

**New Mexico School for the Arts
Head of School Report: December 2016
Report by Cindy Montoya**

NMSA provides access to a rigorous mastery arts and academic high school education for youth with passion and aptitude in the arts, leading to post-secondary learning, careers in the arts, and lives that contribute to society.

CSD Review

The Charter School Division will be at NMSA on January 27th to conduct an annual review.

Lease Extension

I will begin to work on the lease extension. NMSA cannot be responsible for any facilities maintenance in order to continue to qualify for lease assistance payments. See Exhibit C.

Highly Qualified Teacher Letter

Three teachers have been identified as in need of meeting licensure requirements. We continue to sort this out with NMPED because all documents have been submitted by teachers.

T&E Audit

We have not yet received an adjustment to the SEG based on T&E.

Public Funding

Cindy continues to pursue lease-purchase documents.

Teacher Evaluations

NMPED has reported that some changes have been made to some of last year's summative teacher evaluations. We are awaiting notification if these changes impacted NMSA faculty.

Teacher Licensure

License numbers have been assigned to two new teachers. All documentation has been submitted both via email and in-person on more than one occasion. Licensure acknowledges having the documentation even though the reports continue to show the need for documentation. Cindy and Cecile continue to work on this.

Parking Lot

The pothole issue is the remaining facility issue at this time. Supplies have been purchased.

Notice Sent To Familie:

Dear NMSA Community,

Thank you for your patience as we make some improvements to our parking lot. In the near future, we will be fixing the potholes, striping and adding directional arrows.

Thank you also for your continued caution and safety measures that you take daily when dropping off your student.

As an added safety precaution, and because we have had a few "near misses," we are reaching out to those of you who arrive early, who might want to volunteer to supervise the flow of traffic. We will provide you with a safety vest, flag and flashlight so that you can be clearly identified.

Please let us know if you are willing to help by contacting Gayle at [505-310-4194 ext.107](tel:505-310-4194) or gmcguinness@nmschoolforthearts.org

Winter Break

In-service was held on January 2 and 3rd. See attached in-service documents.