

NMSA
Budget Adjustment Request
External BAR # 509-000-1718-0002-1
Initial Budget

31200-4000-54610-0000-565001-0000 Renting Land and Buildings \$117,400

Presented to Governance Council on October 10, 2017.

Reason for BAR: To budget 2017-2018 Lease Reimbursement allocation

Revenue Code: 43209

Governance Council President Date

School Director Date

District	School	Charter School or District	State (S) or Local Charter	Charter (X for Year)	Grade Level	Change in Public Building or Exemption	AMMC (16/79%)	Lesser	Total Sq Ft. of Leased Classroom Space	Total Sq Ft. of Project Admin (PED) Actual or Calculated	Total Sq. Ft. of Remaining Other/Admin Space	Total Sq. Ft. of Leased Space	Avg of 2017 MEM or Est.	Avg of 2017 MEM or Est. per PED	\$ per PED MEM	Actual Leased	Cost/Sq. Ft.	Median Annual Lease \$720 PED MEM of Adjusted Lease
82	Rio Rancho	The ASK Academy	S	X	6-12	Z	0.03	N-LP	35,906.0	838.0	2,952.0	39,096.0	459.0	458.5	85	534,903	13.68	337,571
83	Roswell	Sidney Gutierrez Middle School	L	X	6-8	X	22.5	M	9,310.0	249.0	551.0	10,110.0	68.0	68.0	153	34,684	3.45	32,933
84	Santa Fe	Monte de Sol Charter School	S	X	7-12	YZ	9.83	N-LWOP	26,895.0	669.0	336.0	27,900.0	346.0	346.0	81	253,752	9.10	250,596
85	Santa Fe	New Mexico School for the Arts	S	X	9-12	Z	25.87	N	23,197.0	936.0	13,886.0	38,029.0	219.0	218.5	174	185,000	4.86	117,400
86	Santa Fe	The Academy for Technology & the Classics	L	X	7-12	YZ	3.42	N-LWOP	35,793.0	687.0	673.0	37,099.0	375.0	374.5	99	499,599	13.47	276,726
87	Santa Fe	The MASTERS Program	S	X	10-12	X	7.27	U	5,994.0	456.0	746.0	6,798.0	204.0	204.0	33	122,433	18.01	108,961
88	Santa Fe	Terra Encarnada Charter High School	S	X	7-12	X	2.98	U	20,214.0	600.0	15,106.0	35,920.0	300.0	283.0	127	270,000	7.52	156,443
89	Santa Fe	Turquoise Trail Charter School	S	X	PK-6	X	5.73	D	64,835.0	845.0	3,321.0	69,101.0	463.0	463.0	149	323,098	4.88	307,570
90	Silver	Aldo Leopold Charter School (existing location) (MS - Don Ewell Building)	S	X	6-8		46.27		7,355.0	386.0	841.0	8,562.0	157.0	109.6	78	72,576	8.46	66,464
91	Silver	Aldo Leopold High School (new location) (HHS Regents Row - Western University)	S	X	9-12	Z	10.5	U	6,300.0	252.0	214.0	6,766.0	68.0	47.4	143	70,000	10.35	34,898
92	Secorro	Colonwood Valley Charter School	L	X	K-8	Y	16.67	C	11,472.0	0.0	288.0	11,760.0	170.0	170.0	69	121,275	10.31	118,306
93	Taos	Anasazi Charter School	L	X	K-8	YZ	1.31	N-LWOP	15,061.0	425.0	3,303.0	18,789.0	183.0	183.0	103	192,291	10.23	134,734
94	Taos	Taos Academy Charter School	S	X	5-12	Y	0.06	N-LP	12,500.0	455.0	0.0	12,955.0	203.0	203.0	64	180,536	13.94	149,459
95	Taos	Taos Integrated School of the Arts (Combined Bendix & Manzanaras to 1 locations with modular buildings)	S	X	K-8		7.37		12,500.0	365.0	0.0	12,865.0	143.0	144.0	89	199,320	15.49	106,020
96	Taos	Taos International School	S	X	K-8		2.1		9,150.0	394.0	14,466.0	24,010.0	163.0	162.5	148	351,564	14.64	119,641
97	Taos	Taos Municipal Charter School	L	X	K-8	Z	1.81	N	9,630.0	471.0	10,100.0	20,201.0	214.0	213.5	95	142,100	7.03	71,064
98	Taos	Vista Grande High School	L	X	9-12	X	3.01	M	8,908.0	294.0	3,710.0	12,912.0	88.0	93.5	138	131,281	10.17	68,838
99	West Las Vegas	Rio Gallinas School - Luna Community College	L	X	6-8	X	23.35	U	3,775.0	175.0	0.0	3,950.0	17.0	16.9	234	17,350	4.39	12,443
100	West Las Vegas	Rio Gallinas School - Montezuma Street Facility	L	X	K-5	X	20.49	D	5,008.0	237.0	5.0	5,260.0	58.0	57.6	91	39,800	7.50	38,862
TOTAL / AVG				100		66		82	1,843,383	52,134	350,556	2,349,072	23,261	22,643.0	118	24,710,698	14.38	16,350,299

NOTES:

- 1 Shaded rows indicate change in lease amount (blue)
- 2 Direct Administrative Space not to exceed 150nsf + 1.5nsf x MEM
- 3 \$700/MEM+(Consumer Price Index); FY09=1.9%, FY10=1.6%, FY11=-0.4%, FY12=1.6%, FY13=3.2% - Not Applied, FY14 Staff Recommend 0.9%, FY18=1.3%
- 4 Based on Commercial Lease Trends; FY15, FY16 Y-O-Y change 0.0%, FY17 Y-O-Y change (.5%), FY18 Y-O-Y change (4.1%)
- 5 X = Public Building; Y = Lease Purchase; Z = Lease from Non-Profit (meets standards in 22-8b-4.2. for being housed by July 1, 2015)
- 6 School is scheduled for PEC revocation hearing July 29th

LESSOR KEY:

C = County (3), D = District (13), F = Fed (1), M = Municip (3), N = Nonprofit (19), SL = State Land Office (4), T = Tribal (3), U = University (3)

STATISTICS:

# Lease Reimbursements Limited by ME	59
# Lease Reimbursements Limited by Le	41
% Actual Lease vs. Reimbursement	52.12%

	S	57
	L	43
	County	22
	District	29
	Federal	8
	Municipal	6
	Non-Profit	65
	SL/O	4
	Tribal	15
	University or college	0
	TOTAL	27
		1
		3
		7
		62

	Low	High
Total Square Feet:	185	89,455
SF Per MEM:	2	913
Actual Lease Cost:	7,500	882,069
Cost Per SF	0.30	259.46

NMSA
Budget Adjustment Request
External BAR # 509-000-1718-0003-1
Initial Budget

31900-4000-56113-0000-565001-0000	SOFTWARE	15,000
31900-4000-57332-0000-565001-0000	SUPPLY ASSETS (\$5,000 OR LESS)	17,865

Presented to Governance Council on October 10, 2017.

Reason for BAR: To budget 2017-2018 Ed_Tech (ETN)

Revenue Code: 43215

Governance Council President Date

School Director Date

Santa Fe Public Schools

District/Charter School Distribution Worksheet

ETN Series III (2017) of the SFPS Digital Learning Plan: \$11,000,000

5-Sep-17

District/Charter School	40th Day Enrollment 2016-17	Enrollment % of Total	Initial Allocation	Less % Share of Costs:		Net Total Allocation	Initial 80% Charter Allocation	Remaining Allocation
				Campaign / Election	Bond Issuance			
SFPS	12,794.5	86.98%	\$9,568,258	\$0	\$54,830	\$9,513,427		\$9,513,427
ATC	378.0	2.57%	282,684	\$0	\$1,620	\$281,064	\$224,851	\$56,213
Masters Program	204.0	1.39%	152,560	\$0	\$874	\$151,685	\$121,348	\$30,337
Monte del Sol	353.0	2.40%	263,988	\$0	\$1,513	\$262,475	\$209,980	\$52,495
NM School for the Arts	221.0	1.50%	165,273	\$0	\$947	\$164,326	\$131,461	\$32,865
Tierra Encantada	293.0	1.99%	219,118	\$0	\$1,256	\$217,862	\$174,290	\$43,572
Turquoise Trail	465.5	3.16%	348,120	\$0	\$1,995	\$346,125	\$276,900	\$69,225
Totals	14,709.0	100.00%	\$11,000,000	\$0	\$63,035	\$10,936,965	\$1,138,830	\$9,798,135

Notes:

- 1/ ETN Series III (2017) \$11,000,000
- 2/ Total campaign & election costs \$0
- 3/ Total bond issuance costs (bond attorney & bond advisor) \$63,035
- 4/ Allocation strategy proposal co-sponsored with APS and approved by PED as follows:
 - a) District sends e-mail to charters outlining the process, exhibit above, and ETN statutory reference to guide procurement, ccing the PED School Budget & Finance Bureau
 - b) District wires 80% of charter allocation to the charter schools
 - c) Charter schools inform the district when the 80% has been spent, and provide all procurement documentation to ensure statutory procurement compliance
 - d) District then wires the remaining 20% to that charter school, once all required reports are submitted and approved by the District
 - e) District sends a compliance e-mail to the PED School Budget & Finance Bureau, ccing the charter schools, NLT the District issuance of an additional ETN series.

RECEIVED
JUN 16 2017
BUSINESS SERVICES

STATEMENT

Law Offices
MODRALL, SPERLING, ROEHL, HARRIS & SISK, P.A.
500 Fourth Street N.W.
Bank of America Centre, Suite 1000
(Post Office Box 2168, 87103-2168)
Albuquerque, New Mexico 87102

Carl Gruenler, Chief Financial Officer
Santa Fe Public School District
610 Alta Vista Street
Santa Fe, NM 87505

June 13, 2017
Client No.: 64109
Matter No.: 0244

Payment due on receipt of statement.
One and one-quarter percent (1 1/4%) per month late charge if payment is not received
by the 25th day of the month following the date of the bill.

*For Disclosure Counsel services rendered regarding the
\$11,000,000
Santa Fe Public School District
Santa Fe County, New Mexico
General Obligation Lease Purchase Arrangement
And Education Technology Notes, Series 2017*

Fees.....	\$6,500.00
Gross Receipts Tax	475.31
TOTAL AMOUNT DUE	<u>\$6,975.31</u>

Includes all applicable gross receipts taxes
and out-of-pocket expenses

Fed. ID. No. 85-0283491

*do to pay
6/16/17*



RBC Capital Markets[®]

INVOICE

DATE: 06/06/2017

INVOICE: FN00027070

Erik B. Harrigan, Director
6301 Uptown Blvd. NE Suite 110
Albuquerque, NM 87110
505-872-5999

Bill To:
Carl Gruenier, CFO
Santa Fe Public School District
610 Alta Vista Street
Santa Fe, NM 87505

For:
Municipal Advisory Services

Date of Service	Description	Hours	Rate	Amount
Close Date 06/06/17	Municipal Advisory Service Fee in connection with the General Obligation Education Technology Notes Series 2017 PAR: \$11,000,000			\$30,000.00
	Reimbursable Expenses			114.23
<i>31900.4000.53414.2017.071835.0000.12036.000006</i>				
Sub Total				\$30,114.23

Please make check payable to RBC Capital Markets, LLC
and send to the address above.

Tax* 7.3125% **\$2,202.10**

*Where applicable.

Amount Due: \$32,316.33

Amount Enclosed:

Make checks payable to RBC Capital Markets, LLC. Total due in 30 days.

Director's Signature

Thank you!

We look forward to your continued business.

ok to pay
[Signature]

RECEIVED
JUN 16 2017
BUSINESS SERVICES

STATEMENT

Law Offices
MODRALL, SPERLING, ROEHL, HARRIS & SISK, P.A.
500 Fourth Street N.W.
Bank of America Centre, Suite 1000
(Post Office Box 2168, 87103-2168)
Albuquerque, New Mexico 87102

Carl Gruenler, Chief Financial Officer
Santa Fe Public School District
610 Alta Vista Street
Santa Fe, NM 87505

June 13, 2017
Client No.: 64109
Matter No.: 0244

Payment due on receipt of statement.
One and one-quarter percent (1 1/4%) per month late charge if payment is not received
by the 25th day of the month following the date of the bill.

*For legal services rendered regarding the
\$11,000,000
Santa Fe Public School District
Santa Fe County, New Mexico
General Obligation Lease Purchase Arrangement
And Education Technology Notes, Series 2017*

Fees.....	\$22,000.00
Gross Receipts Tax	<u>1,608.75</u>
SUBTOTAL.....	\$23,608.75
Total Non-Taxable Disbursements.....	<u>134.34</u>
TOTAL AMOUNT DUE	<u>\$23,743.09</u>

Includes all applicable gross receipts taxes
and out-of-pocket expenses

Fed. ID. No. 85-0283491

*Dr. J. Gray
Subscribed
6/16/17*

NMSA
Budget Adjustment Request
External BAR # 509-000-1718-0004-1
Initial Budget

14000-1000-56111-1010-509001-0000-00000 Instructional Materials 7,780

Presented to Governance Council on October 10, 2017.

Reason for BAR: To budget 2017-2018 Instructional Materials

Revenue Code: 43211

Governance Council President Date

School Director Date

INSTRUCTIONAL MATERIAL INITIAL ALLOCATION 2017-2018

SCHOOL NAME	40 DAY MEMBERSHIP	PRIOR YEAR (FY2017) ADJUSTMENT	INITIAL ALLOCATION (Per Student)	ADOPTED (50%)	NON-ADOPTED (50%)	Initial Allocation Calculated Enrollment	Total Appropriation Less: HED Portion Adjusted Approp. Adjustment Factor Base	10,500,000.00 (114,482.00) 10,385,518.00 0.800000000000 \$9,346,966
SCHOOLS:						Initial Allocation Calculated Enrollment	Student Pop Estimated from FINAL FY16-17 Est Final Per Dem (inc ABE)	390,301.00 31.44
International School Mesa Del Sol	FY2017 295		8,348.01	\$4,174	\$4,174	295		
Jefferson Montessori	170		4,790.72	\$2,395	\$2,391	168		
J Paul Taylor Academy (Las Cruces-K-6)	200		5,861.67	\$2,941	\$2,841	201		
La Academia de Esperanza	328		9,098.85	\$4,550	\$4,550	322		
La Academia Doctores Huerta	174		4,991.81	\$2,481	\$2,481	175		
La Juanita Community School (Pecos)	0		(90.00)	-\$40	-\$40	(3)		
La Luz del Norte (Southwest Intermediate Learning)	95		2,628.34	\$1,313	\$1,313	93		
La Promesa	394		11,235.54	\$5,618	\$5,618	397		
La Rosolina Leadership	74		2,072.06	\$1,036	\$1,036	73		
La Tierra Montessori School of Arts & Sciences (Espanola)	121		3,424.10	\$1,712	\$1,712	121		
Las Montañas Charter	162		4,590.33	\$2,280	\$2,280	161		
Landith Area Heritage	21		599.26	\$294	\$294	21		
Los Fuertes	189		6,624.38	\$2,662	\$2,662	188		
McCurry School (Espanola)	531		15,052.41	\$7,526	\$7,528	532		
Media Arts Collaborative	259		7,987.27	\$3,694	\$3,693	261		
Middle College	98		2,773.24	\$1,387	\$1,396	98		
Mission Achievement (ABC)	785		22,714.19	\$11,107	\$11,107	785		
Monte Del Sol	353		9,065.31	\$4,983	\$4,982	352		
Montessori Elementary	420		11,987.30	\$5,984	\$5,983	423		
Montessori of the Rio Grande	216		6,108.44	\$3,054	\$3,054	216		
Macro Valley	55		1,488.41	\$743	\$743	53		
Mosaic Academy	180		5,098.70	\$2,547	\$2,547	180		
Mountain Mahogany	203		6,736.68	\$2,969	\$2,870	203		
Native American Community	400		11,415.33	\$5,708	\$5,707	403		
New Mexico International School	224		6,382.83	\$3,191	\$3,192	228		
New Mexico School for Architecture, Const. & Engineering (ACE Leadership High School)	347		9,783.52	\$4,892	\$4,892	346		
New Mexico Connections Academy (Santa Fe)	1,359		39,457.43	\$19,229	\$19,228	1,359		
New Mexico School for the Arts	221		6,233.93	\$3,127	\$3,127	221		
New Mexico Virtual Academy (Farmington)	494		13,898.37	\$6,950	\$6,949	491		
Alisa King Community (North Alb. Comm. Co-op)	410		11,602.31	\$5,801	\$5,801	410		
North Valley Academy	483		13,098.13	\$6,534	\$6,534	482		
Nuevas Vistas	138		3,005.17	\$1,953	\$1,952	138		
Pecos Connectors (Carlsbad)	295		8,376.31	\$4,188	\$4,188	296		

NMSA
Budget Adjustment Request
External BAR # 509-000-1718-0005-1
Initial Budget

27107-1000-56111-1010-509001-0000-00000 Instructional Materials 2,859

Presented to Governance Council on October 10, 2017.

Reason for BAR: To budget 2017-2018 GO Bond Library

Revenue Code: 43202

Governance Council President _____ Date _____

School Director _____ Date _____



STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 DON GASPAR
SANTA FE, NEW MEXICO 87501-2786
Telephone (505) 827-5800
www.ped.state.nm.us

CHRISTOPHER N. RUSZKOWSKI
SECRETARY DESIGNATE, PUBLIC EDUCATION

SUSANA MARTINEZ
GOVERNOR

September 22, 2017

Mr. Eric Crites, Head of School
New Mexico School for the Arts
275 E. Alameda St.
Santa Fe, NM 87501

Dear Mr. Crites:

The Public Education Department (PED) is currently allocating \$3,000,000.00 to acquire library books and library resources for public school libraries statewide. The funding was made available through appropriations contained in, Laws 2016, Chapter 82, Section 10, B3 (Senate Bill 122). **New Mexico School for the Arts has been awarded \$2,859.00.**

The Public Education Department (PED) requires that a grant agreement (Attachment 2) be signed and returned (e-mailing the signature page will suffice) by September 15, 2017. In order to budget the awards, please submit an electronic Budget Adjustment Request (BAR) using the OBMS website utilizing **Fund Code 27107 and Revenue Code 43202**, and include this award letter as well as the signature page of the grant agreement as attachments.

The next step is to complete the Request to Obligate Funds form (RTOF). The RTOF is New Mexico School for the Arts's mechanism to submit proposed expenditures, up to the allocation amount of this funding, for PED approval. Bids, quotes, and contracts for the proposed expenditures must be included when submitting the completed RTOF to the bureau. An original copy is not required to be mailed; the RTOF may be submitted electronically.

After the RTOF is reviewed, PED will respond to New Mexico School for the Arts through OBMS with a Notice of Obligation (NOB). The NOB will list the proposed expenditures from the RTOF that have and/or have not been approved. At that time, New Mexico School for the Arts may encumber the approved expenditures.

The following documents are required when submitting an RfR into OBMS:

1. Reimbursement Request Form (<http://ped.state.nm.us/ped/CapitalOutlaydraw.html>)
2. Invoice(s)
3. Proof of payment – copy of check or bank statement
4. General Ledger Expenditure report

All recipients are advised to expend these awarded funds, as well as past award balances, in a timely manner. Congratulations and best wishes as you continue your work to provide the best possible education to the children of New Mexico.

If you need additional information regarding the use of these funds, please contact Iris K. Romero at (505) 827-7646, e-mail irisk.romero@state.nm.us or Amanda Lupardus at (505) 827-6613, e-mail amanda.lupardus@state.nm.us.

Best regards,



Hipolito "Paul" Aguilar
Deputy Secretary, Finance and Operations

Enclosure (1)

cc: Antonio Ortiz, Director, Student Services and Transportation, PED

NMSA
Budget Adjustment Request
External BAR # 509-000-1718-0006-1
Initial Budget

27103-1000-56111-1010-509001-0000-00000 dual credit 1,284

Presented to Governance Council on October 10, 2017.

Reason for BAR: To budget 2017-2018 Dual credit award

Revenue Code: 43202

Governance Council President _____ Date _____

School Director _____ Date _____



STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 DON GASPAR
SANTA FE, NEW MEXICO 87501-2786
Telephone (505) 827-5800
www.ped.state.nm.us

CHRISTOPHER N. RUSZKOWSKI
SECRETARY DESIGNATE, PUBLIC EDUCATION

SUSANA MARTINEZ
GOVERNOR

September 5, 2017

Mr. Eric Crites
Head of School
New Mexico School for the Arts
275 E. Alameda St.
Santa Fe, NM 87501

Dear Head of School Crites:

New Mexico School for the Arts (LEA) is eligible to receive reimbursement for approved Dual Credit Instructional Materials (DCIM). The DCIM allocation for the 2017-2018 school year is \$1,284.00 which is 85% of the eligible allocation. New Mexico School for the Arts may qualify to receive an allocation adjustment, pending program compliance (see attached DCIM FY 2018 Allocation Guidelines).

In a case of non-compliance, the state reserves the right to rescind the LEA's initial allocation amount and redistribute the initial allocation of funds to LEAs that are determined to be in compliance. To maintain compliance and eligibility for receiving DCIM funding, please abide by the set schedule and ensure you have submitted your Student Teacher Accountability Reporting System (STARS) enrollment data. If these requirements are not met, the Public Education Department (PED) reserves the right to rescind your award amount in its entirety.

As noted in 6.30.7.8 of the New Mexico Administrative Code, the LEAs must pay the cost of the required textbooks for dual credit students. New Mexico School for the Arts may immediately begin to establish budget authority by submitting a Budget Adjustment Request (BAR) upon receipt of this letter. Please adhere to the following schedule for accessing DCIM reimbursement funds for initial allocation:

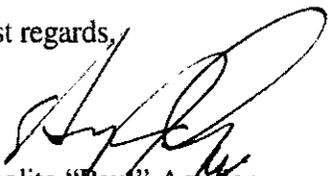
- No-later than November 17, 2017 - Submit BAR to establish budget authority; using **fund code 27103 and revenue code 43202**.
- No-later than March 9, 2018 - Submit Request for Reimbursement (RfR) to avoid forfeiture of initial allocation.

The funding for this state allocation expires June 30, 2018. The deadline for final request for reimbursement submission is July 7, 2018. No extensions are permitted. When requesting reimbursement, please use fund code 27103 and include the following as supporting documentation:

- System-generated general ledger expenditure report
- Receipts for total cost
- Name of textbook(s) and/or material(s)
- Name of postsecondary course
- STARS course code and STARS course title

If you have any questions regarding DCIM, please contact the College and Career Readiness Bureau by calling or emailing Marc Duske, Dual Credit Administrator at (505) 827-6729 or marc.duske@state.nm.us. If you have questions regarding your reimbursement, please contact Susan Lucero, Bureau Chief, Fiscal Grants Management at (505) 827-3848.

Best regards,



Hipolito "Paul" Aguilar
Deputy Secretary, Finance and Operations

HA/EP/cjc

Enc.: DCIMFY2018 Allocation Guidelines

cc: Maria Fidalgo, Business Manager, New Mexico School for the Arts