

NEW MEXICO SCHOOL FOR THE ARTS
 Governing Council Meeting
Wednesday, March 9, 2016, from 3:00-5:00 pm Meeting
 New Mexico School for the Arts—High School
 202 E. Marcy St.
 Santa Fe, NM 87501

Minutes - Approved

NMSA provides access to a rigorous mastery arts and academic high school education for youth with passion and aptitude in the arts, leading to post-secondary learning, careers in the arts, and lives that contribute to society.

- I. Call to Order Sherry Thompson

Sherry Thompson called the meeting to order at 3:07 pm.

- II. Reading of Mission Statement Sherry Thompson

The Mission Statement was read by Sherry Thompson.

In attendance were NMSA Council Members:

Sherry Thompson, Chair
 Vickie Sewing, Vice Chair - Excused
 Paula Tackett, Secretary
 Trina Raper, Treasurer
 Catherine Oppenheimer, Member
 Doddie Espinosa, Member
 Bill Beacham, Member

NMSA High School Staff Present:

Cindy Montoya, Head of School
 Jolene Jaramillo, Business Manager, AptAbility
 Gayle McGuinness, School Secretary

- III. Approval of Agenda Sherry Thompson

Catherine Oppenheimer made a motion to approve the Agenda. Paula Tackett seconded the motion. The Council unanimously approved the motion.

- IV. Executive Session Sherry Thompson

- a. Personally Identifiable Information
 b. Facilities

Paula Tackett made a motion to go into Executive Session to discuss Facilities and Personally Identifiable Information. Bill Beacham seconded the motion.

A roll call was taken by Gayle McGuinness.

Sherry Thompson	<u> X </u> Yes	<u> </u> No
Catherine Oppenheimer	<u> X </u> Yes	<u> </u> No
Paula Tackett	<u> X </u> Yes	<u> </u> No
Bill Beacham	<u> X </u> Yes	<u> </u> No
Doddie Espinosa	<u> X </u> Yes	<u> </u> No
Trina Raper	<u> X </u> Yes	<u> </u> No

The Governing Council moved into Executive Session at 3:09 pm in order to discuss Facilities and Personally Identifiable Information.

Trina Raper made a motion to exit Executive Session. Bill Beacham seconded the motion.

A roll call was taken by Gayle McGuiness.

Sherry Thompson	<u>X</u> Yes	___ No
Catherine Oppenheimer	<u>X</u> Yes	___ No
Paula Tackett	<u>X</u> Yes	___ No
Bill Beacham	<u>X</u> Yes	___ No
Doddie Espinosa	<u>X</u> Yes	___ No
Trina Raper	<u>X</u> Yes	___ No

Discussion in Executive Session concluded at 3:32 pm with only Facilities and Personally Identifiable Information being discussed. No action was taken.

V. Public Forum Sherry Thompson

Sherry Thompson asked if there were any individuals requesting a Public Forum.

No public were in attendance.

VI. Approval of Meeting Minutes from February 10, 2016 Sherry Thompson

This item was tabled until the April Governing Council Meeting.

VII. Discussion of Sick Leave Bank Policy Sherry Thompson

The Council briefly discussed how NMSA could develop a Sick Leave Bank Policy that will work for a small school such as NMSA.

It was decided that a committee would be formed. The Committee Members are: Paula Tackett, Bill Beacham and Doddie Espinosa.

They will bring back a draft policy at a later date.

VIII. Approval of Ed Specs Sherry Thompson

Paula Tackett made a motion to approve the Ed Specs. Doddie Espinosa seconded the motion. The Council unanimously approved the motion.

IX. Determine and Approve Governing Council Work Session Sherry Thompson

Catherine Oppenheimer moved to approve April 13, 2016 as the date for the next Governing Council Work Session. It will take place from 4:00 – 6:00 pm just prior to the Governing Council Meeting, which will be held from 6:00 – 7:00 pm. Paula Tackett seconded the motion. The Council unanimously approved the motion.

X. Snowy River Contract Discussion Sherry Thompson

The Council agreed to allow this contract to expire and not be renewed in the future.

XI. Student Representation and Discussion Sherry Thompson

This item will be moved to the May meeting, and that change will be reflected on the Governing Council Meeting Items Calendar for future reference.

XII. Head of School Report

Cindy Montoya included a Report in the packet and touched on the following items:

- Our annual CSD visit is scheduled for April 27, 2016. We will be ready for April 4.
- Health and Safety visit: NMSA corrected all items addressed by the inspector, and is taking corrective measure on items not able to be remedied during the inspection.
- NACA Visit: The Faculty and Staff of NMSA were given the opportunity to participate in an afternoon workshop titled: WDIGMM (Where Do I Get My Medicine).

The Vision of NACA is: Our vision is of a **thriving and dynamic community where students, educators, families and Native community leaders come together, creating a place for students to grow, become leaders, and prepare to excel in both college and life in general.** The NACA community and experience will help students incorporate wellness and healthy life practices, community service and an appreciation of cultural diversity into their lives.

They brought us a glimpse of NACA's success and how we might incorporate some of their practices at NMSA.

- PARCC: Testing will begin the week of April 11th and end on April 19th.
- Edutopia: NMSA will be featured in Edutopia's *Schools that Work* series. A film crew will be on campus March 21-23
- Blue Ribbon: We have been nominated for the National Blue Ribbon School Program. This award is to honor schools which have achieved high levels of performance of made significant improvements in closing the achievement gap.
- Due to the age of the building, we continue to address a variety of facility issues.

A full Head of School Report was included in the Governing Council Packet.

XIII. Business Managers Report

Jolene Jaramillo

a. Financial Packet

The Finance Committee met prior to the Governing Council meeting. A Financial Packet was distributed to each member of the Council.

b. Bank Reconciliation & Statements

The Bank Reconciliation and Statements were distributed to each member of the Council.

c. Approval of BARs

BARs:

- | | | |
|--------------------|--|-----------|
| • BAR 1516-0028-I | Increase for Final SEG (11000 – Operational) | \$110,433 |
| • BAR 1516-0029-I | Increase for FY2015 AJE (11000 – Operational) | \$6,164 |
| • BAR 1516-0030-I | Increase for Final Allocation (24101 – Title I) | \$16,081 |
| • BAR 1516-0031-M | Maintenance within 1000 Function (24101 – Title I) | \$0 |
| • BAR 1516-0033-I | Increase for Final Allocation (24106 – IDEA-B) | \$26,131 |
| • BAR 1516-0034-IB | Initial Budget for (24120 – IDEA-B Risk Pool) | \$37 |

Catherine Oppenheimer made a motion to approve the BARs. Doddie Espinosa seconded the motion. The Council unanimously approved the motion.

d. Approval of Accounts Payable & Payroll Liability Transactions

Doddie Espinosa made a motion to approve the Accounts Payable & Payroll Liability Transactions. Bill Beacham seconded the motion. The Council unanimously approved the motion.

e. Approval of Title 1

This item was included in the above BARs.

f. Preliminary Budget Draft Handout

Jolene Jaramillo stated that NMSA received the 2014 audit report. There were three findings that were discussed with the Council.

Jolene and Cindy are working on a preliminary draft budget. A To-Do Schedule was distributed to the Council.

XIV. Adjournment

Sherry Thompson

Doddie Espinosa made a motion to adjourn the meeting. Paula Tackett seconded the motion. The Council unanimously passed the motion.

The meeting was adjourned at 4:42 pm.

 4.13.16 
Gayle McGuinness, Secretary/Date Paula Tackett, Governing Council, Secretary/Date

March 9, 2016 NMSA Charter School Governing Council Minutes

Date Approved: 4.13.16 Signatures: 4.13.16 Web page Post: 4.14.16