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GOVERNOR

2020-2021 Annual School Performance Report: New Mexico School for the Arts (NMSA)

School Name: New Mexico School for the Arts (NMSA)

School Address: 500 Montezuma Avenue, Santa Fe, NM 87501

Head Administrator: Eric Crites

Business Manager: Elizabeth Romero

Authorized Grade Levels: 9-12

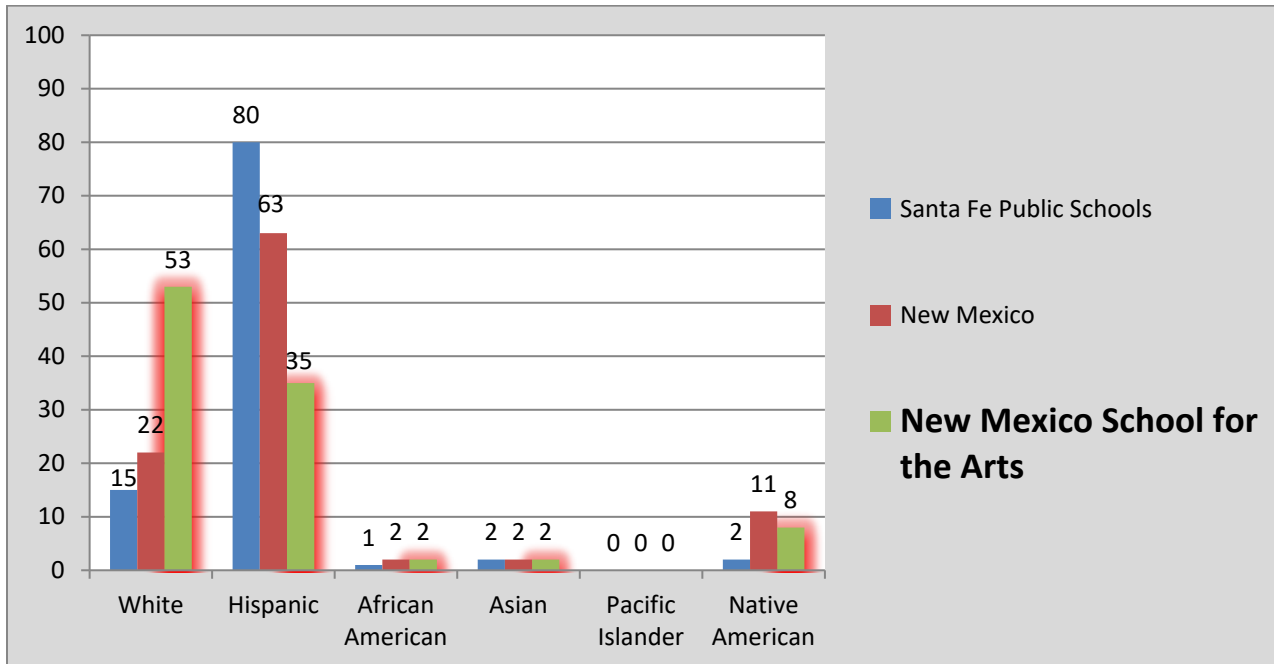
Authorized Enrollment Cap: 500

Current Enrollment: 279

Contract Term: 2019-2024

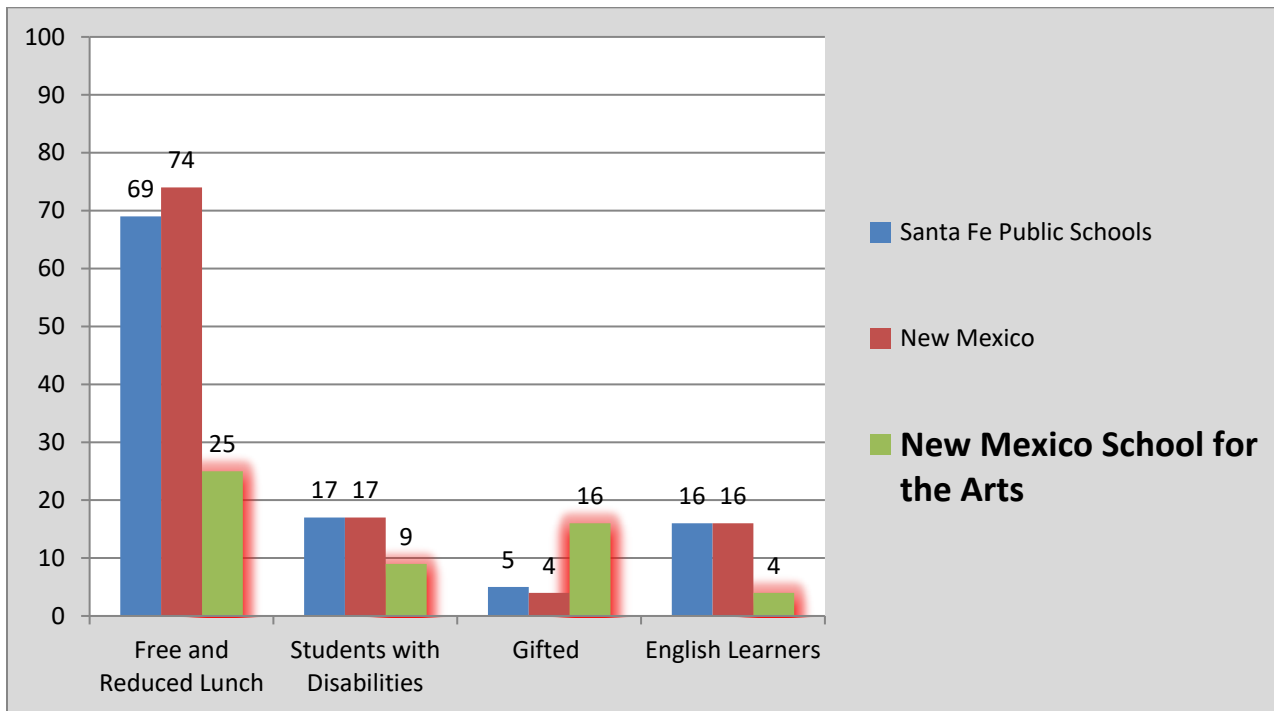
Mission: NMSA provides access to a rigorous mastery arts and academic high school education for youth with passion and aptitude in the arts, leading to post-secondary learning, careers in the arts, and lives that contribute to society.

Enrollment by Race/Ethnicity



Source: STARS District and Location Reports General Reports Enrollment Subgroup Percentages with Averages

Enrollment by Other Subgroups



Source: STARS District and Location Reports General Reports Enrollment Subgroup Percentages with Averages

Site Visit Summary: May 5, 2021

Virtual Site Visit Participants

School: Eric Crites: Head of School; Chelamia Quintana: Principal; Dr. Michael Kaplan: GC vice president; Elizabeth Romero: Business Manager

OPFD/CSD: Melissa Sanchez; Missy Wauneka; Rachel Stofocik

Response to COVID Pandemic

New Mexico School for the Arts (NMSA) currently serves 279 students in grades 9-12. Despite the difficult year, the school is on track to expand with a recently approved cap of 500. The school will accept a larger freshman class over the next four years and is working toward adding a cinematic arts program. The film program is intended to serve as a pipeline that connects NMSA graduates to NM's vivacious film industry.

Enrollment did drop slightly during the 2020-21 school year (303-279) and the waiting list is not as robust as in traditional school years; however, most of the students who left transitioned to a home school program or to an online school with more flexibility in schedule.

NMSA students left school on March 12th of 2020 with Chrome Books and teachers were provided basic professional development on Google Meets. On March 23, NMSA launched remote learning with a compacted daily schedule. NMSA serves students throughout the state and school leaders communicated with the districts where NMSA students lived to ensure that all students had access to free meals. When there were gaps in meals provided, NMSA ordered food through Amazon and sent it out to families; however, NMSA does not participate in the food program (operational funds are used to support provided meals), so NMSA families were not able to get P-EBT cards.

The staff revised the school day based on surveys of parents and students. The 2020-21 school year began with five days a week but switched to Wednesdays as independent and small group learning. All students still participated in the arts program daily. The impact on creative writing and visual arts was less severe than on dance and theater but instructors worked hard to maintain rigor and to offer meaningful feedback. The silver lining was that the students and staff became adept videographers, perfecting the art of video auditions. NMSA went to full re-opening five days a week in April with 79% of students returning and 100% of staff. 97% of adults on campus are vaccinated; and many students are getting it as well.

For next year, the school leaders predict enrollment to be 325, investing a lot of time and resources into the community outreach program.

During the tumultuous school year, the school saw many successes. Students learned college-readiness skills, organization, independence, time management, and resiliency. The school saw three [Davis NM scholars](#) and one student was accepted at both Harvard and Yale.

With regards to the biggest challenges, Mr. Crites admitted that connectivity was a problem and that even when providing hot spots and chrome books to every student, the internet connection was still sometimes tricky. For staff, reinventing education completely took a lot of hard work, but even staff, who were not necessarily big users of technology prior, were now extremely adept and capable of using many technological resources. The school used [Nearpod](#) and will start using Canvas. NMSA will continue to use several of the innovative practices developed in COVID, such as virtual lessons for students who are out, increasing the use of videography, providing more asynchronous learning opportunities, switching to more electronic documentation for business office operations, and continuing to strengthen the growth mindset muscle of students and staff.

Teaching, Learning, and Assessment

NMSA maintained all quarterly standards-based assessments, follow-up meetings, and plans addressing students who need support. PSAT and SAT were still given, and students were still taught how to be reflective and analytical of their own progress and learning. The school launched project-based learning (PBL) and compiled a webpage of student

projects. Virtual performances and exhibitions were offered and recorded. NMSA staff explained that in sequential subject areas about 70-80% of typical scope and sequence were covered and that in recursive subject areas, the teachers have identified the specific skill sets that will accelerate learning for students next year.

Student and Family Support and Engagement

NMSA focused on the social and emotional needs of students through the school's counselor, with the support from the school's partnership with [Mesta Vista Wellness](#), wraparound check-ins for struggling students, and by using art as a protective and coping mechanism.

To keep families engaged, the NMSA PTA did a lot of fundraising to financially support families through help like Walmart gift cards. NMSA staff communicated frequently with families and hosted open houses and online open arts courses. In addition, the school connected with guest artists virtually and found that they were able to connect more with professionals in other states, like Broadway performers.

To best support NMSA staff, the teachers were given as much PD as possible. The school had an in-house vaccine clinic, invested in air filtration systems, provided PPE supplies, and funded any necessary tech supplies for staff. School leaders included all staff in decision-making around the evolving instructional model and reassured teachers frequently about their stellar job performance.

Performance Framework Indicators (school-specific questions)

1.c. Is the school protecting the rights of students with special needs?

CSD mentioned that there were 2 overdue evaluations for IEPs. *Cecile H, who runs STARS reports and communicates with PED said she will follow up on this matter.*

1.d. Is the school protecting the rights of English Learner students?

1 student is marked as exited EL – The school leaders reported indicated that this comes up every year and hasn't been able to be corrected; the school addressed the error for 120th Day – and the delay was COVID related.

2a-2c Audit Findings FY20

2.a. Is the school meeting financial reporting and compliance requirements?

1) There was a question about finding board information on website.

School leader said that they are working on a redesign of the website.

2) How does the Governing Board track mandatory training hours for its members? At this point in time, 2 of the 5 seated members have completed required training, Michael Kaplan and Cynthia Nava. It appears that the remaining 3 have not started training.

Gail McGuinness the Secretary for the Board tracks training hours. She prompts board members with training opportunities. The school is aware of the needed training and plans to complete on time.

2.b. Is the school following Generally Accepted Accounting Principles?

FY20 only one audit finding 2020-001 Accounts Payable (Other Matters)

Mission-Specific Goals:

Goal: All 12th grade students who have attended New Mexico School for the Arts [NMSA] for six or more consecutive semesters will demonstrate proficiency as measured by individual arts department rubrics for a creative, collaborative department project that illustrates competency in their arts discipline, personal expression through their art form, and the ability to produce and carry out a comprehensive project.

School Response: Mission goal data below:

NEW MEXICO SCHOOL FOR THE ARTS - MISSION-SPECIFIC GOAL DATA (SENIOR PROJECT GRADES) FY2021					
	STARS ID	GRADE	FOCUS	PERCENTAGE	GRADE
1	481667871	12	DANCE	99	A
2	782223143	12	DANCE	100	A
3	134833235	12	DANCE	100	A
4	329744486	12	DANCE	100	A
5	495299224	12	DANCE	100	A
6	648454221	12	DANCE	100	A
7	282655778	12	MUSIC	95	A
8	499696898	12	MUSIC	95	A
9	282843788	12	MUSIC	100	A+
10	751214495	12	MUSIC	100	A+
11	819893975	12	MUSIC	93	A
12	353439367	12	MUSIC	98	A+
13	894987957	12	MUSIC	90	A+
14	119783827	12	MUSIC	100	A+
15	281793679	12	MUSIC	92	A-
16	594325771	12	MUSIC	100	A+
17	369614268	12	MUSIC	95	A
18	798781532	12	MUSIC	93	A
19	258237387	12	MUSIC	95	A
20	559218239	12	MUSIC	95	A
21	865511380	12	MUSIC	95	A
22	328724695	12	MUSIC	100	A+
23	658478979	12	MUSIC	100	A+
24	658478979	12	MUSIC	100	A+
25	149833998	12	MUSIC	100	A+
26	838922540	12	MUSIC	100	A+
27	471534552	12	MUSIC	95	A
28	82589563	12	THEATRE	95	A
29	431116854	12	THEATRE	100	A+
30	547936336	12	THEATRE	100	A+
31	667357271	12	THEATRE	100	A+
32	841395163	12	THEATRE	95	A
33	243897972	12	THEATRE	100	A+
34	325694115	12	THEATRE	100	A+
35	471917930	12	THEATRE	100	A+
36	473796142	12	THEATRE	95	A
37	492768692	12	THEATRE	95	A
38	236794699	12	THEATRE	95	A
39	222994531	12	THEATRE	100	A+
40	326787561	12	THEATRE	100	A+
41	452649841	12	THEATRE	95	A
42	316837673	12	VISUAL ARTS	97	A+
43	581874211	12	VISUAL ARTS	76	C
44	338795826	12	VISUAL ARTS	87	B+
45	852895564	12	VISUAL ARTS	75	C
46	717588529	12	VISUAL ARTS	78	C+
47	654987130	12	VISUAL ARTS	93	A
48	771751854	12	VISUAL ARTS	85	B
49	686379645	12	VISUAL ARTS	74	C
50	156498693	12	VISUAL ARTS	96	A
51	677896379	12	VISUAL ARTS	97	A+
52	732676358	12	VISUAL ARTS	91	A
53	164924987	12	VISUAL ARTS	99	A+
54	638472340	12	VISUAL ARTS	97	A+
55	869238360	12	VISUAL ARTS	38	F

GRADE	NUMBER	PERCENT
80-100%	50/55	91%
70-79%	5/55	9%

MISSION-SPECIFIC GOAL SUMMARY: NMSA achieved a rating of EXCEEDS STANDARD in the Mission-Specific Goal.

Mission Specific Goal for New Mexico School for the Arts

Goal: All 12th grade students who have attended New Mexico School for the Arts [NMSA] for six or more consecutive semesters will demonstrate proficiency as measured by individual arts department rubrics for a creative, collaborative department project that illustrates competency in their arts discipline, personal expression through their art form, and the ability to produce and carry out a comprehensive project.

Measure Rating Category	1. Description of Target for this Performance Level	Points Assigned
Exceeds Standard	80% or more of those students who have attended NMSA for six or more consecutive semesters will demonstrate proficiency in the students' art form with a passing grade of B (80%) or better.	100
Meets Standard	80% or more of those students who have attended NMSA for six or more consecutive semesters will demonstrate proficiency in the students' art form with a passing grade of C (70%) or better.	75
Does Not Meet Standard	70% to 79% of those students who have attended NMSA for six or more consecutive semesters will demonstrate proficiency in the students' art form with a passing grade of C (70%) or better.	25
Falls Far Below Standard	Less than 70% of those students who have attended NMSA for six or more consecutive semesters will demonstrate proficiency in the students' art form with a passing grade of C (70%) or better.	0

*NOTE: The Creative Writing & Literature Department, launched in 2019, will not have seniors until the 2022-2023 school year.

Assurances:

The school provided the signed assurances document (Appendix B).

Overall Financial/Organizational Framework Rating: Meets Expectations / Does Not Meet Expectations

If a school receives a "Does Not Meet Standard" rating for three or more indicators, the school will receive an overall organizational framework rating of "Does Not Meet Standard" for the year. In addition, if a school receives a "Does Not Meet Standard" rating, on any indicator, the CSD and PEC may conduct a closer review the following year on that indicator, and/or the PEC may require the school to submit a corrective action plan in order to specify actions and a timeline to correct the performance deficiency. See ratings for individual indicators in Appendix A.

New Mexico School for the Arts is on track for expedited renewal/full renewal/renewal with conditions/non-renewal. Please see the PEC Performance Review and Accountability System (Attachment A to the Charter Contract) for details on renewal profiles and renewal recommendations.

PERFORMANCE FRAMEWORK AND PUBLIC EDUCATION COMMISSION (PEC) TIER LEVEL

The 2020-21 Performance Monitoring Plan was modified in response to the COVID-19 Pandemic. Many of the indicators were unmeasurable and the Performance Framework ratings in Appendix A is reflective of this. Rather than identifying evidence of compliance, schools are required to sign an assurance of compliance.

PEC Tier Levels are based on three indicators: (1) NM School System of Support and Accountability, (2) Student Subgroup Performance, and (3) Mission Specific Goals. Again, due to the pandemic and the resulting flexible administration of state assessments, in 2020-21 there is limited academic data, that could be used as an accountability measure. **Therefore, PEC Tier Levels cannot be assigned for the 2020-2021 academic year.**

Academic Performance: The school may provide evidence of meeting mission-specific goals to receive a rating on indicator 3 of the Academic Performance, however, if the school was unable to implement the goals due to the pandemic, the school will not be rated in this section.

Organizational Performance The assurances document covers the majority of the indicators of organizational performance. Where possible, results of desktop monitoring and bureau/division reports will be considered.

Financial Performance Framework: For indicator 2.c, evidence of implementing an Action Plan to prevent further findings will not be collected this year, therefore the school’s rating is solely based on repeat findings.

NM School for the Arts	2020-2021
Category I. Academic Performance Framework	
<u>Indicator 1</u> Components of School Accountability System	Unable to Review - COVID
<u>Indicator 2</u> Subgroup Performance	Unable to Review - COVID
<u>Indicator 3</u> Mission Specific Goals	Meets (or Exceeds) Standard
Category II. Organizational Performance Framework	
<u>Indicator 1a</u> Educational Program: mission and educational program of approved charter application	Meets (or Exceeds) Standard
<u>Indicator 1b</u> Educational Program: state assessment requirements	Unable to Review - COVID
<u>Indicator 1c</u> Educational Program: protecting the rights of students with disabilities	Working to Meet Standard
<u>Indicator 1d</u> Educational Program: protecting the rights of English Language Learners	Meets (or Exceeds) Standard
<u>Indicator 1e</u> Educational Program: meeting program requirements for all PED and federal grant programs	Not Applicable
<u>Indicator 1f</u> Educational Program: NM DASH Plan	Not Applicable
<u>Indicator 2a</u> Financial Mgmt & Oversight: meeting financial reporting and compliance requirements	Working to Meet Standard
<u>Indicator 2b</u> Financial Mgmt & Oversight: following generally accepted accounting principles	Meets (or Exceeds) Standard
<u>Indicator 2c</u> Financial Mgmt & Oversight: responsive to audit findings	Meets (or Exceeds) Standard
<u>Indicator 2d</u> Financial Mgmt & Oversight: managing grant funds responsibility	Meets (or Exceeds) Standard
<u>Indicator 2e</u> Financial Mgmt & Oversight: staffing to ensure proper fiscal management	Meets (or Exceeds) Standard
<u>Indicator 2f</u> Financial Mgmt & Oversight: meeting obligations timely / appropriate internal controls	Meets (or Exceeds) Standard
<u>Indicator 3a</u> Governance & Reporting: complying with governance requirements	Meets (or Exceeds) Standard
<u>Indicator 3b</u> Governance & Reporting: complying with nepotism and conflict of interest requirements	ASSURANCES
<u>Indicator 3c</u> Governance & Reporting: meeting obligations timely / appropriate internal controls	ASSURANCES
<u>Indicator 4a</u> Students & Employees: protecting the rights of all students	ASSURANCES
<u>Indicator 4b</u> Students & Employees: attendance, retention, and recurrent enrollment	Meets (or Exceeds) Standard
<u>Indicator 4c</u> Students & Employees: meeting teacher and other staff credentialing requirements	Meets (or Exceeds) Standard
<u>Indicator 4d</u> Students & Employees: respecting employee rights	ASSURANCES
<u>Indicator 4e</u> Students & Employees: completing required background checks / reporting ethical violations	ASSURANCES
<u>Indicator 5a</u> School Environment: complying with facilities requirements	ASSURANCES
<u>Indicator 5b</u> School Environment: complying with transportation requirements	ASSURANCES
<u>Indicator 5c</u> School Environment: complying with health and safety requirements	ASSURANCES
<u>Indicator 5d</u> School Environment: handling information appropriately	ASSURANCES
Category III. Financial Performance Framework	
Self-Assessment Survey completed and signed by Head Admin, SBO, and Finance Chair	Not Applicable

Appendix A: Historical Performance Framework Ratings during Current Charter Contract Term

NM School for the Arts	2019-2020
Category I. Academic Performance Framework	
<u>Indicator 1</u> Components of School Accountability System	
<u>Indicator 2</u> Subgroup Performance	
<u>Indicator 3</u> Mission Specific Goals	
Category II. Organizational Performance Framework	
<u>Indicator 1a</u> Educational Program: mission and educational program of approved charter application	Meets (or Exceeds) Standard ▼
<u>Indicator 1b</u> Educational Program: state assessment requirements	Unable to Review - COVID ▼
<u>Indicator 1c</u> Educational Program: protecting the rights of students with disabilities	Unable to Review - COVID ▼
<u>Indicator 1d</u> Educational Program: protecting the rights of English Language Learners	Working to Meet Standard ▼
<u>Indicator 1e</u> Educational Program: meeting program requirements for all PED and federal grant programs	Meets (or Exceeds) Standard ▼
<u>Indicator 1f</u> Educational Program: NM DASH Plan	Not Applicable ▼
<u>Indicator 2a</u> Financial Mgmt & Oversight: meeting financial reporting and compliance requirements	Meets (or Exceeds) Standard ▼
<u>Indicator 2b</u> Financial Mgmt & Oversight: following generally accepted accounting principles	Meets (or Exceeds) Standard ▼
<u>Indicator 2c</u> Financial Mgmt & Oversight: responsive to audit findings	Meets (or Exceeds) Standard ▼
<u>Indicator 2d</u> Financial Mgmt & Oversight: managing grant funds responsibility	Meets (or Exceeds) Standard ▼
<u>Indicator 2e</u> Financial Mgmt & Oversight: staffing to ensure proper fiscal management	Working to Meet Standard ▼
<u>Indicator 2f</u> Financial Mgmt & Oversight: meeting obligations timely / appropriate internal controls	Meets (or Exceeds) Standard ▼
<u>Indicator 3a</u> Governance & Reporting: complying with governance requirements	Meets (or Exceeds) Standard ▼
<u>Indicator 3b</u> Governance & Reporting: complying with nepotism and conflict of interest requirements	Unable to Review - COVID ▼
<u>Indicator 3c</u> Governance & Reporting: meeting obligations timely / appropriate internal controls	Meets (or Exceeds) Standard ▼
<u>Indicator 4a</u> Students & Employees: protecting the rights of all students	Unable to Review - COVID ▼
<u>Indicator 4b</u> Students & Employees: attendance, retention, and recurrent enrollment	Meets (or Exceeds) Standard ▼
<u>Indicator 4c</u> Students & Employees: meeting teacher and other staff credentialing requirements	Unable to Review - COVID ▼
<u>Indicator 4d</u> Students & Employees: respecting employee rights	Unable to Review - COVID ▼
<u>Indicator 4e</u> Students & Employees: completing required background checks / reporting ethical violations	Unable to Review - COVID ▼
<u>Indicator 5a</u> School Environment: complying with facilities requirements	Unable to Review - COVID ▼
<u>Indicator 5b</u> School Environment: complying with transportation requirements	Unable to Review - COVID ▼
<u>Indicator 5c</u> School Environment: complying with health and safety requirements	Unable to Review - COVID ▼
<u>Indicator 5d</u> School Environment: handling information appropriately	Meets (or Exceeds) Standard ▼
Category III. Financial Performance Framework	
Self-Assessment Survey completed and signed by Head Admin, SBO, and Finance Chair	Meets (or Exceeds) Standard ▼

Appendix B: Assurances



Charter Schools Division
Performance Indicator Assurances
2020-21

Charter School Name New Mexico School for the Arts (NMSA)

In an effort to support the 2021 modified site visits and ensure compliance with contracts and applicable federal and state law, state-authorized charter schools shall provide assurances of compliance with the performance framework indicators listed below. Please check the box next to the indicator, then date and sign the form. Signatures of school leaders and governing board presidents are required.

- The school protects the rights of students with special needs, by:**
 - ✓ Providing services per individual IEP,
 - ✓ Maintaining both direct service and ancillary support logs,
 - ✓ Including a Family Educational Rights and Privacy Act (FERPA) sheet documenting date, person, and purpose for reviewing student's IEP in all IEP folders.

- The school protects the rights of English Learner (EL) students:**
 - ✓ School complies with requirements for English Learners in accordance with federal and state guidance, for identifying, screening, serving, assessing students and providing annual notification to parents.

- The school complies with federal and state grant program requirements.**

- The school meets Governance and reporting requirements:**
 - ✓ Governing Board completes and documents (with signatures) an annual evaluation of Head Administrator.
 - ✓ School has a governing board-approved Conflict of Interest Policy that complies with NMSA § 22-8B-5.2.
 - ✓ School has a governing board-approved Anti-Nepotism Policy that complies with NMSA § 22-8B-10(B).

- The school protects the rights of all students:**
 - ✓ School meets all Culturally & Linguistically Responsive Framework requirements.
 - ✓ School maintains lottery and enrollment practices as described in NMSA § 22-8B-4.1.
 - ✓ School has a Discipline Policy to include the prevention of bullying and cyber-bullying per NMSA § 22-35-1.
 - ✓ School follows a board-approved student/parent grievance policy and dispute resolution process per NMSA § 22-8B-9(12)
 - ✓ School complies with the McKinney Vento Act, with a board-approved dispute resolution policy that meets ESSA guideline.
 - ✓ School is implementing the Multi-Level Systems of Support (MLSS) NMAC 6.30. 17
 - ✓ School updates Next Step Plans annually for all high school students.

- The school's attendance policy aligns with the Attendance for Success Act NMSA § 22-12A-1.**

- The school protects employee rights:**
 - ✓ Staff files contain signed contracts, official transcripts, and verification of employment forms.
 - ✓ School has an employee handbook that includes discipline and grievance policies.
 - ✓ School has a salary schedule that complies with minimum teacher salaries.
 - ✓ School has a documented mentorship program for first year Level One teachers.
 - ✓ School obtains legally compliant background checks per NMSA § 22-10A-5.

- The school complies with facility requirements in NMSA § 22-8B-4.2.**

- The school complies with transportation requirements, including all inspections and insurance, if applicable.**

- The school complies with health and safety requirements:**
 - ✓ The school conducts all required emergency drills per [PED memorandum of 3/25/21](#).
 - ✓ The school maintains immunization records, including a master immunization log.
 - ✓ All staff complete training on reporting child abuse and neglect.
 - ✓ The school has a Diabetes Management plan.

- The school handles information appropriately:**
 - ✓ School completes all STARS reporting requirements on time.
 - ✓ School follows proper security procedures, including keeping student files locked.
 - ✓ School follows all FERPA and Health Insurance Portability and Accountability Act (HIPAA) guidelines.
 - ✓ School maintains a procedure for the transfer of cumulative files.

By checking the box for each indicator above (on both pages) and signing this document, I affirm that the school complies with the performance framework items listed.

School Leader Printed Name	Eric Crites		
Signature	<i>Eric Crites</i>	Date	7/30/2021

Board Chair Printed Name	Bill Beacham		
Signature	<i>Bill Beacham</i>	Date	7/30/2021