

**New Mexico School for the Arts
Head of School Report: November 2016
Report by Cindy Montoya**

NMSA provides access to a rigorous mastery arts and academic high school education for youth with passion and aptitude in the arts, leading to post-secondary learning, careers in the arts, and lives that contribute to society.

Annual Report

As required by law, NMSA's annual report will be published in Tumbleweeds. Per K Poulos, Charter School Director, we can use the School Grade Report to meet this requirement rather than the District Report Card (DRC). Because the DRC will not be available prior to the deadline, NMSA has chosen to use the School Grade Report. It should be noted that Deputy Secretary, Finance & Operations, NMPED, indicated to us in an email that posting on the website was sufficient. However, because it does not follow statute and because NMSA had used the webpage posting in prior years but was advised it did not meet statute, the decision was made to publish in Tumbleweeds.

Arts Fee

NMSA-Art Institute is considering the need to increase the Arts Fee.

Audit

NMSA's Audit Team met on 11/2/2016. Everything is moving forward appropriately.

SFPS

Discussions continue with SFPS regarding capital finance options.

CSD Review

The CSD will be conducting an on-site visit in early December.

Detailed Building Plan

NMSA staff and faculty, in collaboration with the Art Institute staff and faculty are working to collaboratively to provide feedback to the Art Institute regarding the building design. PSFA guidelines are considered throughout the process.

Facilities Issues

We continue to make minor repairs required because of normal wear and tear of a much used building. Roof leaks continue to be a problem. The parking lot potholes are too large to ignore. In an effort

Highly Qualified Teacher Letter

Two teachers have licenses pending.

In-Service 11/11/16

Staff and faculty participated in a half-day training related to school safety and based on FEMA's Incident Command System.

The Incident Command System: Is a standardized management tool for meeting the demands of small or large emergency or nonemergency situations. Represents "best practices" and has become the standard for emergency management across the country. May be used for planned events, natural disasters, and acts of terrorism. Is a key feature of the National Incident Management System (NIMS). The ICS is a management system designed to enable effective and efficient domestic incident management by integrating a combination of facilities, equipment, personnel, procedures, and communications operating within a common organizational structure, designed to enable effective and efficient domestic incident management. A basic

premise of ICS is that it is widely applicable. It is used to organize both near-term and long-term field-level operations for a broad spectrum of emergencies, from small to complex incidents, both natural and manmade. ICS is used by all levels of government—Federal, State, local, and tribal—as well as by many private-sector and nongovernmental organizations. ICS is also applicable across disciplines. It is normally structured to facilitate activities in five major functional areas: command, operations, planning, logistics, and finance and administration. Taken from <https://training.fema.gov/emiweb/is/icsresource/>

T&E Audit

We have not yet received an adjustment to the SEG based on T&E.

Residential Program

Discussions continue regarding the impact of moving the Residential Program to the School with NMSA-AI providing financial support for it.