

NEW MEXICO SCHOOL FOR THE ARTS
Governing Council Meeting
Tuesday, November 3, 2015, from 1:00-3:00 pm Meeting
New Mexico School for the Arts—High School
202 E. Marcy St.
Santa Fe, NM 87501

Meeting Minutes - Approved

NMSA provides access to a rigorous mastery arts and academic high school education for youth with passion and aptitude in the arts, leading to post-secondary learning, careers in the arts, and lives that contribute to society.

- I. Call to Order Sherry Thompson

Sherry Thompson called the meeting to order at 1:00 pm.

- II. Reading of Mission Statement Sherry Thompson

The Mission Statement was read by Sherry Thompson

In attendance were NMSA Council Members:

Paula Tackett, Secretary
Sherry Thompson, Chair
Bill Beacham, Member
Trina Raper, Member
Catherine Oppenheimer, Member

Excused NMSA Council Members:

Doddie Espinosa, Member
Vickie Sewing, Vice Chair

NMSA High School Staff Present:

Cindy Montoya, Head of School
Gayle McGuinness, School Secretary
Cecile Hemez, Registrar
Melanie McKinley, Curriculum Support Specialist
John Wolfe, AptAbility
Eric Crites, Vice Principal

NMSA Development Staff Present:

Riis Gonzales, Director of Development
Neil Swapp, Music Department Chair/Dean of Enrollment

- III. Approval of Agenda Sherry Thompson

Catherine Oppenheimer made a motion to approve the Agenda. Paula Tackett seconded the motion. The Council approved the motion.

- IV. Executive Session Sherry Thompson
a. Facilities
b. Personally Identifiable Information

Trina Raper made a motion to go into Executive Session to discuss Facilities and Personally Identifiable Information. Catherine Oppenheimer seconded the motion.

A roll call was taken by Gayle McGuinness.

Sherry Thompson	<u>X</u> Yes	___ No
Trina Raper	<u>X</u> Yes	___ No
Paula Tackett	<u>X</u> Yes	___ No
Bill Beacham	<u>X</u> Yes	___ No
Catherine Oppenheimer	<u>X</u> Yes	___ No

The Governing Council moved into Executive Session at 1:02 pm in order to discuss Facilities and Personally Identifiable Information.

Paula Tackett made a motion to exit Executive Session. Sherry Thompson seconded the motion.

A roll call was taken by Gayle McGuiness.

Sherry Thompson	<u>X</u> Yes	___ No
Trina Raper	<u>X</u> Yes	___ No
Paula Tackett	<u>X</u> Yes	___ No
Bill Beacham	<u>X</u> Yes	___ No
Catherine Oppenheimer	<u>X</u> Yes	___ No

Discussion in Executive Session concluded at 1:25 pm with only Facilities and Personally Identifiable Information being discussed. No action was taken.

V. Public Forum Sherry Thompson

Sherry Thompson asked if there were any individuals requesting a Public Forum.

No public were in attendance.

VI. Approval of Meeting Minutes from October 6, 2015 Sherry Thompson

Paula Tackett made a motion to approve the October 6, 2015 meeting minutes. Trina Raper seconded the motion. The Council approved the motion.

VII. Approval of Meeting Day/Time Change Sherry Thompson

Catherine Oppenheimer made a motion for approve a day and time change for upcoming meetings. The new date and time will be as follows: second Wednesday of each month from 3-9 pm. Bill Beacham seconded the motion. The Council approved the motion.

VIII. Approval of Revised Tech Plan Ruben Desangles

Trina Raper made a motion to approve the Revised Tech Plan. Catherine Oppenheimer seconded the motion. The Council approved the motion.

IX. Approval of Increased Expenditures for Food Service Provider Sherry Thompson

Paula Tackett made a motion to approve the Increase Expenditures for Food Service Provider. Catherine Oppenheimer seconded the motion. The Council approved the motion.

X. Approval to Request RFP for Food Service Provider Sherry Thompson

Catherine Oppenheimer made a motion to request an RFP for Food Service Provider. Bill Beacham seconded the motion. The Council approved the motion.

XI. Head of School Report

Cindy Montoya

Cindy Montoya discussed the fact that NMPED has directed us to provide students with an 'Opt out' option regarding testing. She also spoke about the consequences to students who wish to opt out. More details are outlined in the Head of School Report.

a. PARCC and Other Data Results

Cecile Hemez

PARCC proficiency scores in ELA and Math were presented to the Governing Council. NMSA proficiency levels, whether measured as the percentage of students who passed the PARCC or percentage of students who are college-ready, were higher than state average in Math (Algebra I, Algebra II and Geometry), significantly higher than state average in English Language Arts (ELA9, ELA10, ELA11). NMSA results show an achievement gap between students who are economically disadvantaged and students who are not. The achievement gap is more pronounced in Math than in ELA.

b. Academic Framework & Interim Assessments

Melanie McKinley & Eric Crites

Eric Crites and Melanie McKinley summarized the school's implementation of a data-driven instructional model based on the work of Paul Bambrick-Santoyo. They discussed the steps in the process: determination and sequencing of essential standards; creation and delivery of interim assessments aligned to standards and matching the rigor of end-goal assessments; data analysis; and reteaching.

c. Consistent School Culture

Eric Crites

Eric Crites presented the school's work on establishing consistent school culture around morning arrival and transitions between classes. He explained the process of getting staff input on which adult and student actions are required for NMSA to achieve its goal of being nationally recognized in the arts and academics. The same process will be used to extend consistent school culture into other parts of the day.

d. Survey Results

Dan Newell

This item was tabled.

XII. Approval of Consent Agenda

Sherry Thompson

- **Amended Student Complaint Policy**
- **Amended Gang and Gang Activity Policy**

Catherine Oppenheimer made a motion to approve the Consent Agenda. Trina Raper seconded the motion. The Council approved the motion.

- **Amended Financial Management Policy**

This Consent Agenda item was tabled.

XIII. Business Managers Report

Jolene Jaramillo

a. Financial Packet

The Financial Packet was distributed to all Council members.

b. Bank Reconciliation & Statements

The Bank Reconciliation and Statements were distributed to all Council members.

c. **Approval of BARs**

No BARs approval was required.

d. **Approval of Accounts Payable & Payroll Liability Transactions**

This item was tabled until the December meeting.

e. **Approval of Permanent Cash Transfer Request**

Trina Raper made a motion to approve a Permanent Cash Transfer Request. Catherine Oppenheimer seconded the motion. The Council approved the motion.

XIV. Admissions Update

Neil Swapp

Neil Swapp gave the Council an overview about current recruiting efforts and presented a breakdown of SY 2016-2017 of applications to date by department, gender, locale and ethnicity. To date, NMSA has received 29 applications for the next school year, and has had numerous outreach events.

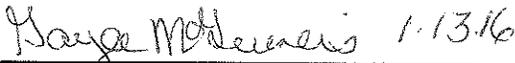
XV. Adjournment

Sherry Thompson

Trina Raper made a motion to adjourn the meeting. Catherine Oppenheimer seconded the motion.

The Council passed the motion.

The meeting was adjourned at 3:22 pm.

 1.13.16	 1.13.16
Gayle McGuinness, Secretary/Date	Paula Tackett, Governing Council, Secretary/Date

November 3, 2015 NMSA Charter School Governing Council Minutes

Date Approved: _____ Signatures: _____ Web page Post: _____