

NEW MEXICO SCHOOL FOR THE ARTS
Governing Council Meeting
Tuesday, February 13, 2018, from 4:00 – 6:00 pm Meeting
New Mexico School for the Arts—High School
275 E. Alameda
Santa Fe, NM 87501

Meeting Minutes - Approved

NMSA provides access to a rigorous mastery arts and academic high school education for youth with passion and aptitude in the arts, leading to post-secondary learning, careers in the arts, and lives that contribute to society.

- | | | |
|------|--|--------------|
| I. | Call to Order | Bill Beacham |
| | Bill Beacham called the meeting to order at 4:10pm. | |
| II. | Reading of Mission Statement | Bill Beacham |
| | The Mission Statement was read by Bill Beacham | |
| III. | Governing Council Attendance as Indicated on Sign-In Sheet | Bill Beacham |

NMSA Council Members Present:

Bill Beacham, Chair
Dr. Michael Kaplan, Vice Chair
Paula Tackett, Secretary
Greg Hunt, Treasurer
Doddie Espinosa

NMSA High School Staff Present:

Eric Crites, Head of School
Don Moya, Business Manager
Gayle McGuiness, Assistant Business Manager

NMSA Art Institute Staff Present:

Cindy Montoya, President

- | | | |
|-----|---------------------------|---------------------|
| IV. | Approval of Agenda | Bill Beacham |
|-----|---------------------------|---------------------|

Greg Hunt made a motion to approve the Agenda as amended. Doddie Espinosa seconded the motion. Bill Beacham asked if there was any further discussion needed on the motion. The Council unanimously approved the motion.

- | | | |
|----|--------------|--------------|
| V. | Public Forum | Bill Beacham |
|----|--------------|--------------|

Bill Beacham asked if there were any individuals requesting a Public Forum.

No one from the public was in attendance.

- | | | |
|-----|---|---------------------|
| VI. | Approval of Meeting Minutes from January 9, 2018 | Bill Beacham |
|-----|---|---------------------|

Greg Hunt made a motion to approve the January 13, 2018 Meeting Minutes as corrected. Dr. Kaplan seconded the motion. Bill Beacham asked if there was any further discussion needed

on the motion. No further discussion was necessary. The Council unanimously approved the motion.

VII. Business Manager's Report

Don Moya

a. Consent Agenda: Approval of BARs

<u>BAR #</u>	<u>Fund</u>	<u>Description</u>	<u>Type</u>	<u>Amount</u>
509-000-1718-0012	Capital Outlay	Lease Reimbursement	Increase	\$150,855.00

Dr. Kaplan made a motion to approve the above BAR. Doddie Espinosa seconded the motion. Bill Beacham asked if there was any further discussion needed on the motion. The Council unanimously approved the motion.

b. Approval of Payroll Vouchers November 2017, December, 2017 and January, 2018

<u>Voucher #</u>	<u>Date</u>	<u>Amount</u>
114	12/29/17	\$69.26
1104	12/29/17	\$72,693.19
1105	12/29/17	\$816.00
1106	12/15/17	\$816.00
1107	12/15/17	\$73,341.02
1108	11/30/17	\$816.00
1110	1/15/18	\$816.00
1111	1/15/18	\$74,480.86
1115	1/15/18	\$73,934.23
1116	1/15/18	\$63,672.45
1118	1/15/18	\$72,956.05

Greg Hunt made a motion to approve Payroll for November, 2017 and January, 2018. Dr. Kaplan seconded the motion. Bill Beacham asked if there was any further discussion needed on the motion. The Council unanimously approved the motion.

Paula Tackett joined the meeting.

c. Approval of Accounts Payable Payment Vouchers December, 2017 and January, 2018

<u>Voucher #</u>	<u>Date</u>	<u>Amount</u>
1101	12/4/17	\$6,967.32
1102	12/15/17	\$23,180.29
1103	1/5/18	\$14,387.69

Greg Hunt made a motion to approve the Payment Vouchers for December, 2017. Dr. Kaplan seconded the motion. Bill Beacham asked if there was any further discussion needed on the motion. It was requested that any payments over \$5,000 be highlighted. The Council unanimously approved the motion.

XII. Head of School Report Eric Crites

Eric Crites presented his Head of School Report in detail. A copy is included in the packet.

Paula Tackett exited the meeting

XIII. Admissions Report Cindy Montoya

In addition the Admission Report included in the packet, Cindy stated that 140 applicants would be auditioning this weekend.

XIV. President's Report Cindy Montoya

Cindy spoke with Karina Hean, Visual Arts Department Chair. They are happy to print recognitions for both Board and Council members who have left their positions.

XV. Executive Session Bill Beacham

- a. Personnel
- b. Facilities

Doddie Espinosa made a motion to go into Executive Session. Dr. Kaplan seconded the motion. The Council unanimously approved the motion.

A roll call was taken by Gayle McGuiness:

Bill Beacham	<u> X </u> Yes	_____ No
Greg Hunt	<u> X </u> Yes	_____ No
Dr. Michael Kaplan	<u> X </u> Yes	_____ No
Doddie Espinosa	<u> X </u> Yes	_____ No

The Governing Council moved into Executive Session at 6:07 pm in order to discuss Facilities and Personnel.

Greg Hunt made a motion to exit Executive Session. Dr. Kaplan seconded the motion with no action on Personnel or Facilities. Bill Beacham asked if there was any further discussion needed on the motion. No further discussion was necessary. The Council unanimously approved the motion.

A roll call was taken by Eric Crites:

Bill Beacham	<u> X </u> Yes	_____ No
Greg Hunt	<u> X </u> Yes	_____ No
Dr. Michael Kaplan	<u> X </u> Yes	_____ No
Doddie Espinosa	<u> X </u> Yes	_____ No

Discussion in Executive Session concluded at 6:33 pm with only Personnel and Facilities being discussed. No action was taken.

XVI. Adjournment Bill Beacham

Greg Hunt made a motion to adjourn the meeting. Dr. Kaplan seconded the motion. Bill Beacham asked if there was any further discussion needed on the motion. No further discussion was necessary. The Council unanimously approved the motion.

would be auditioning this weekend.

XIV. President's Report

Cindy Montoya

Cindy spoke with Karina Hean, Visual Arts Department Chair. They are happy to print recognitions for both Board and Council members who have left their positions.

XV. Executive Session

Bill Beacham

- a. Personnel
- b. Facilities

Doddie Espinosa made a motion to go into Executive Session. Dr. Kaplan seconded the motion. The Council unanimously approved the motion.

A roll call was taken by Gayle McGuiness:

Bill Beacham	<u> X </u> Yes	<u> </u> No
Greg Hunt	<u> X </u> Yes	<u> </u> No
Dr. Michael Kaplan	<u> X </u> Yes	<u> </u> No
Doddie Espinosa	<u> X </u> Yes	<u> </u> No

The Governing Council moved into Executive Session at 6:07 pm in order to discuss Facilities and Personnel.

Greg Hunt made a motion to exit Executive Session. Dr. Kaplan seconded the motion with no action on Personnel or Facilities. Bill Beacham asked if there was any further discussion needed on the motion. No further discussion was necessary. The Council unanimously approved the motion.

A roll call was taken by Eric Crites:

Bill Beacham	<u> X </u> Yes	<u> </u> No
Greg Hunt	<u> X </u> Yes	<u> </u> No
Dr. Michael Kaplan	<u> X </u> Yes	<u> </u> No
Doddie Espinosa	<u> X </u> Yes	<u> </u> No

Discussion in Executive Session concluded at 6:33 pm with only Personnel and Facilities being discussed. No action was taken.

XVI. Adjournment

Bill Beacham

Greg Hunt made a motion to adjourn the meeting. Dr. Kaplan seconded the motion. Bill Beacham asked if there was any further discussion needed on the motion. No further discussion was necessary. The Council unanimously approved the motion.

Bill Beacham declared the meeting adjourned at 6:33 pm.


4/10/18


Gayle McGuiness, Secretary/Date
 Paula Tackett, Governing Council, Secretary/Date