

NEW MEXICO SCHOOL FOR THE ARTS
Governing Council Meeting
Tuesday, October 6, 2015, from 1:00-3:00 pm Meeting
New Mexico School for the Arts—High School
202 E. Marcy St.
Santa Fe, NM 87501

Meeting Minutes - Approved

NMSA provides access to a rigorous mastery arts and academic high school education for youth with passion and aptitude in the arts, leading to post-secondary learning, careers in the arts, and lives that contribute to society.

- I. Call to Order Sherry Thompson

Sherry Thompson called the meeting to order at 6:02 pm.

- II. Reading of Mission Statement **Sherry Thompson**

The Mission Statement was ready by Sherry Thompson.

In attendance were NMSA Council Members:

Paula Tackett, Secretary
Sherry Thompson, Chair
Bill Beacham, Member
Trina Raper, Member

Excused Governing Council Members:

Vickie Sewing, Vice Chair
Catherine Oppenheimer, Member

NMSA High School Staff Present:

Cindy Montoya, Head of School
Gayle McGuinness, School Secretary
Jolene Jaramillo, Business Manager
Eric Crites, Assistant Principal

NMSA Art Institute Staff Present:

Katy Phebus, Production and Operations Manager

- III. Approval of Agenda Sherry Thompson

Paula Tackett made a motion to approve the Agenda. Bill Beacham seconded the motion. The Council unanimously approved the motion.

- IV. Public Forum Sherry Thompson

Sherry Thompson asked if there were any individuals requesting a Public Forum.

No public were in attendance.

- V. Approval of Meeting Minutes from September 1, 2015 Sherry Thompson

Paula Tackett made a motion to approve the September 1, 2015 Governing Council Meeting Minutes. Trina Raper seconded the motion. The Council unanimously approved the motion.

VI. Approval of Meeting Minutes from September 23, 2015 Sherry Thompson

Bill Beacham made a motion to approve the September 1, 2015 Governing Council Meeting Minutes. Paula Tackett seconded the motion. The Council unanimously approved the motion.

VII. Approval of Amended Alternative Demonstration of Competency Policy Sherry Thompson

After discussion, Trina Raper moved to approve the Amended Alternative Demonstration of Competency Policy. Paula Tackett seconded the motion. The Council unanimously approved the motion.

VIII. Approval of Amended Certificate of Resolution of GC Tenure and Election of Officers Sherry Thompson

Paula Tackett made a motion to approve the amended Certificate of Resolution of GC Tenure. Sherry Thompson seconded the motion. The Council unanimously approved the motion.

The Election of Officers was tabled until the November GC meeting.

IX. Review of Annual Report Sherry Thompson

Cindy Montoya provided copies of the District Report Card to the GC. This report will be published in *New Mexico Kids Magazine* before November 15, 2015 to meet the annual statutory requirements. Included in the report is the school grade, operational budget information, GC training hours information and Quality of Ed Survey results.

X. Approval of GC Member of the Audit Committee Sherry Thompson

Paula Tackett made a motion to approve Sherry Thompson as an audit committee member and to authorize Sherry to appoint a GC designee to attend the meetings if she is unable to do so. Bill Beacham seconded the motion. The Council unanimously approved the motion.

XI. Discussion of GC Training Sherry Thompson

GC members will attend either the November 21 training sponsored by the Masters Program or the October 29-31 training provided by the NM Coalition of Charter Schools. Gayle will register all participants.

XII. Discussion of Food Program Sherry Thompson

Katy Phebus presented the status of the current USDA food program. Because of the quality of the food, students were not participating in the program. Katy also presented a cost analysis of the current and potential food provider. The current provider charges NMSA \$3.00 per meal. The potential new provider would charge \$5.14 per meal. While the new provider is more expensive, it is assumed that a higher quality and more nutritious lunch would increase participation in the program. The GC directed Cindy Montoya and Jolene Jaramillo with reviewing the budget to identify funds to cover the additional costs of changing vendors.

XIII. Approval of Amended Salary Schedule Sherry Thompson

Trina Raper moved to approve the Amended Salary Schedule. Bill Beacham seconded. The Council unanimously approved the motion.

Jolene Jaramillo will bring supporting documents to the next Council Meeting.

XIV. Business Managers Report

Jolene Jaramillo

a. Approval of Accounts Payable and Payroll Vouchers for June, July and August 2015.

Paula Tackett made a motion to approve the Accounts Payable and Payroll Vouchers for June, July and August 2015. Trina Raper seconded the motion. The Council unanimously approved the motion.

b. Approval of BARs

•	BAR 1516-0001-IB	Initial Budget (31200 – Lease Assistance)	\$143,937
•	BAR 1516-0002-D	Decrease for Diff of Budget vs. Actual (11000 – Operational)	-\$10,489
•	BAR 1516-0003-IB	Initial Budget (14000 – Instructional Material)	\$10,842
•	BAR 1516-0004-I	Increase for Diff of Budget vs. Actual (31700 – SB-9)	\$18,565
•	BAR 1516-0005-D	Decrease for Diff of Budget vs. Actual (31900 – Ed Tech)	-\$1,272
•	BAR 1516-0006-M	Maintenance within 1000 Function (11000 – Operational)	\$0
•	BAR 1516-0007-T	Transfer from 2XXX to 3100 Function (11000 – Operational)	\$0
•	BAR 1516-0008-M	Maintenance within 2XXX Function (11000 – Operational)	\$0

Paula Tackett made a motion to approve the BARs as submitted. Bill Beacham seconded the motion. The Council unanimously approved the motion.

XV. Head of School Report

Cindy Montoya

a. Goal Presentation

Cindy reviewed the four goals with the GC members. It was noted that the work required for preparing to move to a permanent site would impact the goal priority. Cindy and her evaluation committee would review these priorities at their next meeting.

b. Student Selection/Eligibility

Students who have attended NMSA for three consecutive semesters will be assessed for their progress in the arts. Students who fail to make progress will be placed on an arts intervention plan for possible exit from the school. Cecile Hemez and Cindy will work together to develop an eligibility policy to address injuries and the need for mental health breaks.

c. SFPS is presenting voters with a \$33million dollar tech bond. NMSA must provide their input to SFPS no later than October 21, 2015. Ruben Desangles, IT, and Cindy will create a draft to be shared with the GC no later than October 13.

XVI. Executive Session

Sherry Thompson

- a. Facilities
- b. Personnel

No Executive Session was necessary at this time.

XVII. Adjournment

Sherry Thompson

Paula Tackett made a motion to adjourn the meeting. Trina Raper seconded the motion.

The Council unanimously approved the motion.

The meeting was adjourned at 2:46 pm.



Gayle McGuiness, Secretary/Date

Paula Tackett, Governing Council, Secretary/Date

September 1, 2015 NMSA Charter School Governing Council Minutes

Date Approved: _____ Signatures: _____ Web page Post: _____