

NMSA All-School Committee Meeting
Final Minutes for February 4, 2012

Call to Order: The meeting was called to order at 11:05 AM. by Chairperson, Trina Raper.

Roll Call Those participants who attended and signed in:

Janey Potts	Trina Raper, Chair	Sherry Garcia, Secretary
Charles Hoy	Jake Cohen	Tom Osgood
Roni Rohr	Steve Ediger	Craig Conley
Chris O'Neill	Megan Smith Stavrowsky	Laurie DeDomenico
Cathy Weber	Nancy Bowman	

NOTE: Please remember to sign in and please print clearly so correct spellings of names can be achieved.

Approval of Minutes: January minutes were moved for approval by Steve Ediger, seconded by Jake Cohen and were unanimously approved with minor corrections.

Chairperson, Trina Raper, announced that principal, Cindy Montoya could not be at the meeting today due to a family emergency. Ms. Raper also noted that today's meeting would include a change to the meeting format, with reports first, old business, and finally new business.

Items for Discussion

- Student Petition
- Schedule of final exams will be available by the next meeting.

Committee Reports

Student Social Committee:

Cathy Weber reported that the next coffee house is scheduled for March 8 from 6:30-8:30. There will be no tryouts this time.

A Prom date is set for May 18th and a deposit has been paid. Everyone including freshmen will be invited to attend. The students are struggling whether to have a dinner.

(Not part of Student Social Committee but reported): There is a dinner theater planned for February 25th and tickets are \$20 for a penne pasta dinner with coffee and dessert. There are only 200 seats so tickets are for family of theater students first, other NMSA individuals next and then the public if there are still seats.

Fund Raising Committee:

Laurie DeDomenico reported that there have been many fund raising activities this year so far and the fund raising goal has been exceeded by \$2,000 dollars. The letter writing campaign is next and it made \$12,000 last year. This year the goal is \$15,000. The date has not yet been set. As a reminder, each student wrote personal letters that requested \$10 from family and friends and telling them what NMSA means to them. The average amount donated was more than \$10.

There was general discussion with no formal action or outcome about how the “parent fund” works and how the process should work to request and provide funds to teachers, Departments and others. An action item is to decide this process and how to distribute the funds.

Residential Committee:

Chris O’Neill reported that there is still a need for donations of dinners for residential students. However, Chris has been buying groceries and the students are now making their own food. This is working very well and creating a sense of team work to make meals. Donations of cooking supplies and equipment would also be appreciated.

Old Business

Cathy Weber represented the work group that developed a proposed permanent ASC and ASC Committee Structure. A handout was provided that suggested there be a President, Vice President, Secretary and a new position, a Treasurer. The roles of these positions would be as follows:

- President: Facilitate ASC monthly meetings, post important dates to the newsletter, liaison to NMSA boards, oversee distribution of ASC fund, liaison to administration and faculty, and tie breaker in a vote.
- Vice President: Schedule and submit ASC meetings to and with NMSA Administration, alternate ASC meeting facilitator, alternate ASC liaison to NMSA boards.
- Secretary: Take ASC meeting minutes, provide draft minutes for review, finalize and submit to webmaster for posting, establish and maintain archive copies of minutes and agendas for the year.
- Treasurer: Maintain ASC account, give financial updates at ASC meetings

The handout also suggested NMSA Parent Committees and the role of NMSA Parent Committee Chairs. There was discussion about the suggested list and whether more committees needed to be added. There was also discussion about a request to the Board for approval of an ASC fund that is maintained by the ASC and checks written by the officers to fund approved projects/activities. Highlights of that discussion:

- The ASC Parent Fund would be used to buy supplies for events so that parents aren’t buying supplies from their personal funds repeatedly. Left over supplies would be stored at the school for the next event.
- Parents would be either provided an amount pre authorized or provide receipts to obtain reimbursement.
- If expenses are under \$500, the Executive Committee can authorize a check. If over \$500 the request would have to be approved by Julie Gomez and Adelma Hnasko.
- Money in the ASC Parent Fund can be used for the whole school and the ASC would vote on how much and for what.
- Requestors would be placed on the next meeting agenda to make their request.
- The remaining funds would roll over to the next school year.
- The proposal is being considered by the Board. If there is no decision by April, the Development Committee may need to be contacted.
- Election in April of Executive Committee.

- Action: Laurie moved to accept the proposed format with Chris's correction to be provided to the President and Secretary. Jake seconded. Cathy amended the motion to add a Technology Committee and a Department/Faculty Liaison and additional responsibilities to the President's role. Passed Unanimously.

Finals schedule: There was discussion about the finals schedule that was to be provided at this meeting and the conflicts last semester for students who went to state and other conflicts. Janey Potts indicated that administration is revisiting the issues and how to have finals before the break next year.

There was discussion about the need for an "All School Master Calendar" for the entire year so that dates for events/fund raiser could be set early. Trina Raper volunteered to work with Administration to get a calendar built for the remainder of the year by the meeting in March.

Janey Potts announced that there will be a need for parent representation on the "New Facilities Committee".

New Business

ASC meeting schedule for the remainder of the year:

- March 3: Trina to bring a calendar and hone the committee structure
- April 14: Elections
- May 5: Budget
- June 9: No main agenda item announced

There was a suggestion to have more structure in these meetings and have less lengthy discussion about items that pop up during planning discussions.

Student Petition: A parent brought forward that they heard there was a petition to have a teacher fired circulated. There was discussion about whether this actually happened and that if there was such a petition, the student may not have known the complaint process. There is an Honor Court where students fill out a complaint, place it in an envelope and it goes to the chairs of the Honor Court who then take it to their sponsors who are teachers. If a student has a problem with a teacher they go to the principal. Regardless of how a student makes a complaint, it can go to Cindy Montoya, Principal.

Janey Potts announced that auditions and portfolio reviews for new students for next school year are February 11 and 18th 8-5. She needs volunteers to assist with this process.

Adjournment and next meeting: The next meeting is Saturday **March 3, 11:00** at NMSA. The meeting was adjourned at 12:43 PM as moved by Tom Osgood and seconded by everyone.

Respectfully Submitted,

Sherry Garcia, Secretary