

NEW MEXICO SCHOOL FOR THE ARTS
Governing Council Meeting
Wednesday, August 10, 2016, from 3:00 – 5:00 pm Meeting
New Mexico School for the Arts—High School
202 E. Marcy St.
Santa Fe, NM 87501

Minutes – Approved

NMSA provides access to a rigorous mastery arts and academic high school education for youth with passion and aptitude in the arts, leading to post-secondary learning, careers in the arts, and lives that contribute to society.

- I. Call to Order Vickie Sewing

Vickie Sewing called the meeting to order at 3:06 pm.

- II. Reading of Mission Statement Vickie Sewing

The Mission Statement was read by Vickie Sewing.

NMSA Council Members Present:

Vickie Sewing, Vice Chair
Paula Tackett, Secretary
Greg Hunt, Treasurer
Bill Beacham, Member
Sherry Thompson, Member

NMSA Council Members Absent:

Trina Raper, Chair - Excused
Catherine Oppenheimer, Member - Excused
Doddie Espinosa, Member - Excused

NMSA High School Staff Present:

Cindy Montoya, Head of School
Jolene Jaramillo, Business Manager, AptAbility
Gayle McGuinness, School Secretary

NMSA Art Institute Staff Present:

Neil Swapp – Dean of Admissions
Francesca Rodriguez – Admissions Coordinator

- III. Approval of Agenda Vickie Sewing

Paula Tackett made a motion to approve the Agenda. Sherry Thompson seconded the motion. The Council unanimously approved the motion.

- IV. Public Forum Vickie Sewing

Vickie Sewing asked if there were any individuals requesting a Public Forum.

No one from the public was in attendance.

- V. Approval of Meeting Minutes from June 8, 2016 Vickie Sewing

Paula Tackett made a motion to approve the June 8, 2016 Meeting Minutes as amended. Bill Beacham seconded the motion. The Council unanimously approved the motion.

VI. Approval of Meeting Minutes from June 27, 2016

Vickie Sewing

Sherry Thompson made a motion to approve the June 27, 2016 Meeting Minutes as amended. Paula Tackett seconded the motion. The Council unanimously approved the motion.

VII. Business Managers Report

Jolene Jaramillo

a. Financial Packet

The Finance Committee met prior to the Governing Council meeting. A Financial Packet was distributed to each member of the Council.

b. Bank Reconciliation & Statements

The Bank Reconciliation and Statements were distributed to each member of the Council. A review of the packet followed.

c. Approval of Accounts Payable & Payroll Liability Transactions

Sherry Thompson made a motion to approve the Accounts Payable & Payroll Liability Transactions. Paula Tackett seconded the motion. The Council unanimously approved the motion.

d. Approval of Title IX Assurance

Paula Tackett made a motion to approve the Title IX Assurance. Sherry Thompson seconded the motion. The Council unanimously approved the motion.

e. Approval of Amended Salary Schedule

Greg Hunt made a motion to approve the Amended Salary Schedule. Paula Tackett seconded the motion. The Council unanimously approved the motion.

f. Approval of School Calendar

Sherry Thompson made a motion to approve the amended School Calendar. Bill Beacham seconded the motion. The Council unanimously approved the motion.

g. Approval of Permanent Cash Transfer

This approval is a requirement per PED due to the new fund code for SB-9 which will separate the local and state match funding sources. No impact on funding, just the segregation.

Greg Hunt made a motion to approve the Permanent Cash Transfer. Paula Tackett seconded the motion. The Council unanimously approved the motion.

Paula Tackett made a motion to adjust the agenda in order that the Admission Report may be discussed sooner. Bill Beacham seconded the motion. The Council unanimously approved the motion.

VIII. Admissions and Residential Report

Neil Swap provided a comprehensive Admission report, including breakdowns by ethnicity, gender, district, grade and department. The detailed report is attached.

IX. Approval of Student/Family Handbook

Vickie Sewing

Sherry Thompson made a motion to approve the Student/Family Handbook as amended and pending further additions. Paula Tackett seconded the motion. The Council unanimously approved the motion.

X. Approval of Head of School Contract

Vickie Sewing

Sherry Thompson made a motion to approve the Head of School Contract that was reviewed at the June 8, 2016 Council meeting. Greg Hunt seconded the motion. The Council unanimously approved the motion.

XI. Acceptance of Resignation of Council Member Catherine Oppenheimer

Vickie Sewing

Bill Beacham made a motion to accept the Resignation of Council Member Catherine Oppenheimer. Greg Hunt seconded the motion. The Council unanimously approved the motion with deep gratitude for Catherine's tireless contributions.

XII. Approval of GC Committee Membership SY2016-17

Vickie Sewing

Sherry Thompson moved to table this item until the September Governing Council meeting. Paula Tackett seconded the motion. The Council unanimously approved the motion.

XIII. Discussion of ED Tech Note and SFPS

Cindy Montoya

Cindy will set up a meeting with Carl Gruenler and include Greg Hunt to review the 80%/20% Requirements as well as the 2015 disbursement.

XIV. Head of School Report

Cindy Montoya

a. PEC Report

Cindy reported that the PEC report will be submitted through the WebEPSS portal by Friday, August 12th.

b. Quality of Ed Survey

The Governing Council reviewed the results of the Quality of Ed Survey, noting that the quality of facilities continues to be the most significant concern.

c. Report on RfPs of Food Service Contract

Cindy reported that NMSA has entered into an MOU with Turquoise Trail Charger School to provide lunch services with Canteen as the Food Service Provider.

d. Facilities

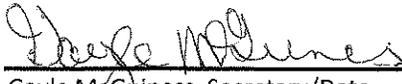
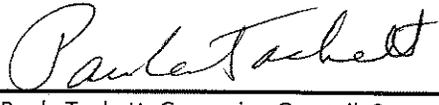
Paula reported that the Art Institute continues to work on creating a school at the Sanbusco Market site.

XV. Adjournment

Trina Raper

Sherry Thompson made a motion to adjourn the meeting. Paula Tackett seconded the motion. The Council unanimously passed the motion.

The meeting was adjourned at 5:03 pm.

 9.14.15 
Gayle McGuinness, Secretary/Date Paula Tackett, Governing Council, Secretary/Date

August 10, 2016 NMSA Charter School Governing Council Minutes