

**NEW MEXICO SCHOOL FOR THE ARTS**  
Governing Council Meeting  
**Wednesday September 21, 2022 from 3:00 pm to 5:00 pm**  
New Mexico School for the Arts—High School  
500 Montezuma Ave., Santa Fe, NM 87501  
Meeting Minutes

Join Zoom Meeting  
<https://zoom.us/j/95509397432>

*NMSA provides access to a rigorous mastery arts and academic high school education for youth with passion and aptitude in the arts, leading to post-secondary learning, careers in the arts, and lives that contribute to society.*

1. Call to Order Mr. Bill Beacham

Mr. Bill Beacham called the meeting to order at 3:04 pm.

2. Reading of Mission Statement Mr. Bill Beacham

Mr. Bill Beacham read the Mission Statement to the Council.

3. Governing Council Attendance as Indicated on Sign-In Sheet & Roll Call Mr. Bill Beacham

**NMSA Council Members Present:**

Mr. Bill Beacham, Chair  
Dr. Michael Kaplan, Vice Chair - Zoom  
Ms. Trina Raper  
Ms. Paula Tackett, Secretary  
Dr. Cynthia Nava - Excused  
Mrs. Chelamia Quintana

**NMSA High School Staff:**

Mr. Eric Crites, Head of School  
Ms. Elizabeth Romero, Business Manager  
Mrs. Marie Tapia, Asst. Business Manager  
Ms. Jolene Vigil, Cultural Liaison  
Ms. Shelley Welch, School Counselor  
Ms. Denise Hinson, Principal

**NMSA Art Institute Staff:**

Mrs. Cindy Montoya, President

**Public:**

Jesse Begay  
Sharada Hall

4. Discussion and Possible Action on Agenda Mr. Bill Beacham

Mr. Bill Beacham presented the Agenda and said he would entertain a motion on this item.

Ms. Paula Tackett moved to approve the Agenda. Ms. Trina Raper seconded the motion. Mr. Bill Beacham asked if there was any discussion on the motion. After a brief discussion an Agenda item was added. Discussion on Board Training was added to the Agenda as item 14. Ms. Paula Tackett amended her motion to approve the Agenda as corrected. Ms. Trina Raper seconded the corrected motion.

**The Council Unanimously Approved the Motion**

The motion carried.

5. Public Forum Mr. Bill Beacham

Mr. Bill Beacham asked if there were any members of the Public present. A student Jesse Begay and a parent Sharada Hall were in attendance.

Jesse Begay is a creative writing student who is from Shiprock NM and was born and raised on the Navajo Nation. Jesse received the National Student Poetry Program Honor with the poem "Land of Healing" which they read to the Governing Council. The Council congratulated Jesse and thanked them for all their hard work.

Sharada Hall is a parent of a 10<sup>th</sup> grade student who attends NMSA. She thanked the Governing Council for looking after all the students then she spoke about mask mandates. She prepared a handout with information on several mask studies which is included with this packet. She explained there is now more information about masks that wasn't available during the height of the pandemic. She spoke about some of the dangers of masks and asked the Governing council to revisit the studies before they make any future decisions if the need arises. The council thanked her for her time and input.

6. **Discussion and Possible Action on Meeting Minutes from August 17, 2022**

Mr. Bill Beacham

Mr. Bill Beacham presented the discussion and possible action on the Meeting Minutes from August 17, 2022 and said he would entertain a motion on this item.

Paula Tackett made a motion to approve the Meeting Minutes for August 17, 2022. Trina Raper seconded the motion. Mr. Bill Beacham asked if there was any further discussion needed on the motion. After a brief discussion it was determined that a typo needed to be corrected. Ms. Paula Tackett amended her motion to approve the referenced minutes as corrected. Ms. Trina Raper concurred in the motion.

**The Council Unanimously Approved the Motion**

The motion carried.

7. **Business Manager's Report**

Liza Romero

a. **Discussion and Possible Action on BARS, Payroll Vouchers, Accounts Payable (AP) Vouchers, and Bank Reconciliations for August 2022, and the Accounts Payable (AP) Vouchers for June and July 2022**

Ms. Elizabeth Romero, the Business manager presented the report on the BARS, Payroll Vouchers, Accounts Payable (AP) Vouchers, and Bank Reconciliations for August 2022, and the Accounts Payable (AP) Vouchers for June and July 2022.

Mr. Bill Beacham said he would entertain a motion on this item.

Ms. Trina Raper made a motion to approve the BARS, Payroll Vouchers, Accounts Payable (AP) Vouchers, and Bank Reconciliations for August 2022 and the Accounts Payable (AP) Vouchers for June and July 2022. Mrs. Chelamia Quintana seconded the motion.

A discussion followed. The finance committee chair reported that the finance committee met on September 21, 2022 and reviewed the following documents:

Bank Reconciliation Report - Money Market - 2022 08

Bank Reconciliation Report – Operational – 2022 08

Disbursement Detail Listing – 2022 06

Disbursement Detail Listing – 2022 07

Disbursement Detail Listing – 2022 08

FY23 – Bar Summary

NMSA - Historical Revenue for Capital Funds 08-31-22

Report - Balance Sheet – 2022 08

Report - Expenditure - 2022 08

Report - Revenue – 2022 08

Payroll 3

Payroll 4

**Payroll 4.5**

<b>BAR 2223-0005 - I - Fund 27107</b>	<b>Increase</b>
<b>BAR 2223-0007 - I - Fund 31900</b>	<b>Increase</b>
<b>BAR 2223-0008 - IB - Fund 26107</b>	<b>Initial Budget</b>
<b>BAR 2223-0009 - M - Fund 31400</b>	<b>Maintenance</b>

The finance committee did not detect any irregularities. There was no further questions or discussion.

**The Council Unanimously Approved the Motion**

The motion carried.

b. Financial Statement Reports – Financial Analysis & Bank Reconciliations August 2022

Ms. Elizabeth Romero guided the Council through the August check and non-check reports and also through the August Bank Reconciliations.

c. Remaining Balances on all capital Outlay

Ms. Elizabeth Romero, prepared a report on the remaining balances on Capital Outlay which is included in this packet.

8. Counseling and Cultural Center Program Updates

Shell Welch & Jolene Vigil

Ms. Shelley Welch (Shell) started with NMSA in August. She is a level 3 licensed school counselor with a Master’s Degree in counseling psychology from Lesley University and completed post graduate studies in educational assessment at Cambridge College. Shell talked about the social, emotional, mental health, and learning effects from the pandemic. She explained, many of the students are still healing from the past two years. She shared information on how she is working with the students and talked about how she and others responded to the passing of a former student. Lastly, she expressed her gratitude for the opportunity to work at NMSA.

Jolene Vigil started with NMSA in August as the Cultural Liasson. Jolene is from Cochiti and Pojoaque Pueblos. She has many years of experience working with children aged 6-20 years old but enjoys working with teenagers. Her main goal for this year is developing the cultural room. She explained, in the beginning of the school year there was a great deal of energy but it has started to calm down and she is getting to know the students better. In addition, she has taken on the role of the student council sponsor. She is grateful to working at NMSA and invited the Council to stop by the cultural room.

9. Discussion and Possible Action on Purchases over \$5,000

Eric Crites

Mr. Eric Crites presented the discussion and possible action on Purchases over \$5,000. He discussed the following necessary Purchases over \$5,000 and requested Governing Council approval on the Purchases:

<b>Container Stop</b>	<b>Amount</b>	<b>\$13,234.47</b>
<b>Pacific Office Automation</b>	<b>Amount</b>	<b>\$6,962.35</b>
<b>Insight Public Sector</b>	<b>Amount</b>	<b>\$19,442.70</b>

Mr. Bill Beacham said he would entertain a motion on this item.

Ms. Paula Tackett made a motion to approve the Purchases over \$5,000. Ms. Trina Raper seconded the motion. Mr. Bill Beacham asked if there was any further discussion needed on the motion. A discussion followed.

**The Council Unanimously Approved the Motion**

The motion carried.

10. Discussion and Possible Action on Adoption of SY 22-23 Governing Council Mission Statement, Vision Statement, and Core Values as Revised on August 11, 2022

Trina Raper

Ms. Trina Raper presented the discussion and possible action on Adoption of SY 22-23 Governing Council Mission Statement, Vision Statement, and Core Values as Revised on August 11, 2022. A discussion followed.

Ms. Denise Hinson shared the results of workshops that were conducted with students and staff at the beginning of the school year. The students top three core values were Respect, Community, and Freedom. The discussion included what the next steps should be to determine the core values.

No action was taken.

**11. Discussion and Possible Action on Committee Memberships for School Year 2022-2023**

**Eric Crites**

Mr. Eric Crites presented the discussion and possible action on Committee Memberships for School Year 2022-2023. Mr. Bill Beacham said he would entertain a motion on this item.

Ms. Paula Tackett made a motion to approve Committee Memberships for School Year 2022-2023 subject to two additions. Mrs. Chelamia Quintana seconded the motion. Mr. Bill Beacham asked if there was any further discussion needed on the motion. A discussion followed.

**The Council Unanimously Approved the Motion**

The motion carried.

**12. Discussion and Possible Action on the Designation of Chief Procurement Officer**

**Eric Crites**

Mr. Eric Crites presented the discussion and possible action on the Designation of the Chief Procurement Officer. He recommended Marie Tapia as the Designated Chief Procurement Officer. Mr. Bill Beacham said he would entertain a motion on this item.

Mrs. Chelamia Quintana made a motion to approve Marie Tapia as the Designated Chief Procurement Officer. Ms. Paula Tackett seconded the motion. Mr. Bill Beacham asked if there was any further discussion needed on the motion. A discussion followed.

**The Council Unanimously Approved the Motion**

The motion carried.

**13. Discussion And Possible Action on Policies**

**Eric Crites**

- A. Residential Program Handbook
- B. Student and Family Handbook
- C. HR Handbook
- D. Covid Policy
- E. Covid Leave Policy
- F. Shared Leave Bank Policy
- G. Weapons Policy
- H. Use of School Facilities Policy

Mr. Eric Crites presented the discussion and possible action on the Residential Program Handbook, Covid, Covid Leave, and Weapons Policies. The Student and Family Handbook, HR Handbook, Shared Leave Bank, and Use of School Facilities policies were not reviewed.

Mr. Bill Beacham said he would entertain a motion on this item.

Ms. Paula Tackett made a motion to approve the Residential Handbook, Covid Leave, and Weapons policies. Ms. Trina Raper seconded the motion. Mr. Bill Beacham asked if there was any further discussion needed on the motion. A discussion followed.

**The Council Unanimously Approved the Motion**

The motion carried.

**Discussion of the COVID-19 policy included the information on the efficacy of wearing masks presented to the Governing Council by a parent. The focus of the discussion was how to ensure that we continue to keep the school open. No one on the Council wants to return our students, faculty, and staff to on-line, virtual schooling. The Governing Council has directed the administration to continue to follow the guidance provided by the Public Education Department, New Mexico Health Department, and the Center for Disease Control.**

**No Action was taken on the Covid Policy.**

14. Discussion on Board Training

Ms. Trina Raper

Ms. Trina Raper presented the Discussion on Board Training. The discussion was informational to clarify the amount of required training hours needed for the SY22-23 school year and to provide information on upcoming training opportunities.

15. Update on 2021-2022 School Year Assessment

Denise Hinson

Ms. Denise Hinson provided an update on the SY21-22 assessment which included the following:

- Assessment Scores Spring 2022 Student Proficiency
  - Language Arts (State) 33% - Language Arts (NMSA) 74%
  - Math (State) 16% - Math (NMSA) 24%
  - Science (State) 40% - Science (NMSA) 78%
- Proficiency Rates by Group
  - Female (57), Language Arts 76% - Math 24% - Science 82%
  - Male (23), Language Arts 67% - Math 24% - Science 65%
  - White (33), Language Arts 87% - Math 35% - Science 79%
  - Black (4), Language Arts 0% - Math 0% - Science 50%
  - Hispanic (28), Language Arts 71% - Math 14% - Science 79%
  - Asian (3), Language Arts 100% - Math 33% - Science 100%
  - Native (12), Language Arts 60% - Math 20% - Science 75%
  - FRL (25), Language Arts 63% - Math 4% - Science 84%
  - ED (16), Language Arts 50% - Math 0% - Science 81%
  - SwD (10), Language Arts 60% - Math 10% - Science 50%
  - EL (4), Language Arts 0% - Math 0% - Science 50%
- Historical
  - 2015 Language Arts 80 – Math 29 – Science 65
  - 2016 Language Arts 88 – Math 40 – Science 86
  - 2017 Language Arts 79 – Math 42 – Science 75
  - 2018 Language Arts 76 – Math 35 – Science 72
  - 2019 Language Arts 78 – Math 25 – Science 86
  - 2020 Language Arts N/A – Math N/A – Science N/A
  - 2021 Language Arts N/A – Math N/A – Science N/A
  - 2022 Language Arts 74 – Math 24 – Science 76
- Assessment Models Comparison: 2022 v. 2019
  - Fewer Grades Tested  
NMBAS Assessments Now – Seven Grade Levels Tested  
Assessments Pre-pandemic – Nine Grade Levels Tested
  - Reduced Testing Time  
NMBAS Assessments Now – 3.25-5 Hours of Testing per Grade  
Assessments Pre-pandemic – 8-11 Hours of Testing per Grad
  - Changes to Item Types & Test Design  
NMBAS Assessments Now – Primarily Multiple Choice with Limited Open-ended Tasks  
Assessments Pre-pandemic – Extensive Use of Complex Open-Ended Tasks
  - Decision Makers  
NMBAS Assessments Now – New Mexico Educator  
Assessments Pre-pandemic – Educators Across Multiple States
  - Stakeholder Achievement Levels  
NMBAS Assessments Now - Four

Assessments Pre-pandemic – Five

- Takeaways & Considerations
  - Comparisons – Tests have changed
  - Algebra – Teacher retired mid-year
  - Harms of the pandemic impacted students disproportionately
  - Building forward – instruction and value of assessment
  - NMSA students continue to outperform the state by significant margins

16. Status of Phase II Construction Paula Tackett

Ms. Paula Tackett reported a historical design meeting is taking place on September 27<sup>th</sup> at City Hall. SMPC Architects will be there. Phase documents are being worked on and children friendly finish samples and furnishings are being reviewed.

17. Head of School Report Eric Crites

- a. Kudos
- b. School Year Updates
- c. Legislative/PED/PEC Updates
- d. Culturally & Linguistically Responsive Instruction
- e. Safety
- f. Staffing

Mr. Eric Crites prepared a report which is included in this packet.

18. Admissions Report Cindy Montoya

Ms. Cindy Montoya provided an update on the following:

- NMSA has received 30 applications for next year.
- More than 50% are from outside of Santa Fe.
- The majority of the applicants are applying for Visual Arts followed by Creative Writing.

19. President's Report Cindy Montoya

Ms. Cindy Montoya reported an Art Institute Board meeting will be taking place September 22, 2022.

20. Executive Session

Mr. Bill Beacham

No executive session took place.

21. Adjournment

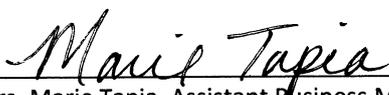
Mr. Bill Beacham

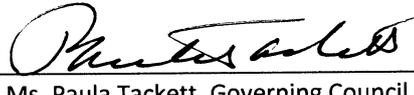
**Ms. Paula Tackett made a motion to adjourn the meeting. Ms. Trina Raper seconded the motion. No discussion needed on the motion.**

**The Council Unanimously Approved the Motion**

**The motion carried.**

Mr. Bill Beacham declared the meeting adjourned at 5:55 pm.

  
Mrs. Marie Tapia, Assistant Business Manager/Date 11/16/22

  
Ms. Paula Tackett, Governing Council, Secretary/Date 11/16/22