

NEW MEXICO SCHOOL FOR THE ARTS
Governing Council Meeting
Wednesday, December 18, 2019, from 3:00 – 5:00 pm Meeting
New Mexico School for the Arts—High School
500 Montezuma Ave.
Santa Fe, NM 87501

Meeting Minutes - draft

NMSA provides access to a rigorous mastery arts and academic high school education for youth with passion and aptitude in the arts, leading to post-secondary learning, careers in the arts, and lives that contribute to society.

I. Call to Order Dr. Kaplan

Dr. Kaplan called the meeting to order at 3:10 pm

II. Reading of Mission Statement Dr. Kaplan

Dr. Kaplan read the Mission Statement to the Council.

III. Governing Council Attendance as Indicated on Sign-In Sheet & Roll Call Dr. Kaplan

NMSA Council Members Present:

Bill Beacham, Chair
Dr. Michael Kaplan, Vice Chair
Paula Tackett, Secretary
Cynthia Nava
Trina Raper

NMSA High School Staff Present:

Eric Crites, Head of School
Liza Romero, Business Manager
Gayle McGuinness, Asst. Business Manager
Nathan Rubinfeld, Executive Administrative Asst.

NMSA Art Institute Staff Present:

Cindy Montoya, President

IV. **Approval of Agenda** Dr. Kaplan

Trina Raper made a motion to approve the Agenda. Bill Beacham seconded the motion. Dr. Kaplan asked if there was any further discussion needed on the motion. The motion carried.

V. Public Forum Dr. Kaplan

Dr. Kaplan asked if there were any members of the public present. No members of the public were present.

VI. **Approval of Meeting Minutes from October 16, 2019** Dr. Kaplan

Paula Tackett made a motion to approve the October 16, 2019 Meeting Minutes. Cynthia Nava seconded the motion. Dr. Kaplan asked if there was any further discussion needed on the motion. The Council unanimously approved the motion.

- VII. Approval of Special Meeting Minutes from October 30, 2019** **Dr. Kaplan**
- Trina Raper made a motion to approve the October 30, 2019 Meeting Minutes. Paula Tackett seconded the motion. Dr. Kaplan asked if there was any further discussion needed on the motion. The Council unanimously approved the motion.
- VIII. Approval of Special Meeting Minutes from November 14, 2019** **Bill Beacham**
- Dr. Kaplan made a motion to approve the November 14, 2019 Meeting Minutes. Cynthia Nava seconded the motion. Bill Beacham asked if there was any further discussion needed on the motion. The Council unanimously approved the motion.
- IX. Business Manager's Report** **Liza Romero**
- a. Consent Agenda: Approval of BARs, Payroll Vouchers and Accounts Payable (AP) Vouchers for October and November 2019**
- Dr. Kaplan made a motion to approve the BARs, Payroll Vouchers and Accounts Payable (AP) Vouchers for October and November, 2019. Paula Tackett seconded the motion. Bill Beacham asked if there was any further discussion needed on the motion. The Council unanimously approved the motion.
- b. Financial Statement Reports – Financial Analysis & Bank Reconciliations October and November, 2019**
- Liza guided the Council through the October and November check and non-check reports and also through the October and November Bank Reconciliations.
- c. Remaining Balances on all capital Outlay**
- A report is included in this packet.
- X. Signing of Affidavits and Assurances for 2019-2020** **Gayle McGuinness**
- Gayle distributed Affidavits and Assurances for signatures.
- XI. Approval of Acceptance of Resignation of Member Elmer Torres** **Bill Beacham**
- Paula Tackett made a motion to accept the resignation of Council Member Elmer Torres. Dr. Kaplan seconded the motion. Bill Beacham asked if there was any further discussion needed on the motion. The Council unanimously approved the motion.
- XII. Approval of Date Change of March 18, 2020 Meeting due to Spring Break** **Bill Beacham**
- Paula Tackett made a motion to change the scheduled March 18th meeting to March 25th due to school closure for Spring Break. Trina Raper seconded the motion. Bill Beacham asked if there was any further discussion needed on the motion. The Council unanimously approved the motion.

- XIII. Approval of Dr. Michael Kaplan as Treasurer of the Council – Term of December 18, 2019
To June 30, 2021** **Bill Beacham**

Trina Raper made a motion to approve Dr. Kaplan as Treasurer of the Council – Term of November 20, 2019 to June 30, 2021. Paula Tackett seconded the motion. Bill Beacham asked if there was any further discussion needed on the motion. The Council unanimously approved the motion.

- XIV. Approval of Bullying, Cyberbullying, Harassment, Hazing and Violence Policy
To supersede Cyber Bullying Prevention and Education Policy** **Bill Beacham**

Dr. Kaplan made a motion to approve the Bullying, Cyberbullying, Harassment, Hazing and Violence Policy to supersede Cyber Bullying Prevention and Education Policy. Cynthia Nava seconded the motion. Bill Beacham asked if there was any further discussion needed on the motion. The Council unanimously approved the motion.

- XV. Approval of Medical Cannabis Policy/Procedure Policy** **Bill Beacham**

Dr. Kaplan made a motion to approve the Medical Cannabis Policy/Procedure Policy. Paula Tackett seconded the motion. Bill Beacham asked if there was any further discussion needed on the motion. The Council unanimously approved the motion.

- XVI. Status Report on Santa Fe Public Schools (SFPS) Tax Levy Elections
and Charter School Policy** **Eric Crites**

Eric Crites informed the Council that Santa Fe Public School Board approved the adjustment of the policy language that excluded New Mexico School for the Arts for receiving a portion of the County tax levy.

- XVII. Discussion Regarding School Equity Team** **Eric Crites**

Eric briefed the Council on the standards for the School Equity Team. This initiative is a result of the Martinez and Yazzie Lawsuit. Dr. Kaplan will represent the Charter School and Rose B. Simpson will represent the Art Institute. Members, which can include students and parents will be chosen to represent four categories: Native American, English learners, students with disabilities and those who are economically disadvantaged. Equity Team Member names will be posted on our website by December 20, 2019.

- XVIII. Status of Phase II Construction** **Paula Tackett**

Paula Tackett stated that the Phase II Construction Project is off and running. The Selection Committee will be meeting on Friday, December 20th. Demising wall construction will take place over the Winter Break. To date, 5% of funds have been encumbered.

XIX. Update on PED Initiatives Dr. Kaplan

Dr. Kaplan told the Council that he is serving on the Secretary of Education's Civic Advisory Council. This group has met twice. Among the topics that were discussed were the Equity Council, Readiness Assessments, developing an equity plan and development of a framework that ensures that schools are culturally and linguistically responsive. The teacher evaluation process was also a topic of discussion.

XX. Head of School Report Eric Crites

Eric briefed the Council on the topics that are included in his attached Head of School Report.

XXI. Admissions Report Cindy Montoya

Cindy Montoya said that Outreach is going well and we have been able to approach areas not previously visited.

XXII. President's Report Cindy Montoya

Cindy Montoya updated the Council about the approach we will be taking toward the Legislature. She will report on updates after the Winter Break.

XXIII. Executive Session Bill Beacham

- a. Personnel**
- b. Facilities**

Executive Session was not necessary at this time.

XVII. Adjournment Bill Beacham

Dr. Kaplan made a motion to adjourn the meeting. Paula Tackett seconded the motion. Bill Beacham asked if there was any further discussion needed on the motion. No further Discussion was necessary. The Council unanimously approved the motion.

Bill Beacham declared the meeting adjourned at 4:57 pm.

Gayle McGuiness, Assistant Business Manager/Date

Paula Tackett, Governing Council, Secretary/Date

December 18, 2019 NMSA Charter School Governing Council Meeting Minutes