

NEW MEXICO SCHOOL FOR THE ARTS
Governing Council Meeting
Wednesday, February 17, 2021, from 3:00 – 5:00 pm Meeting
New Mexico School for the Arts—High School
Zoom Meeting

<https://zoom.us/j/94808600990?pwd=bGFuNDZUOhoYTFiTnpjWIFFb3phZz09>

Meeting Minutes - draft

NMSA provides access to a rigorous mastery arts and academic high school education for youth with passion and aptitude in the arts, leading to post-secondary learning, careers in the arts, and lives that contribute to society.

- I. Call to Order Bill Beacham

Bill Beacham called the meeting to order at 3:06 pm

- II. Reading of Mission Statement Bill Beacham

Bill Beacham read the Mission Statement to the Council

- III. Governing Council Attendance as Indicated on Sign-In Sheet & Roll Call **Bill Beacham**

NMSA Council Members Present via Zoom Meeting:

Bill Beacham, Chair
Dr. Michael Kaplan, Vice Chair
Paula Tackett, Secretary
Cynthia Nava
Trina Raper

NMSA High School Staff Present via Zoom Meeting:

Eric Crites, Head of School
Liza Romero, Business Manager
Gayle McGuinness, Asst. Business Manager

Art Institute Staff Present via Zoom Meeting:

Cindy Montoya, President

Public Present via Zoom Meeting:

Dylan Wilson, New Mexico Department of Education, Charter Schools Division

- IV. Approval of Agenda **Bill Beacham**

Dr. Kaplan made a motion to approve the Agenda. Trina Raper seconded the motion. Bill Beacham asked if there was any further discussion needed on the motion.

Roll call was taken by Gayle McGuinness:

**Bill Beacham - Yes
Dr. Kaplan - Yes
Paula Tackett – Yes
Trina Raper – Yes
Cynthia Nave - Yes**

The motion carried

- V. Public Forum Bill Beacham**

Dylan Wilson with the Charter Schools Division was present to observe the meeting.

- VI. Approval of Meeting Minutes from January 20, 2021 Bill Beacham**

Paula Tackett made a motion to approve the January 20, 2021 Meeting Minutes as corrected. Cynthia Nava seconded the motion. Bill Beacham asked if there was any further discussion needed on the motion.

Roll call was taken by Gayle McGuiness:

Bill Beacham - Yes
Dr. Kaplan - Yes
Paula Tackett – Yes
Trina Raper – Yes
Cynthia Nava - Yes

The motion carried.

- VII. Business Manager’s Report Liza Romero**

- a. Consent Agenda: Approval of BARS, Payroll Vouchers and Accounts Payable (AP) Vouchers January 20, 2021 and Bank Reconciliations**

Dr. Kaplan made a motion to approve the BARS, Payroll Vouchers and Accounts Payable (AP) Vouchers for December, 2020. Paula Tackett seconded the motion. Bill Beacham asked if there was any further discussion needed on the motion. A brief discussion followed.

Roll call was taken by Gayle McGuiness:

Bill Beacham - Yes
Dr. Kaplan - Yes
Paula Tackett – Yes
Trina Raper – Yes
Cynthia Nava - Yes

The motion carried.

The finance committee chair reported that the finance committee met on February 17, 2021 and reviewed the following documents:

Balance Sheet Report – 2021 01	Check Listing 2021 01
Expenditure Report – 2021 01	Non-Check Listing 2021 01
Money Market Bank Reconciliation Report 2021 01	
Operational – Bank Reconciliation Report 2021 01	
Payroll 13	Payroll 14
Revenue Report – 2020 12	RfR Summary Report

BAR 2021-0020-D

BAR 2021-0022-M

BAR 2021-0024-M

BAR 2021-0026-M

BAR 2021-0028-M

AP Disbursement Detail Listing

BAR 2021-0021-M

BAR 2021-0023-D

BAR 2021-0025-T

BAR 2021-0027-M

The finance committee did not detect any irregularities.

- b. Remaining Balances on all capital Outlay

A report is included in the packet

VIII. Approval of Use of Course Completion as Demonstration of Competency Policy

Eric Crites

Trina Raper made a motion to approve the Use of Course Completion as Demonstration of Competency Policy. Dr. Kaplan seconded the motion. Bill Beacham asked if there was any further discussion needed on the motion. A discussion followed.

Roll call was taken by Gayle McGuiness:

Bill Beacham - Yes

Dr. Kaplan - Yes

Paula Tackett – Yes

Trina Raper – Yes

Cynthia Nava - Yes

The motion carried.

IX. Status of Phase II Construction

Paula Tackett

Paula reported that the electricity has been connected! Tongue-and-groove installation has begun, and the temporary wall will start coming down on February 22nd. March 1-5 will be devoted to cleaning and interior painting. Fire protection tests have been successfully completed.

Landscaping is expected to take place at the end of March. Paula would like to formally recognize Rob Ridenour and the Klinger Crew for their amazing and quick response to the flooding that took place.

X. Update on School Year 2020-2021

Eric Crites

Eric guided the Council through a detailed document which is included in this packet. On March 10 the Governing Council will vote to possibly use hybrid mode beginning on April 5.

XI. Head of School Report

Eric Crites

Eric briefed the Council on the topics that are included in his attached Head of School Report.

XII. Admissions Report and President's Report Cindy Montoya

Cindy informed the Council that Outreach and Admissions has had to pivot its methods of reaching prospective students to accommodate COVID-10 restrictions. Through the development of 8 virtual classes, they have been able to reach children as young as 3 years of age through High School. Although applications are down, they are ready to audition 170 prospective students and expect to meet their target. Many thanks to Francesca Rodriguez and Talon Claybrook for their hard work.

Cindy is looking forward towards a great partnership with New Mexico School for the Deaf.

XIII. President's Report Cindy Montoya

Included in the Admissions Report.

XIV. Closed Session pursuant to the Open Meetings Act, section 10-15-1H(2) for limited Personnel matters and section 10-15-1H(8), for discussion of matters dealing with real property
Bill Beacham

Paula Tackett made a motion to close the meeting pursuant to the Open Meetings Act, section 10-15-1H(2) for limited Personnel matters and section 10-15-1H(8), for discussion of matters dealing with real property. Trina Raper seconded the motion. The Council unanimously approved the motion.

A roll call was taken by Eric Crites:

Cynthia Nava - Yes
Paula Tackett - Yes
Bill Beacham - Yes
Dr. Kaplan - Yes
Trina Raper - Yes

The Governing Council moved into Executive Session at 4:56 pm order to discuss Personnel and Facilities.

Paula Tackett made a motion to go out of Closed Session with no action on limited Personnel matters and discussion on matters dealing with real property. Trina Raper seconded the motion.

A roll call was taken by Eric Crites

Cynthia Nava - Yes
Paula Tackett - Yes
Bill Beacham - Yes
Dr. Kaplan - Yes
Trina Raper - Yes

Discussion in Closed Session concluded at 5:30 pm with limited Personnel and acquisition of real property being discussed.

XV. Adjournment

Bill Beacham

Paula Tackett made a motion to adjourn the meeting. Trina Raper seconded the motion. Bill Beacham asked if there was any further discussion needed on the motion. No further Discussion was necessary.

Roll call was taken by Eric Crites:

**Bill Beacham – Yes
Dr. Kaplan – Absent from vote
Paula Tackett – Yes
Trina Raper – Yes
Cynthia Nava - Yes**

The motion carried.

Bill Beacham declared the meeting adjourned at 5:34 pm.

Gayle McGuinness, Assistant Business Manager/Date

Paula Tackett, Governing Council, Secretary/Date

February 17, 2021 NMSA Charter School Governing Council Meeting Minutes