

NEW MEXICO SCHOOL FOR THE ARTS  
Governing Council Meeting

Tuesday, March 3, 2015, from 1:00-3:00 pm Meeting  
New Mexico School for the Arts—High School  
131 Nusbaum  
Santa Fe, NM 87501

Minutes - Approved

*NMSA provides access to a rigorous mastery arts and academic high school education for youth with passion and aptitude in the arts, leading to post-secondary learning, careers in the arts, and lives that contribute to society.*

- I. Call to Order Sherry Thompson

Sherry Thompson called the meeting to order at 1:11 pm.

- II. Reading of Mission Statement Sherry Thompson

The School Mission Statement was read by Sherry Thompson.

**In attendance were NMSA Council Members:**

Sherry Thompson, Chair  
Paula Tackett, Secretary  
Greg Hunt, Treasurer  
Trina Raper, Member, Member  
Catherine Oppenheimer, Member  
Vickie Sewing, Vice Chair - Excused

**NMSA High School Staff Present:**

Cindy Montoya, Head of School  
Gayle McGuiness, School Secretary  
Christina Yamashiro, Business Manager

- III. Approval of Agenda Sherry Thompson

Paula Tackett made a motion to approve the Agenda. Greg Hunt seconded the motion. The motion passed with a unanimous vote of 5-0.

- IV. Public Forum Sherry Thompson

Sherry Thompson asked if there were any individuals requesting a Public Forum.

No public were in attendance.

- V. Approval of February 3, 2015 Meeting Minutes Sherry Thompson

Greg Hunt made a motion to approve the February 3, 2015 Governing Council Meeting Minutes. Trina Raper seconded the motion. The motion passed with a unanimous vote of 5-0.

- VI. Approval of Alternative Demonstration of Competency Policy Sherry Thompson

Catherine Oppenheimer made a motion to approve the Alternative Demonstration of Competency Policy. Paula Tackett seconded the motion. The motion passed with a unanimous vote of 5-0.

- VII. Lease Extension Christina Yamashiro/Cindy Montoya

Cindy Montoya reported that our landlord submitted an amended new lease agreement to the original we proposed that extends our lease through the 2016-2017 School Year, and include a 6% annual rent increase. After discussion, the new contract was signed by Sherry Thompson, Governing Council Chairperson.

VIII. Head of School Report

Cindy Montoya

a. PARCC PowerPoint

Melanie McKinley, NMSA's Curriculum Support Specialist, developed an excellent PowerPoint presentation that was presented to students guiding them on how PARCC works and how it is graded.

b. PEC Request for Review is scheduled for April 2015.

Discussion on this topic was tabled until the April Governing Council Meeting.

c. SITE Council Update

At the latest SITE Council meeting, a Tardy Policy was developed for presentation to the Governing Council. The Governing Council appreciates the work of the SITE Council and looks forward to adopting it after students have reviewed it.

d. Student Data

Cecile Hemez, Registrar, presented statistics regarding NMSA students and their proficiencies in the areas of Reading and Math. NMSA is above the statewide average in those areas. In the EXPLORE data, NMSA 9<sup>th</sup> graders are above the national average in the areas of English, Math, Reading and Science. As measured by average scores on the PLAN test, NMSA 10<sup>th</sup> graders consistently perform higher than the national average in English, Math, Reading and Science. Graduation rates have also been significantly above state average.

e. Immunizations

We are in 100% compliance regarding Student Immunizations and Exemption from Immunization Waivers. Special thanks to Gayle McGuinness for the efforts on this.

f. **Approval of Special Ed Waiver**

**Paula Tackett made a motion to approve the Special Ed Waiver. Trina Raper seconded the motion. The motion carried with a unanimous vote of 5-0.**

IX. Business Manager Finance Report

Christina Yamashiro

a. Financial Statements/Report

Christina Yamashiro has requested a change in the next Governing Council meeting date. The budget is due to PED on April 28, and the Spring Budget Workshop does not take place until April 8-10, 2015. The Governing Council agreed to move the April 7, 2015 Governing Council meeting to Friday, April 17, 2015 from 1-3 pm at the Nusbaum location. The time of the May 5<sup>th</sup> Governing Council Meeting has been changed to 6:00 – 8:00 pm.

She also shared results from the lunch program survey.

b. **Approval of BARs**

The initial budget BAR 509-000-1415-0015-IB, submitted for the Council to approve, is to create a budget for the Performance Pay Pilot award for individual educators. Included is the PED award letter submitted as backup documentation.

The initial budget BAR 509-000-1415-0016-IB, submitted for the Council to approve, is to create a budget for the Performance Pay Pilot award for group awards. Included is the PED award letter submitted as backup documentation.

The increase BAR 509-000-1415-0017-I, submitted for the Council to approve, is to increase the Operations fund budget to reflect the final SEG unit value for this fiscal year. Included is PED's final funded unit value spreadsheet which shows additional funding of \$946 for NMSA.

The transfer BAR 509-000-1415-0018-T, submitted for the Council to approve, is to provide a budget for additional compensation to instructors for additional work in developing online courses. The funds will be

transferred from function 2200.

The increase BAR 509-000-1415-0019-I, submitted for the Council to approve, is to increase the budget for the creative writing program instructor. The prior increase was done before all payroll changes took effect so this should be the final one.

The initial budget BAR 509-000-1415-0020-IB, submitted for the Council to approve, is to create a budget for funds that were requested and granted by the Santa Fe Public School district. This is an allocation that NMSA will receive from the Education Technology Act levy. Included is a detailed breakdown of the requested amounts as well as correspondence which confirms SFPS' approval for disbursement.

**Catherine Oppenheimer moved to approve the BARs as submitted. Paula Tackett seconded the motion. The motion was approved with a 5-0 unanimous vote.**

- X. Committee Reports Sherry Thompson  
a. Creative Writing

No report at this time.

- XI. Art institute Cindy Montoya  
a. Residential Update

No update at this time.

- b. Admissions Update Riis Gonzales

An Admissions Report has been provided and is included in the Governing Council Packet.

- c. Legislative update

Paula Tackett gave the Council a legislative update regarding NMSA's desire to acquire land for the new school. The Council wishes to thank Paula and Riis Gonzales for their outstanding work during the session.

- XII. Executive Session Sherry Thompson  
a. Facilities  
b. Personnel

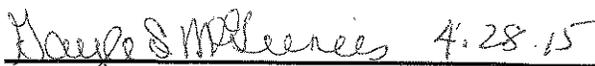
No Executive Session was necessary

- XIII. Adjournment Sherry Thompson

**Catherine Oppenheimer made a motion to adjourn the meeting. Greg Hunt seconded the motion.**

**The motion passed with a 5-0 unanimous vote.**

The meeting was adjourned at 3:00 pm.

  
Gayle McGuinness, Secretary/Date

  
Paula Tackett, Governing Council, Secretary/Date

March 3, 2015 NMSA Charter School Governing Council Minutes

Date Approved: \_\_\_\_\_ Signatures: \_\_\_\_\_ Web page Post: \_\_\_\_\_