charter school for the arts that is a statewide program have adequate dormitory or living arrangements for students. His situation for his daughter is urgent for the next semester and longer. He also indicated that parents from long distances should have access to this committee. Mr. Bedford suggested that Rotary International might be able to help with these kinds of situations and he will contact the Farmington group. Anyone who has ideas or knows someone that might be able to do this is asked to provide this information. Christi Hield will contact Shelley Robinson who is the parent liaison for the Dance Dept. to discuss possibilities.

## X. Officer Committee Task Force Reports & Updates

- a) **Parent Fundraising Events BIRCH 11/9/12:** Leonardo and Mariana Civale presented that things are going well. They have sent out food/drink and volunteers requests and have almost everything needed. An email will be sent about where to drop off items and parking will not be a problem this year because the event will be at the College of Arts and Design. **Theater Applebee's 12/8/12:** Nancy Bowman explained that they had taken the check for \$499 and Best Buy provided 2 IPADs and \$100 worth of itunes gift cards. They received \$25 gift card from Sam's for itunes. They will start selling tickets for \$8 and raffle tickets for \$5. She also noted that if we have an event and we need more help, Best Buy will send employees over to help and then a check is sent to the school for the hours they worked.
- b) **Student Social Events Committee:** Chriss O'Neill reported that the fall dance is next Friday after the BIRCH event. There is a sign up going around for food/drinks/chaperones.
- c) **Year Book:** Megan Stravrowsky passed along thanks from the students for the money to buy disposable cameras. They will go on sale next week. Parents can buy congratulatory ads in the yearbook and the students are selling ads to the community. The students will

create ads if the business or community members cannot. Taylor's Mom will teach them about advertisements. There are five students and they meet Thursday's after school from 4:45 to 6:00 p.m. Others are welcome to participate. Megan was reminded to have the students keep logs of their time and provide to the school. The students are raising money through advertising to bring down the cost of the yearbooks from \$40 to \$25.

## **XI. Administration/Staff Reports start here**

Joey Chavez, Theater Dept. Chair made an announcement that Cindy Montoya was recognized as Principal of the Year at the State Charter School Conference.

Mr. Chavez proceeded to describe the use of bulletin boards in the school to keep students informed about general information on two bulletin boards and on Department boards as well.

The school culture survey that he completed found that the students want the public to know about the school. They suggested banners that would be placed on the front side of the building for each of the four disciplines. He has sent three emails to the Historic Board but has not yet heard from them. He may need to attend a Board meeting.

Mr. Chavez announced that seniors will be able to go off campus if they don't have a class. It will be established via a contract that parents must sign and the students must be in good standing in order to have this privilege. Students will have to sign out and sign in. This month will be a trial run. They are also looking at extending this to juniors as well.

NMSA is going to have an Arts Exchange Day where the students will learn about the other disciplines and develop an appreciation for the other arts. He is asking the Parent Association to donate food. This will occur on December 3. There will be student leaders who will be trained by a facilitator. They will have lunch together and money will be taken ahead of time. There will be four fifty minute classes in the afternoon. Volunteers are needed help to set up for this on Sunday December 2. All this information will be included in the next newsletter.

## **XII. Departmental Parent Liaison Reports**

- a. **Dance Department:** Reminder about the performance this weekend at the Cross of the Martyrs.
- b. **Theater Department:** Nancy reported that the tonight is the last night of the play Coconia Coconia Warehouse 21.
- c. **Music Department:** Jake reports that 27 NMSA students auditioned and were accepted to All State. Auditions for wind instruments are the middle of November. The performance will be in January at Popejoy. November 13<sup>th</sup> is a String concert at 6:30. December 6 is the Winter Showcase Concert. There will be a second parent volunteer meeting on November 5. They will be creating a list of colleges for the music students and creating fund raising ideas. There was a question about the purchase of busker's license that was approved at the last meeting. There was discussion about the legal requirements and use of the license. There can be any number of students put on one license. There is no need for a license for the mall or lobby, just need the approval of the manager. There will need to be parent involvement regarding collection of the money for performers.
- d. **Visual Arts Department:** Already discussed the BIRCH event of 11/9/12.

## **XIII. Additional Agenda Items**

There were none. However there were several announcements.

An NMSA student won second place at All State in piano. There will be a performance tonight at St. John's Methodist Church.

Alliance for Literacy will award "Peace Jam" prize in Denver to a group that includes several NMSA students.

Smiths and Albertsons will donate money to the school if parents sign up. The information is on the NMSA website. There is a letter that must be printed out and go in and sign up.

**XIV. Future Agenda Items**

Lensic Ticket Sales Report by Chriss O'Neill and Leonora Lorenzo.

**XV. Approval of Minutes**

Charles Bedford moved to accept the minutes of the October 6, 2012 meeting as written.

Nancy Bowman seconded. There was discussion about the minutes going out electronically to everyone. The motion passed unanimously.

**XVI. Next Meeting**

The next meeting is Saturday December 1, 2012 at 11:00 a.m.

**XVII. Adjournment**

Vice President Smith accepted motion to adjourn. Charles Bedford so moved, Tom Osgood seconded and it passed unanimously to adjourn the meeting at 12:30 pm.

Minutes submitted by: Sherry Garcia, Secretary