

NEW MEXICO SCHOOL FOR THE ARTS
HIGH SCHOOL

COVID LEAVE

For the duration of the 2022-2023 school year (through June 30, 2023) and for as long as there is a Public Health Emergency Declaration in effect in the State of New Mexico due to the COVID-19 pandemic, employees may request approval of COVID Leave, to be used instead of Annual Leave, for qualifying absences.

Qualifying absences include:

- Absence due to COVID infection (with a positive COVID test) and isolation following CDC guidelines in effect at the time.
- Absence due to caring for a dependent who has a COVID infection (with a positive COVID test) and is in isolation following CDC guidelines in effect at the time.
- Absence due to recovering from side effects after receiving a COVID vaccination/booster.

Limitations Per Incident:


- COVID Infection: For a COVID infection, COVID Leave is limited to the number of days of isolation following CDC guidelines in effect at the time; exceptions may be made at the discretion of the Head of School or Designee.
- COVID Vaccination: For recovery from side effects, COVID Leave is limited to two days.

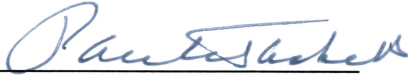
Documentation must be provided when requesting COVID leave (such as a copy of laboratory or at-home COVID test results or a copy of the immunization record).

COVID Leave requests must be approved by the Head of School or Designee; exceptions may be made at the discretion of the Head of School or Designee.

NEW MEXICO SCHOOL FOR THE ARTS:

ATTEST:


Bill Beacham, Chair
of the Governing Council


PAULA TACKETT, Secretary
of the Governing Council