

NEW MEXICO SCHOOL FOR THE ARTS
Governing Council Meeting
Wednesday, February 10, 2016, from 3:00-5:00 pm Meeting
New Mexico School for the Arts—High School
202 E. Marcy St.
Santa Fe, NM 87501

Minutes -Approved

NMSA provides access to a rigorous mastery arts and academic high school education for youth with passion and aptitude in the arts, leading to post-secondary learning, careers in the arts, and lives that contribute to society.

- I. Call to Order Sherry Thompson

Sherry Thompson called the meeting to order at 3:10 pm.

- II. Reading of Mission Statement Sherry Thompson

The Mission Statement was read by Sherry Thompson.

In attendance were NMSA Council Members:

Sherry Thompson, Chair
Vickie Sewing, Vice Chair
Paula Tackett, Secretary
Trina Raper, Treasurer
Catherine Oppenheimer, Member - Excused
Doddie Espinosa, Member – Excused
Bill Beacham, Member - Excused

NMSA High School Staff Present:

Cindy Montoya, Head of School
Jolene Jaramillo, Business Manager, AptAbility
Gayle McGuinness, School Secretary

NMSA Art Institute Staff Present:

Neil Swapp, Dean of Enrollment/Chair, Music Department

- III. Approval of Agenda Sherry Thompson

Paula Tackett made a motion to approve the Agenda as amended, with the Business Manager's report preceding the Executive Session. Vickie Sewing seconded the motion. The Council unanimously approved the motion. Business Manager's report now precedes the Executive Session.

- IV. Business Managers Report Jolene Jaramillo

- a. Financial Packet

The Finance Committee met prior to the Governing Council meeting. A Financial Packet was distributed to each member of the Council

- b. Bank Reconciliation & Statements

The Bank Reconciliation and Statements were distributed to each member of the council.

c. **Approval of BARs**

BARS:

- BAR 1516-0024-M \$0
- BAR 1516-0025-M \$0
- BAR 1516-0026-M \$0
- BAR 1516-0027-T \$0

Paula Tackett made a motion to approve the BARs as submitted. Trina Raper seconded the motion. The Council unanimously approved the motion.

d. **Approval of Accounts Payable & Payroll Liability Transactions**

Paula Tackett made a motion to approve the Accounts Payable & Payroll Liability Transactions. Vickie Sewing seconded the motion. The Council unanimously approved the motion.

e. **Approval to Rescind Salary Schedule Change**

Paula Tackett made a motion to rescind the Salary Schedule Change. Trina Raper seconded the motion. The Council unanimously approved the motion.

f. **Approval to Rescind Permanent Cash Transfer**

Paula Tackett made a motion to rescind the Permanent Cash Transfer. Trina Raper seconded the motion. The Council unanimously approved the motion.

g. **Preliminary Budget Draft Handout**

There was a brief discussion regarding program changes of SY 2016-2017.

V. **Executive Session**

Sherry Thompson

- a. Personally Identifiable Information
- b. Facilities

Paula Tackett made a motion to go into Executive Session to discuss Facilities and Personally Identifiable Information. Vickie Sewing seconded the motion.

A roll call was taken by Gayle McGuinness.

Sherry Thompson	<u> X </u> Yes	___ No
Trina Raper	<u> X </u> Yes	___ No
Paula Tackett	<u> X </u> Yes	___ No
Vickie Sewing	<u> X </u> Yes	___ No

The Governing Council moved into Executive Session at 3:30 pm in order to discuss Facilities and Personally Identifiable Information.

Vickie Sewing made a motion to exit Executive Session. Paula Tackett seconded the motion.

A roll call was taken by Gayle McGuinness.

Sherry Thompson	<u> X </u> Yes	___ No
Trina Raper	<u> X </u> Yes	___ No
Paula Tackett	<u> X </u> Yes	___ No

school, was unanimously approved! This approval was a crucial step in our ability to begin renovations and also implies City support for the project. We should all be relieved and proud that this major procedural hurdle is now behind us.

Second, we received a new Economic Impact Study on the long-term economic benefits to the city and state of an NMSA campus at full enrollment. The study, carried out by O'Donnell Economics and Strategy, shows beyond doubt how much NMSA will be contributing to its home and regional community, not only throughout the renovation and construction years, but over the next ten years. The study is more compact and readable than the previous one, and will be an invaluable tool as we move forward with our campaign for support from the public and private sector.

Additional information can be found in the Head of School Report.

Cindy provided the Council with a PowerPoint presentation detailing NMSA's Strategic Plan.

XIII. Admissions Update

Neil Swapp

Neil Swapp reported that the application window for SY 2016-17 is now closed. 160 students have applied and all but six applications are completed in full.

Details, included breakdowns by region, ethnicity, grade and discipline are included in the Admissions Report.

The Governing Council appreciates Mr. Swapp and the Admissions team for their efforts, as well as all Chairs.

XIV. Adjournment

Sherry Thompson

Vickie Sewing made a motion to adjourn the meeting. Paula Tackett seconded the motion.

The Council unanimously passed the motion.

The meeting was adjourned at 5:04 pm.

 4.13.16
Gayle McGuinness, Secretary/Date


Paula Tackett, Governing Council, Secretary/Date

February 10, 2016 NMSA Charter School Governing Council Minutes

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