



Minutes of Parent Association Meeting, March 12, 2016

The meeting was called to order at 9:05 a.m by Frances Salles.

Attending meeting—Frances Salles, President PTA, Mary Versace (VP PTA), Jamai Blivin (Secretary), Amy Sayers, Holly Baldwin, Diane Duenzl, Linda Hamashige, Stephanie Kirchhoffer, Joey Chavez, David Sandoval, and Kris Sandoval.
Student participant Ana Rael.

Minutes of Last Meeting Minutes were reviewed by committee. No changes needed. Mary V. motioned to approve the minutes, Dianne Duenzl seconded. The minutes were approved.

Motion to Approve Agenda was reviewed. New business items will be added including student celebration of PARCC and Prom request from students. Motion to approve agenda was made, Linda H. seconded, motion approved.

2016-17 Calendar – Joey Chavez handed out two options for the next school year calendar that Cindy wanted to share with PTA. One is aligned with SFPS, one is not. Both have early start date of 8/8. Discussion occurred around the early start date and any flexibility there. Joey will take the recommendation to start later back to Cindy. Aligning with the SFPS calendar was chosen calendar for PTA.

Treasurers Report – David Sandoval provided an updated report from Treasurer. Shredder purchased and delivered \$960.00. Neil Swapp for Music department requested \$700.00 for Music Department for the purchase of music. This was approved and delivered. Approved \$3600 for Thespian Club for the theatre trip. Phil Baca was paid \$2500 for the yearbook. \$800 for photographer has not been paid, and Frances will get the name of who to deliver he payment to. An invoice is needed, and it is encumbered in the budget. David recommends a push for Smiths again. We should be getting a deposit from Smiths in next few weeks. We will also owe \$550.00 for the T-shirts.

Total remaining \$8226.58 after expenditures and encumbered funds.

Theatre Report –

The appeal to City Council was denied and NMSA is able to have the reuse permit and to move ahead for Sanbusco. PARCC testing continues this week, testing each morning. Thursday will be a celebration/recognition for students. All letters have gone out for next year's new students. 100% of students accepted the invite to join NMSA.

Visual Arts Update – there is no liaison for visual arts, so Joey provided an update. An email went out to inform families that Christina Gonzales has resigned as chair of visual

arts. It was not negative, but something she had been pondering for some time. She will see the year through. A national search will be put out for a new Chair. A committee will interview over the summer. Joey reported that the Warehouse 21 event was excellent, and it was a fun, well attended show, and great visual display.

OLD BUSINESS

Yearbook

Phil has been paid for the yearbook for this year. Jamai indicated he could use more ads if anyone can help. Frances will follow up with Phil.

Photos can be sent to NMSA.stayconnected@gmail.com

Graduation

Linda H. has been pricing cakes at Sams, and we just need to determine how many to order. Instead of being in the lobby of the Convention Center, they want us to do the reception in the courtyard. No one has seen the email from Gayle about volunteers for graduation. A motion to approve a budget for the reception for a maximum of \$500.00 was put forth by Jamai Blivin. It was seconded by Stephanie. Approved.

Gayle M. came by the meeting and she indicated that she will get the email out to all families for the reception and volunteers for families. Gayle also came by to thank David and the PTA for the shredder that was purchased. Gayle said that the shredder is amazing and will save so much time for the office.

Staff Appreciation Day

Melody spoke to the owner of OpCit Books, and she is very happy to support us in our teacher appreciation. PTA will pay a \$5.00 gift certificate and she will match that. We will purchase 70 \$5.00 gift certificates and she will match to make them \$10.00 gift certificates. We are still waiting to hear if we can get the same thing from Travel Bug. Perhaps parent association can buy the gift certificates.

A motion was made by May Versace that the parent association approve up to \$700.00 (\$350 for OpCit and \$350 for Travel Bug) for the above gift certificates for staff appreciation gift certificates. Stephanie seconded. Discussion occurred. Linda recommended that perhaps parents could pick up gift certificates. Stephanie and Jamai discussed the work behind having parents pick up gift cards versus having an orderly process. The \$700 motion was approved. Frances recommended that parents bring flowers. Jamai offered an opportunity to pick flowers at her mothers' garden for the teacher appreciation day from La Mesilla Fields. Jamai will contact her and let us know immediately.

Senior Gift

A match of \$550 was approved at last meeting t-shirts for Seniors. Jane Trembley reported out that they raised \$800.00. The match is part of the budget report provided

above. Ms. McCombs is the Senior Sponsor and David will reach out to her to determine reimbursement procedures.

Razoo Travel Bug Draw

100 pages went up, 31 were active. Ethan won the \$100.00 PTA promised two \$10 travel bug cards. The draw is random. The first number drawn is #8, the second number is #1. Frances will let us know the winners. Frances will generate the paperwork for the \$120.00 to David. This was NOT included in the budget numbers above.

NEW BUSINESS

Ana Rael represented to the PTA the upcoming Prom on May 14^t and a request for \$400 for the photo booth. The theme is “the Oscars”. The PTA has paid for the photo booth before, and it is so appreciated by the students. The request is also for food as in previous years. The prom will be held at Sanbusco Center at Borders. This will also save money as we don’t have to pay for the catering to Country Club.

Request for food is sodas (big bottles – mocktails for Shirley Temples, RoyRogers, etc). A parent or teacher volunteer to be bartender to mix the mocktails. David Sandoval said he will provide the cake and also be a bartender. Food should be small munchies, nothing fancy as they will have eaten. Last years’ attendance was 175. Security will be provided by Sanbusco. Tickets are \$20.00. Scholarships will be provided. Teachers and students will decorate. Stephanie said she saw there is a “prom closet” at the outlet mall.

A motion was made by Holly to approve \$400 for the photo booth. Diane seconded. The motion was approved. PTA thanked Ana for coming.

Joey recommended that the faculty sponsors oversee the food for Prom. They are the sponsors of the event. Frances will send Joey an email that he will get to the sponsors. Chris and David will take care of all of the drinks and cups for the bar. We have plenty of napkins and small plates.

Staff appreciation email will go out early this week from Frances, then an Email to ask for volunteers for graduation will go out from Linda H. at end of week

Joey discussed the Student “Knocking it out of the PARCC” celebration for this coming Wedn. Joey thought it would take up to \$150 for what is needed that day. Amy motioned to approve, Holly seconded, the motion was approved with no discussion.

Frances opened discussion for the Executive Officers for next year. David Sandoval, the Treasurer will no longer have a student at the school. We have President, VP, Treasurer and Secretary. Interested parties should contact Frances before next meeting to discuss further. The next meeting will include nominations and elections for 2016-17. Frances will also send an email out to all parents about the opportunity to serve, and will invite new families beginning at NMSA to attend the meeting.

The Theatre Dept. Rummage Sale is Saturday, April 23rd from 8 to 2 p.m. in the leverage rehearsal hall. Dropoffs should be made throughout the week. Large items should be placed in rehearsal hall..

The meeting was adjourned at 10:30. The next meeting will be held on May 7th.