

NEW MEXICO SCHOOL FOR THE ARTS
Governing Council Meeting
Wednesday January 18, 2023 from 3:00 pm to 5:00 pm
New Mexico School for the Arts—High School
500 Montezuma Ave., Santa Fe, NM 87501
Meeting Minutes

Join Zoom Meeting
<https://zoom.us/j/95509397432>

NMSA provides access to a rigorous mastery arts and academic high school education for youth with passion and aptitude in the arts, leading to post-secondary learning, careers in the arts, and lives that contribute to society.

1. Call to Order Mr. Bill Beacham

Mr. Bill Beacham called the meeting to order at 3:05 pm.

2. Reading of Mission Statement Mr. Bill Beacham

Mr. Bill Beacham read the Mission Statement to the Council.

3. Governing Council Attendance as Indicated on Sign-In Sheet & Roll Call Mr. Bill Beacham

NMSA Council Members Present:

Mr. Bill Beacham, Chair
Dr. Michael Kaplan, Vice Chair - Excused
Ms. Trina Raper
Ms. Paula Tackett, Secretary
Dr. Cynthia Nava - Excused
Mrs. Chelamia Quintana - Zoom
Ms. Doddie Espinosa de Ortega - Excused

NMSA High School Staff:

Mr. Eric Crites, Head of School
Ms. Elizabeth Romero, Business Manager
Mrs. Marie Tapia, Asst. Business Manager
Ms. Karina Hean

NMSA Art Institute Staff:

Mrs. Cindy Montoya, President

Public:

Zoe McDonald
Katjanna Lujan

4. Discussion and Possible Action on Agenda Mr. Bill Beacham

Mr. Bill Beacham presented the Agenda and said he would entertain a motion on this item.

Ms. Paula Tackett moved to approve the Agenda. Ms. Trina Raper seconded the motion. Mr. Bill Beacham asked if there was any discussion on the motion. No further discussion was needed.

The Council Unanimously Approved the Motion

The motion carried.

5. Public Forum Mr. Bill Beacham

Mr. Bill Beacham asked if there were any members of the Public present. Katjanna Lujan and Zoe McDonald, NMSA

students, were in attendance.

Katjanna was in attendance to share a recent experience with the Governing Council. Katjanna and Mrs. Cindy Montoya walked to the Roundhouse where she sang the National Anthem at the opening ceremony in the Senate Chamber. Katjanna explained, it was the most serious performance she's done. The experience was scary but fun. She was glad to be there and happy to share her art. Katjanna will attend Arizona State next year where she plans to join an all-women's choir. Ms. Trina Raper also attended Arizona State, she shared some experiences with Katjanna. The council thanked Katjanna and advised to keep singing.

6. Student Council Representative Update

Zoe McDonald

Zoe McDonald is the Student Council Vice President. She gave the Governing Council an update about this year's Student Council activities. She explained, in the past Student Council focused on community service. They are trying to keep that tradition. They are hosting a canned food and clothing drive and they did outreach about suicide prevention. They are trying to do more fundraisers. They had a Halloween fundraiser for all clubs and they are planning a winter carnival, movie night, candy grahams, and prom. They also helped plan Collaboration Day. Collaboration Day is a day where students get to try different arts with activities planned for each art department. Zoe finds fundraising and planning fun and fulfilling. She talked about other senior activities. She explained, they just finished submitting college applications. She expects the next few months may be stressful as decisions start to come in. She is sad to be leaving NMSA but excited to get going on a new path. Zoe also expressed gratitude for being back together. She believes this year feels recovered from the pandemic. Ms. Paula Tackett said, she is happy to hear Zoe's sense of community is back. Ms. Trina Raper spoke about Governing Council's role. She wants the Council to stay focused on students. She believes they need to listen to the students and together they can make NMSA a top-notch school in the country, not just in New Mexico. Zoe said she would love the Council to participate in more activities. She believes it would be amazing for more students to meet the Council. The Governing Council thanked Zoe and invited her to the next Governing Council Meeting.

7. Art Department Discussion on Graduate Outcomes

Karina Hean

Ms. Karina Hean, the Visual Arts Chair, provided a presentation for the Governing Council about the Visual Arts Department and graduate outcomes. Karina went over the Visual Arts 4-year goals and how the program is designed for students to make presentations on large scales. The program is designed to balance skills and self-expression. There are 4 instructors in the Visual Arts Department. They all work together and share with each other to learn new ways to teach. Karina went over the top 10 learning outcomes and aspects of the courses, the five key graduate outcomes, and the most critical aspects in visual arts. Karina concluded by talking about Specific Course/Skill Scaffolding and celebrating student success.

8. Discussion and Possible Action on Meeting Minutes from December 14, 2022

Mr. Bill Beacham

Mr. Bill Beacham presented the Meeting Minutes from December 14, 2022 for discussion and possible action and said he would entertain a motion on this item.

Mr. Trina Raper moved to approve the Meeting Minutes for December 14, 2022. Mrs. Chelamia Quintana seconded the motion. Mr. Bill Beacham asked if there was any further discussion needed on the motion. After a brief discussion it was determined that no corrections were needed.

The Council Unanimously Approved the Motion

The motion carried.

9. Master Calendar Review

Mr. Eric Crites

Mr. Eric Crites presented the master calendar for the months of January and February. He informed the Governing Council about upcoming events including:

- Junior Parent's Night
- San Ildefonso Feast Day
- All State – Jazz
- Creative Writing and Visual Arts: Convergences Opening Reception
- Choral Master Class with David Edmonds
- Theatre: The Clouds by Aristophanes
- Music Lab Showcase
- Winter Carnival
- Parent Association Meeting
- Winter Student Council Dance
- Black History Month Assembly and Workshops

10. **Business Manager's Report**

Liza Romero

A. **Discussion and Possible Action on BARS, Payroll Vouchers, Accounts Payable Vouchers, and Bank Reconciliations for December 2022.**

Ms. Elizabeth Romero, the Business manager presented the report on the BARS, Payroll Vouchers, Accounts Payable Vouchers, and Bank Reconciliations for December 2022.

Mr. Bill Beacham said he would entertain a motion on this item.

Ms. Trina Raper made a motion to approve the BARS, Payroll Vouchers, Accounts Payable Vouchers, and Bank Reconciliations for December 2022. Ms. Paula Tackett seconded the motion.

A discussion followed. The finance committee reported that the finance committee met on January 18, 2023 and reviewed the following documents:

Bank Reconciliation Report - Money Market - 2022 12
Bank Reconciliation Report – Operational – 2022 12
Disbursement Detail Listing – 2022 12
NMSA - Historical Revenue for Capital Funds 12-31-22
Report - Balance Sheet – 2022 12
Report - Expenditure - 2022 12
Report - Revenue – 2022 12

Payroll 11
Payroll 12

BAR 2223-0036-IB – Fund 27414
BAR 2223-0037-M – Fund 24154
BAR 2223-0038-T – Fund 24154

The finance committee did not detect any irregularities.

The Council Unanimously Approved the Motion.

The motion carried.

B. **Financial Statement Reports – Financial Analysis**

Ms. Elizabeth Romero guided the Council through the December check and non-check reports.

C. **Remaining Balances on all capital Outlay**

Ms. Elizabeth Romero, prepared a report on the remaining balances on Capital Outlay which is included in

this packet.

11. Discussion and Possible Action on Covid Policy & Regulation

Eric Crites

Mr. Eric Crites presented the discussion and possible action on the Covid Policy & Regulation. Mr. Bill Beacham said he would entertain a motion on this item.

Ms. Trina Raper made a motion to approve the Covid Policy & Regulation. Ms. Ms. Paula Tackett seconded the motion. Mr. Bill Beacham asked if there was any further discussion needed on the motion. A discussion followed.

The Council Unanimously Approved the Motion

The motion carried.

12. Status of Phase II Construction

Paula Tackett

Mrs. Paula Tackett reported the city had inaccurate documents of the water line that needs to be moved. It runs through the building. Excavation cannot be completed until it is moved. New estimates have come in, they show the project is over budget due to several factors including continually increasing excavation estimates, bidding and material challenges, and historical board requirements. Impact fees and hook up fees also need to be addressed.

13. Discussion on New Business for Next Governance Council Meeting

Bill Beacham

The Governing Council would like to see the following agenda items for the next meeting:

- An Art Department presentation/update
- Next year's school calendar draft
- Status of Governing Council training hours

14. Governing Council Training Update

Eric Crites

Mr. Eric Crites presented the latest Governing Council training report. Dr. Michael Kaplan has completed 7 hours, Ms. Trina Raper has completed 8 hours, and Mrs. Chelamia Quintana has completed 11 hours. Mrs. Chelamia Quintana and Mrs. Doddie Espinosa de Ortega need to complete 3 additional hours of new member training. Upcoming training opportunities were presented for the remaining Council member's reference. Mrs. Marie Tapia will contact Mr. Bill Beacham, Dr. Cynthia Nava, Ms. Paula Tackett, and Mrs. Doddie Espinosa de Ortega about a Public Charter Schools of New Mexico training to see if they are interested and if they need help registering.

15. Head of School Report

Eric Crites

- a. Kudos
- b. School Year Updates
- c. Legislative/PED/PEC Updates
- d. Culturally & Linguistically Responsive Instruction
- e. Safety
- f. Staffing

Mr. Eric Crites prepared a report which is included in this packet.

16. Admissions Report

Cindy Montoya

Mrs. Cindy Montoya presented the admissions report. She discussed the number of applicants by residential location, by art department, and by demographics. A complete report is included with this packet. She also reported on workshops in the Shiprock area and upcoming workshops at NMSA on 1/21/23 and 2/5/23.

17. President's Report

Cindy Montoya

Mrs. Cindy Montoya reported she is working on securing operational funding for the dorm from Legislature, the strategic plan, and on budgets.

18. **Executive Session**
a. **Personnel**
b. **Facilities**

Mr. Bill Beacham

Mr. Beacham stated: We are now going to leave the general meeting to go into an Executive Session pursuant to the Open Meetings Act, section 10-15-1H(2) for limited personnel matters and section 10-15-1H(8), for discussion of matters dealing with real property. Due to virtual meeting technological issues, we will be adjourning this meeting at the end of the executive session.

Mr. Beacham entertained a motion to that effect.

Ms. Paula Tackett made a motion to close the meeting pursuant to the Open Meetings Act, section 10-15-1H(2) for limited personnel matters and section 10-15-1H(8), for discussion of matters dealing with real property. Ms. Trina Raper seconded the motion.

The Council unanimously approved the motion.

The motion carried.

The Governing Council moved into Executive Session at 4:58 pm in order to discuss personnel and facilities.

Discussion on limited personnel and acquisition of real property being discussed in Closed Session concluded at 5:33 pm.

Ms. Trina Raper made a motion to go out of Closed Session with no action taken on limited personnel matters or matters dealing with real property. Ms. Paula Tackett seconded the motion.

The Council Unanimously Approved the Motion

The motion carried.

19. **Adjournment**

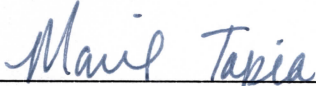
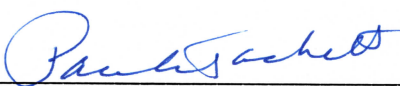
Mr. Bill Beacham

Ms. Paula Tackett made a motion to adjourn the meeting. Ms. Trina Raper seconded the motion. No discussion needed on the motion.

The Council Unanimously Approved the Motion

The motion carried.

Mr. Bill Beacham declared the meeting adjourned at 5:34 pm.

 2/22/23  2/22/23
Mrs. Marie Tapia, Assistant Business Manager/Date Ms. Paula Tackett, Governing Council, Secretary/Date