

**NMSA All-School Committee Meeting  
Minutes for November 4, 2011**

Call to Order: The meeting was called to order at 11:05 AM by co-chair Trina Raper.

Roll Call:

Trina Raper, Co-Chair	Cindy Montoya, Principal	Adelma Hnasko, Executive Director
Steve Ediger, Secretary, pro tem	Janey Potts	Guy LeSage
Tamara, Lichtenstein	Jake Cohe	Tammy Orr
Chriss O'Neill	Michael Rodriquez	Julie Zimmer
Mary Lou Turner	Judy Herzl	Leonora Lorenze
Karen Conley	Craig Conley	

Approval of Minutes

Minutes of October 1, 2011 were approved with changes.

**Grade-level Parent Committees**

It was moved, seconded and passed that we form grade level parent groups to help with specific tasks each year with at least four parents from each grade and with each discipline represented. Holly Phillips is assigned as school representative. She will send out an IContact to recruit parents. Duties of specific committees will be worked out after committees are formed.

**Parent Charter Review**

Cindy Montoya handed out a Parent Charter Review form for parents on the All-School Committee to return by Thursday. These forms ask for validation and/or update to the school's charter statement. They will be consolidated with feedback from the Long Range Planning Committee, students, faculty, and Board of Directors members to come up with the final redesigned or re-confirmed charter statement.

**Parent Pickup Jams**

There is a problem with student pick-up. Too many parents are 'parking' in the middle of the driveway for too long while they wait for their children. This is a problem for those children are ready and waiting. Administration will send out an IContact to clarify how this should work.

**Coffeehouse**

Charles Hoy was not present and this was tabled for next meeting.

**School In-service**

There were questions about the Faculty In-service, scheduled for November 7<sup>th</sup>. All faculty and staff are invited to the Academy for the Love of Learning at Seton Village, where they will be working on the following:

- Vision/Mission

- Graduation Planning
- Teacher renewal
- Committee Work

### **Parking**

Administration has met with the City Parking Lot Management. They have proposed that students be able to purchase parking passes from the City for \$30-40/year. This works out well for both the school and the City, because students park at times when the parking lot is not completely utilized. The Parking Lot Management will take the proposal to City council. Rules include:

- Parking only Monday-Friday days
- Only during school year
- Students will be issued both NMSA and City passes for their cars

There was a question about allowing Seniors with GPA's above a specific level to park in the School's parking lot. Unfortunately, there are not enough spaces to offer any parking to other than faculty and staff.

### **Yearbook**

Janey answered questions about the yearbook. She has a small ad hoc committee. They are trying to figure out how to get more time. This is a problem because the school hours are so long and there is not a traditional time (after school) for extra-curricular activities and it has not been possible to schedule this as an elective.

### **Communication Committee**

Steve reported on the new wiki for the All-School Committee. It has been created and needs content. In a wiki, content is produced by the people using it, so we need to open it up to community members. To start with, it will need a link from the school website. While administration will have authorization to manage the wiki, it will be up to volunteers (Steve at this point) to moderate content.

In other news, an Amazon link will be put up on website. The school is recommending that most Christmas Season shopping be done locally. However, if gifts are purchased through the Amazon link, the school will receive 4-14% of the purchase costs as donations.

### **Administrative Report**

Cindy reported that a Registrar, William David Gardner, has been hired. He will be administering grade records, scheduling, etc. He also has experience in planning for graduation.

NMSA already has some MOAs in-place for student to take courses at other institutions for dual-credit. Additional MOAs are in the process of being negotiated.