

NEW MEXICO SCHOOL FOR THE ARTS
Governing Council Meeting
Wednesday, June 8, 2016, from 3:00 – 5:00 pm Meeting
New Mexico School for the Arts—High School
202 E. Marcy St.
Santa Fe, NM 87501

Minutes - Approved

NMSA provides access to a rigorous mastery arts and academic high school education for youth with passion and aptitude in the arts, leading to post-secondary learning, careers in the arts, and lives that contribute to society.

- I. Call to Order Trina Raper

Trina Raper called the meeting to order at 3:04 pm.

- II. Reading of Mission Statement Trina Raper

The Mission Statement was read by Trina Raper.

In attendance were NMSA Council Members:

Trina Raper, Chair
Vickie Sewing, Vice Chair
Paula Tackett, Secretary
Sherry Thompson, Treasurer
Catherine Oppenheimer, Member - Excused
Doddie Espinosa, Member
Bill Beacham, Member - Excused

NMSA High School Staff Present:

Cindy Montoya, Head of School
Jolene Jaramillo, Business Manager, AptAbility
Gayle McGuinness, School Secretary

NMSA Art Institute Staff Present:

Larry Pepin, Business Manager

Members of the Public:

Katy Poulos, Charter School Division, PED

- III. Approval of Agenda Trina Raper

Sherry Thompson made a motion to approve the Agenda. Paula Tackett seconded the motion. The Council unanimously approved the motion.

- IV. Public Forum Trina Raper

Trina Raper asked if there were any individuals requesting a Public Forum.

Katy Poulos, Director, Charter School Division was in attendance. She explained the change in school rankings based on new criteria from the PEC.

- V. Approval of Meeting Minutes from May 11, 2016 Trina Raper

Paula Tackett made a motion to approve the May 11, 2016 Meeting Minutes as amended. Sherry Thompson seconded the motion. The Council unanimously approved the motion.

VI. Approval of Meeting Minutes from May 19, 2016 **Trina Raper**

Doddie Espinosa made a motion to approve the May 19, 2016 Meeting Minutes. Paula Tackett seconded the motion. The Council unanimously approved the motion.

VII. Business Managers Report **Jolene Jaramillo**
a. Financial Packet

The Finance Committee met prior to the Governing Council meeting. A Financial Packet was distributed to each member of the Council.

b. Bank Reconciliation & Statements

The Bank Reconciliation and Statements were distributed to each member of the Council. A review of the packet followed.

c. Approval of Accounts Payable & Payroll Liability Transactions

Sherry Thompson made a motion to approve the Accounts Payable & Payroll Liability Transactions. Doddie Espinosa seconded the motion. The Council unanimously approved the motion.

VIII. Approval of Adopted Financial Budget **Trina Raper**

Vickie Sewing made a motion to approve the Adopted Financial Budget as amended. Doddie Espinosa seconded the motion. The Council unanimously approved the motion.

IX. Approval of Salary Schedules **Trina Raper**

Sherry Thompson made a motion to approve the Salary Schedules as amended to reflect the current minimum wage. Vickie Sewing seconded the motion. The Council unanimously approved the motion.

X. Approval of SchoolAbility Contract **Trina Raper**

Paula Tackett made a motion to approve the SchoolAbility Contract. Sherry Thompson seconded the motion. The Council unanimously approved the motion. Note: SchoolAbility, formerly known as AptAbility.

XI. Approval of Amended Certificate of Resolution – Number, Tenure and Qualifications **Trina Raper**

Doddie Espinosa made a motion to approve Greg Hunt as a Governing Council Member and to *serve* as Treasurer. Paula Tackett seconded the motion. The Council unanimously approved the motion.

Vickie Sewing made a motion to approve the Amended Certificate of Resolution – Number, Tenure and Qualifications as amended. Paula Tackett seconded the motion. The Council unanimously approved the motion.

XII. Approval of Head of School Contract **Vickie Sewing**

Paula Tackett made a motion to approve the Head of School Contract contingent upon resolution of issues related to Art Institute responsibilities. Sherry Thompson seconded the motion. The Council unanimously approved the motion.

XIII. PEC Report Review Cindy Montoya

This item was discussed under the Public Forum

XIV. Head of School Report Cindy Montoya

This item was tabled until the next Governing Council meeting.

XV. Admissions Report Cindy Montoya

The Admissions Report is included in the packet for review.

XVI. Executive Session Trina Raper

Executive Session was not required at this time.

XVII. Adjournment Trina Raper

Paula Tackett made a motion to adjourn the meeting. Greg Hunt seconded the motion. The Council unanimously passed the motion.

The meeting was adjourned at 5:17 pm.

 8/10/16 
Gayle McGuinness, Secretary/Date Paula Tackett, Governing Council, Secretary/Date

June 8, 2016 NMSA Charter School Governing Council Minutes

Date Approved: _____ Signatures: _____ Web page Post: _____