

NEW MEXICO SCHOOL FOR THE ARTS
Governing Council Meeting
Wednesday, January 20, 2021, from 3:00 – 5:00 pm Meeting
New Mexico School for the Arts—High School
Zoom Meeting

<https://zoom.us/j/99760260808?pwd=emJ0cGw4NWprd3BudXNxM1E0Q2Rldz09>

Meeting Minutes - draft

NMSA provides access to a rigorous mastery arts and academic high school education for youth with passion and aptitude in the arts, leading to post-secondary learning, careers in the arts, and lives that contribute to society.

- I. Call to Order Bill Beacham

Bill Beacham called the meeting to order at 3:11 pm

- II. Reading of Mission Statement Bill Beacham

Bill Beacham read the Mission Statement to the Council

- III. Governing Council Attendance as Indicated on Sign-In Sheet & Roll Call **Bill Beacham**

NMSA Council Members Present via Zoom Meeting:

Bill Beacham, Chair
Dr. Michael Kaplan, Vice Chair
Paula Tackett, Secretary
Cynthia Nava - Excused
Trina Raper

NMSA High School Staff Present via Zoom Meeting:

Eric Crites, Head of School
Gayle McGuinness, Asst. Business Manager

Art Institute Staff Present via Zoom Meeting:

Cindy Montoya, President

Public Present via Zoom Meeting:

Elsa Sanchez

- IV. **Approval of Agenda** **Bill Beacham**

Trina Raper made a motion to approve the Agenda as amended. Dr. Kaplan seconded the motion. Bill Beacham asked if there was any further discussion needed on the motion.

Roll call was taken by Gayle McGuinness:

Bill Beacham - Yes
Dr. Kaplan - Yes
Paula Tackett – No – Not yet in attendance.
Trina Raper – Yes

The motion carried

V. Public Forum

Bill Beacham

Elsa Sanchez, a Senior in the Music Department, was introduced by Eric Crites. Elsa, along with other NMSA vocalists and accompanied with students from New Mexico School for the Deaf, sang and signed the National Anthem for the opening of the 2021 New Mexico Legislature.

She proudly stated that she was the first NMSA student to receive a Certificate from IAIA for completing all of their Business classes. She said that Ms. Melanie Buchleighter was instrumental in her achieving that.

When questioned by the Council regarding how her Senior year was going while doing remote learning, she said that this year has been hard due to the added pressure of applying to college, but added that she is a Simon Scholar, has applied to 25 colleges and has been accepted by 11 of them. She is also a semi-finalist for the Daniels and Quest-Bridge Scholarships. She hopes to pursue Music and Political Science.

VI. Approval of Meeting Minutes from December 16, 2020

Bill Beacham

Dr. Kaplan made a motion to approve the December 16, 2020 Meeting. Trina Raper seconded the motion. Bill Beacham asked if there was any further discussion needed on the motion.

Roll call was taken by Gayle McGuiness:

**Bill Beacham - Yes
Dr. Kaplan - Yes
Paula Tackett – Yes
Trina Raper – Yes**

The motion carried.

VII. Business Manager's Report

Liza Romero

- a. Consent Agenda: Approval of BARS, Payroll Vouchers, Accounts Payable (AP) Vouchers for December, 2020 and Bank Reconciliations**

Trina Raper made a motion to approve the BARS, Payroll Vouchers and Accounts Payable (AP) Vouchers for December, 2020. Paula Tackett seconded the motion. Bill Beacham asked if there was any further discussion needed on the motion. A brief discussion followed.

Roll call was taken by Gayle McGuiness:

**Bill Beacham - Yes
Dr. Kaplan - Yes
Paula Tackett – Yes
Trina Raper – Yes**

The motion carried.

The finance committee chair reported that the finance committee met on January 21, 2021 and reviewed the following documents:

Balance Sheet Report – 2020 12	Check Listing 12 2020
Expenditure Report – 2020 12	Non-Check Listing 12 2020
Money Market Bank Reconciliation Report 2020 12	
Operational – Bank Reconciliation Report 2020 12	
Payroll 11	Payroll 12
Revenue Report – 2020 12	RfR Summary Report
BAR 2021-0019-I	AP Disbursement Detail Listing

The finance committee did not detect any irregularities.

- b. Remaining Balances on all capital Outlay

A report is included in the packet

VIII. Approval of Dual-Credit Course Credit **Bill Beacham**

Paula Tackett made a motion to approve the Dual-Credit Course Credit. Dr. Kaplan seconded the motion. Bill Beacham asked if there was any further discussion needed on the motion. A discussion followed.

Roll call was taken by Gayle McGuiness:

Bill Beacham - Yes
Dr. Kaplan - Yes
Paula Tackett – Yes
Trina Raper – Yes

The motion carried.

IX. Approval of Amended Student Selection Regulation **Bill Beacham**

Trina Raper made a motion to approve the Amended Student Selection Regulation. Dr. Kaplan seconded the motion. Bill Beacham asked if there was any further discussion needed on the motion. A discussion followed.

Roll call was taken by Gayle McGuiness:

Bill Beacham - Yes
Dr. Kaplan - Yes
Paula Tackett – Yes
Trina Raper – Yes

The motion carried.

X. Approval of Revised Instructional Assistant Salary Schedule **Bill Beacham**

Paula Tackett made a motion to approve the Revised Instructional Assistant Salary Schedule. Dr. Kaplan seconded the motion. Bill Beacham asked if there was any further discussion needed on the motion. A discussion followed.

Roll call was taken by Gayle McGuinness:

Bill Beacham - Yes

Dr. Kaplan - Yes

Paula Tackett – Yes

Trina Raper – Yes

The motion carried.

XI. Status of Phase II Construction Paula Tackett

Paula Tackett reported that the construction is ongoing, and the steel structure is up. They are currently working on the restrooms, and those should be completed by May 2021. The current focus is additional funding for Phase 2A-2 for 1.465M. This would include money for irrigation connections, security gates, decking, exterior metal trellis panels, the kitchen build-out, folding glass doors, the ceiling in the cafeteria and light fixtures.

XII. Update on School Year 2020-2021 Eric Crites

The update is included in the Head of School Report.

XIII. Head of School Report Eric Crites

Eric briefed the Council on the topics that are included in his attached Head of School Report.

XIV. Admissions Report Cindy Montoya

Cindy stated that applications for the 2021-2022 School Year are slightly lower than this time last year, but there is always an increase in activity as the deadline approaches. Talon Claybrook, one of our Visual Art Instructors, is on the Outreach Team and has been a huge asset. Currently 16 outreach classes are being offered.

XV. President's Report Cindy Montoya

Cindy began by congratulating Eric for his Excellence in Leadership Award for Charter Schools and recognized his compassion and passion and his commitment to NMSA. She remarked that he is exactly what we needed during COVID-19.

She also reported the following:

- NMSA collaborated with New Mexico School for the Deaf which has resulted in them using some of our online classes.
- Thirteen Visual Art students received Full Key Awards for their work in the 2021 Regionals. There were 76 submissions in total.
- Music Honors Ensemble went to Rio Manzanares and Jasper Miller.
- Dr. Dan Lopez is our Lobbyist for Capital Outlay Funds.

- The work session for NMSA Charter School Governing Board and NMSA Art Institute Board of Directors was postponed due to the Inauguration.

XVI. Executive Session

Bill Beacham

a. Personnel

b. Facilities

Mr. Beacham stated: We are now going to leave the general meeting to go into an Executive Session pursuant to the Open Meetings Act, section 10-15-1H(2) for limited Personnel matters and section 10-15-1H(8), for discussion of matters dealing with real property. Due to virtual meeting technological issues, we will be adjourning this meeting at the end of the executive session.

The Governing Council moved into Executive Session at 4:52 pm order to discuss Personnel and Facilities.

XVII. Adjournment

Bill Beacham

Adjournment was done by consensus.

Bill Beacham declared the meeting adjourned at 5:07 pm.

Gayle McGuinness, Assistant Business Manager/Date

Paula Tackett, Governing Council, Secretary/Date

January 20, 2021 NMSA Charter School Governing Council Meeting Minutes