

NEW MEXICO SCHOOL FOR THE ARTS
 Governing Council Meeting
Tuesday, October 10, 2017, from 4:00 – 6:00 pm Meeting
 New Mexico School for the Arts—High School
275 E. Alameda
 Santa Fe, NM 87501

Meeting Agenda

NMSA provides access to a rigorous mastery arts and academic high school education for youth with passion and aptitude in the arts, leading to post-secondary learning, careers in the arts, and lives that contribute to society.

- I. Call to Order Bill Beacham
- II. Reading of Mission Statement Bill Beacham
- III. Governing Council Attendance as Indicated on Sign-In Sheet Bill Beacham
- IV. Approval of Agenda Bill Beacham**
- V. Public Forum Bill Beacham
- VI. Approval of Meeting Minutes from September 12, 2017 Bill Beacham**
- VII. Business Manager’s Report Maria Fidalgo

a. Consent Agenda: Approval of BARs

BARs	BAR #	Fund	Description	Type	Amount
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b. Approval of Payroll & Accounts Payable Payment Vouchers August, 2017

- c. Financial Statement Reports – as of August 31, 2017
 - i. Financial Analysis & Bank Reconciliations
- d. Financials – June and July follow-up to no zero balance
- e. Quarterly & Monthly Reports
- f. Remaining Balances on all Capital Outlay
- g. Update on Revised Tyler Invoice
- h. MOA w/General Services Department reflecting C Montoya to sign POs written between July 1 and July 24, 2017
- i. **Discussion and Action Item: 403b/457 Voluntary Retirement Plans**

- VIII. **Approval of Consent Agenda: Bill Beacham**

- A. **Approval of Amended HR Handbook - 12 month Employee Leave Policy**
- B. **Approval of Amended Student/Family Handbook**
- C. **Approval of Amended Certificate of Resolution Regarding Number, Tenure and Qualifications**
- D. **Approval of NMAA Membership Dues 17-18**

- IX. **Discussion and Action Regarding hiring Karen Ehlert to support the renewal process Cindy Montoya**

- X. Continued Discussion of Recognition of Service: Catherine Oppenheimer, Sherry Thompson, Trina Raper and Vickie Sewing Bill Beacham
- XI. Discussion of Governing Council Committee Membership for 2017-18 SY Bill Beacham
- XII. Head of School Report Eric Crites
 - a. Notification from PED regarding resignation of Vickie Sewing and addition of Dr. Michael Kaplan to be presented at October 12 PEC meeting
- XIII. Admissions Report Cindy Montoya
- XIV. **Executive Session** Bill Beacham
 - f. **Personnel**
 - g. **Facilities**
- XV. **Adjournment** Bill Beacham