

New Mexico School for the Arts (NMSA)
Parent Association
NMSA-PA

Meeting Minutes Draft
September 14, 2013

I. Call to order

President, Charles Hoy called to order the regular meeting of NMSA-PA at 11:05 a.m. on August 10, 2013 at the school's location.

II. Sign Roll Call Sheet

Roll call sheet

Those in attendance were asked to sign in. According to the sign in sheet, the following persons were present:

Karen Conley, Christi Hield, Joey Chavez, Jake Cohen, Susan Steinman, Warren Steinman, Christine Farmer, Charles Hoy, Shelley Robinson, Renee Martinez, Aurelia Roybal, Brenda Euwer, Kristina Yamichiro, Christi Thomas, Chris Redecker, David Sandoval, Heather Hansen,

III. Introductions

Introductions were completed.

IV. Distribution of Minutes from the August Meeting

To save time, the draft minutes are sent to those providing a readable e-mail address next to their name on the sign in sheet or are available before the meeting by emailing any one of the following individuals, Charles Hoy (choy@diamondlakebd.com), Christi Hield (Christi.hield@juno.com), or Karen Conley (kfconley@aol.com). A limited number of copies will be available at the meeting. Approval of the minutes is at the end of the meeting to give everyone a chance to read them.

V. Review, Additions and Approval of the Agenda

Agenda was approved with no new additions.

VI. Assign a Timekeeper

Christie Hield acted as timekeeper.

VII. Treasurer's Report

Kristina Yamashiro spoke to the group about allocation of funds to different places in the school. As the Business Manager for the Charter and Art Schools, Kristina advised the PA to Think and discuss the following points:

- How is financial assistance dispersed between partners?
- Is there going to be equality across departments?

- How does the PA determine what gets paid and what needs to be paid back to the PA?
- How do the Academic departments fit in? Can they ask for money from the PA and what is the procedure?
- How does the PA determine who we give funds to?
- How are the funds allocated?

President Hoy suggested we have an open discussion. These

- Were the points that were discussed:
- The Mission Statement of the PA states that the objective of the PA is to provide support and resources to benefit the school. In light of that, the PA sees itself in relationship to the whole school.
- The PA needs to clearly define how money is going to be allocated so that teachers are clear about what they can ask for.
- Christi Heild brought up the question if the PA would continue giving to the AI and at what point will the PA get saturated.
- Mr. Chavez was asked if PIE has been utilized for transportation costs for field trips. Mr. Chavez reported that some teachers have utilized PIE.
- Christi Heild volunteered to draft a survey that would be e-mailed out to the 30 parents attending this meeting to inquire about possible recipients of funds.
- Jake Cohen made a motion to form a sub-committee to draft a survey addressing the allocation of support and where fundraising is going. Brenda Euwer seconded the motion. The motion passed.
- The sub-committee consists of these people: Christi Heild, Christi Thomas and Renee Martinez.

Christi Heild reported that there is a balance of 13,683.86. Indian Market fundraiser made approximately 2200.00.

Christi Heild mentioned that we might think about utilizing the parking lot as a fundraiser more often. The following points were discussed:

- Warren Steinman suggested the parking lot open up at 9 instead of 6 or raise the amount from 6-9.
- After a lengthy discussion in which many opinions were discussed, Tracy Howell made a motion to change the pricing from 7-9 to \$25.00 and a 9 charge \$10.00. Heather Hanson seconded the motion. During the discussion, David Gomez proposed an amendment to the motion; determine how many spaces are available, inform SWIA discuss having a dedicated Vendor parking at \$25.00 a space.

VIII. Old Business

There was some discussion about the new By-laws. A motion was made by Tracy Howell to pass the By-laws as amended. Shelley Robinson seconded the motion. The motion passed.

IX. New Business

- a. Vice President nomination: Roni Rohr had expressed interest but was not able to attend the meeting. There was discussion about the position and President Ho explained the duties of this position: 1 conference call with all the executive board, take over meeting if President is not able to attend. Tracy Howell nominated Heather Hanson. Renee Martinez seconded the nomination. The vote was called and Heather is our new Vice President.
- b. Visual Arts Liaison: There was discussion about the liaison position for Visual Arts. Tracy Howell volunteered to be the main Liaison with help from Susan Magestro, Leonardo Ciabli and Charlotte Jaramillo.
- c. Music Liaison: Karen Conley is a temporary liaison, but due to other responsibilities with her job feels she needs to step down. At this time there are no other volunteers to take her place. Lois Harvey is a liaison along with her.
- d. Master Calendar: President Hoy wants to know what the PA assisted events are. At this time all events are posted on the Master Calendar which is posted on the website. Liaisons need to contact their Department Heads to find out what they need and come back to the PA. President Hoy would like to know what is going on month per month. Christi Held will compile this.
- e. Newly formed Site Council: The Department of Ed. requires this and the stakeholders that must be included. This group is a small group made up of members of staff, parents, a community member and principal. The members must be nominated to sit on the council and usually the term is 1-2 years. The site council discusses school policies, curriculum, recommendations for things in the school etc. The site council meets regularly and minutes are reported out to the PED. The first meeting will be sometime in October.

X. Officer/Committee/Task Force Reports and Updates

Parent Fund Raising Events: See above

a. Liaison Reports:

Dance Dept.: Nothing is scheduled in September. The next big event planned is “Rite Of Way” in October along with the Visual Arts Department.

Theater Dept.: The date for the Apple Bee fundraiser is up in the air at this time. There was a Visiting artist from the South Carolina Governor School for three days. There will be a Monday rehearsal for Halloween weekend.

Visual Arts Dept.: No report

Music Dept.: No report

- b. Year Book Club: Year book club will meet the 2nd Thursday of October after school. This club is open to all students and will meet every week from 5:00-6:00. Megan

Stavrowsky will continue to be the sponsor. Megan asked the PA for \$500.00 to pay Jennifer Espinoza (Gabe's mom) for the pictures she took for the yearbook of everyone. There was a motion by Megan to ask for \$500.00 to pay Jennifer Espinoza for pictures she took with the intention it will be paid back by the Yearbook club. Shelley Robinson seconded it. The motion passed.

c. Student Council: There will be Speeches this week during the Assembly. Voting will take place during first period. There are 3 dances scheduled, Coffee Houses and some fund raising to help put on Prom.

XI. Administration/Staff Reports

Joey Chavez spoke briefly about Site Council as reported before. There was a brief discussion about School Ranking. This year we will be a ranking school but next year we won't, as we are so small. Other schools our size or a little bigger are not ranking schools and it does not affect college admissions.

XII. Additional Agenda Items

Vice president

XIV. Approval of Minutes from August 10, 2013

Jake Cohen made a motion to approve the minutes. Nina Mastrenkelo seconded it. The motion was passed.

XV. Next Meeting

October 5, 2013 11:00 a.m.

XVI. Adjournment

President, Charles Hoy adjourned the meeting at 12:35 p.m.

Minutes submitted by: Karen Conley, Secretary