

NEW MEXICO SCHOOL FOR THE ARTS  
Governing Council Meeting

Friday, July 11 from 1:00-3:00 pm Meeting  
New Mexico School for the Arts—Charter School  
131 Nusbaum  
Santa Fe, NM 87501  
Meeting Minutes – *Approved*

*NMSA provides access to a rigorous mastery arts and academic high school education for youth with passion and aptitude in the arts, leading to post-secondary learning, careers in the arts, and lives that contribute to society.*

- I. Call to Order Sherry Thompson

Sherry Thompson called the Governing Council Meeting to order at 1:05 pm.

**In attendance were NMSA Council Members:**

Sherry Thompson, Chair  
Greg Hunt, Treasurer  
Trina Raper, Member  
Catherine Oppenheimer, Member – via phone  
Doddie Espinosa, Member

**NMSA Council Members Absent:**

Paula Tackett, Secretary  
Vickie Sewing, Vice Chair

**NMSA High School Staff Present:**

Cindy Montoya, Head of School  
Christina Yamashiro, Business Manager  
Gayle McGuiness, School Secretary

- II. Approval of Agenda Sherry Thompson

**Greg Hunt made a motion to approve the Agenda. Doddie Espinosa seconded the motion. The motion passed with a unanimous vote of 5-0.**

- III. Public Forum Sherry Thompson

Sherry Thompson asked if there were any individuals requesting a Public Forum.

No public were in attendance.

- IV. Approval of May 6, 2014 Meeting Minutes Sherry Thompson

**Greg Hunt made a motion to approve the May 6, 2014 meeting minutes. Trina Raper seconded the motion. The motion carried with a unanimous vote of 5-0.**

- V. Approval of June 6, 2014 Meeting Minutes Sherry Thompson

**Greg Hunt made a motion to approve the June 6, 2014 meeting minutes. Doddie Espinosa seconded the motion. The motion carried with a unanimous vote of 5-0.**

- VI. Business Manager Financial Report Christina Yamashiro

Christina stated that she had included financial statements for two reporting periods: Balance Sheets as of April 30, 2014 and May 31, 2014 and Statements of Revenues and Expenditures for the periods ending April 30 and May 31, 2014. July 31, 2014 is the PED deadline for closing out the physical year.

The IT infrastructure is currently being worked on this summer which includes the addition of a fiber optic cable in order to increase our internet capacity, as well as adding a minimum of 15 wireless airports throughout the building

The PSFA visited the school a few weeks ago to gather data and using NMSA a New Mexico Condition Index.

Moss Adams is conducting our audit for FY14.

VII. **Approval of Amended Selection Policy** Sherry Thompson

**Trina Raper made a motion to approve the Amended Selection Policy. Greg Hunt seconded the motion. The motion carried with a 5-0 unanimous vote.**

VIII. **Approval of Resolution to Approve Lease Extension** Sherry Thompson

**Greg Hunt made a motion to approve the Resolution Approving the Lease Extension. Doddie Espinosa seconded the motion. The motion carried with a 5-0 unanimous vote.**

IX. Introduction of Mary Sloane, GC member candidate Sherry Thompson

**Action Item: Approval of Mary Sloane to the Governing Council**

**Trina Raper made a motion to approve Mary Sloane as a member of the Governing Council. Doddie Espinosa seconded the motion. The motion carried 5-0.**

X. **Approval of Consent Agenda** Sherry Thompson

- Approval of Amended Audit Policy
- Approval of Amended Audit Committee Policy
- Approval of Amended Background Checks Policy
- Approval of Amended Bullying Prevention & Education Policy
- Approval of Amended Cellular Telephones Policy
- Approval of Amended Conflict of Interest Policy **as amended**
- Approval of Amended Discipline Policy
- Approval of Amended Discretionary Compensation Policy
- Approval of Amended Distance Learning Policy
- Approval of Amended Document Retention and Destruction Policy **as amended**
- Approval of Amended Dual Credit Policy
- Approval of Amended Emergency Drills Policy
- Approval of Amended Employee Travel & Mileage Payments Policy
- Approval of Amended Financial Management Policy
- Approval of Amended Furlough Policy
- Approval of Amended Gang-Gang Activity Policy
- Approval of Amended Gift Acceptance Policy
- Approval of Amended Governing Council Selection Policy
- Approval of Amended Graduation Policy
- Approval of Amended Grant Making Policy
- Approval of Amended Health Policy
- Approval of Amended Hiring Policy
- Approval of Amended Open Meetings Act Policy
- Approval of Amended Reduction in Force Policy

- Approval of Amended Student Complaint Procedures Policy
- Approval of Amended Student Grade Change Policy
- Approval of Amended Substance Use/Abuse Policy
- Approval of Amended Tobacco Free Policy
- Approval of Amended Transfer Credit Policy

**Greg Hunt made a motion to approve the Consent Agenda as amended. Catherine Oppenheimer seconded the motion. The motion carried with a 5-0 unanimous vote.**

XI. Principal's Report Cindy Montoya

A. Committees

Governing Council members participate on the following committees:

Site Council – Sherry Thompson

Policy – Paula Tackett, Vickie Sewing

Audit – Greg Hunt, Paula Tackett

Education – Trina Raper, Vickie Sewing, Mary Sloane, Catherine Oppenheimer

B. Residential Update

NMSA expects to provide Sunday- Thursday evening residential facilities for no more than 25 students in grades 9-12. At this time, 20 students are expected to move into the residential hall located at the Immaculate Heart of Mary Conference and Retreat Center.

Steph Wilton is the Residential Program Director. She is returning to NMSA after a year at Western NMU working and studying for a master's degree in counseling. She has developed programs and written procedures that will improve the overall operations of the program.

C. Principal Update

A letter was sent to all staff regarding the school restructuring, which allows for more resources in the classroom and does not include an additional administrative position (Principal). Based on our specific needs, improved students achievement outcomes require more classroom and instructional resources. The addition of a Curriculum Learning Specialist (Melanie McKinley) is supported through the Delle Grant. Instead of a Principal, Eric Crites will move from the position of English Instructor to Instructional Support Specialist. Dr. McLeod will return as the Evaluation Support Specialist. Joey Chavez will continue in his role as Dean of Students.

D. School Grade

It is possible that our school grade will drop as a result of a decline in student achievement as compared to last year. It should be noted that NMSA students continue to exceed state standards based on the data that we have received at this time.

E. The Governor allocated \$7.2 million in below the line funding to incentivize teachers through an Incentive Pay Pilot (IPP) program, for which we schools must apply no later than 7/21/2014. Cindy will work with NMSA teachers to develop the application and to gather their feedback regarding support of the IPP.

XII. Executive Session Sherry Thompson

A. Personnel

B. Facilities

**Greg Hunt made a motion to go into Executive Session to discuss Facilities and Personnel. Doddie Espinosa seconded the motion.**

A roll call was taken by Gayle McGuinness:

Sherry Thompson	<u>  X  </u> Yes	_____ No
Greg Hunt	<u>  X  </u> Yes	_____ No
Doddie Espinosa	<u>  X  </u> Yes	_____ No
Trina Raper	<u>  X  </u> Yes	_____ No

