

NEW MEXICO SCHOOL FOR THE ARTS  
HIGH SCHOOL

**DISTANCE LEARNING POLICY**

New Mexico School for the Arts (the “School”), a statewide public high school, provides access to a rigorous mastery arts and academic high school education for youth with passion and aptitude in the arts, leading to post-secondary learning, careers in the arts, and lives that contribute to society. This Amended Distance Learning Policy is adopted for the purpose of providing the School with the opportunity to expand its courses and access to learning resources for students of the School and professional development opportunities for teachers, instructional support providers and administrators of the School in compliance with applicable legal and regulatory requirements.

1. **School Site Coordinator.** The Head of School will designate a school official to serve as the school site coordinator.
2. **Student Requests.** The School will inform the students about the distance learning courses that are available to them. A student must have written permission from the School to enroll in a distance learning course. The Head of School will designate a school official to approve or disapprove student requests to participate in distance learning courses or programs for credit or a grade and pursuant to criteria and procedures adopted by the School.
3. **Class Schedule.** The School will assign and implement procedures to assign scheduled class periods during the school day that correspond to the number of distance learning courses students are taking while making it possible for students to maintain a class schedule that incorporates both distance learning courses and School scheduled classes without conflict.
4. **Monitor Student Progress.** The School will monitor student progress in distance learning
5. **Legal Compliance.** The School will ensure compliance with federal and state law pertaining to student privacy, the posting of images on the internet, copyright or duplication of materials, and rules pertaining to the public broadcasting of audio and video technology.
6. **Security of Student Data.** The School will ensure the security of individual student data and records in compliance with the Family Educational Rights and Privacy Act (20 USC 1232g).
7. **Teacher Requirements.** The School will ensure that all teachers of distance learning courses meet the highly qualified teacher requirements of the current authorization of the Elementary and Secondary Education Act of 1965 (20 USC 6301).
8. **Approval Process.** The School will adopt written criteria and an approval process for determining the appropriateness of particular distance learning courses for each individual student prior to student enrollment in distance learning courses, including that

NEW MEXICO SCHOOL FOR THE ARTS  
HIGH SCHOOL

all core curriculum delivered by distance learning courses must meet or exceed the state content standards with benchmarks and performance standards.

9. **Monitor Provider Services.** The School will determine the process for the prompt removal or non-use of a distance learning course provider if irregularities or deficiencies in the provider's services become apparent.
10. **Other Distance Learning Options.** If the School utilizes a distance learning option that is not provided by then the School must maintain documentation that the distance learning course meets the state content standards with benchmarks and performance

This Amended Distance Learning Policy was amended by the Governing Council of the New Mexico School for the Arts, effective July 11, 2014.

NEW MEXICO SCHOOL FOR THE ARTS

ATTEST;



SHERRY THOMPSON, Chair  
of the Governing Council



PAULA TACKETT, Secretary  
of the Governing Council

Legal References:     Section 22-30-1 et seq., NMSA 1978  
                              NMAC, Sections 6.30.8.1 et seq.

NEW MEXICO SCHOOL FOR THE ARTS  
HIGH SCHOOL

**DUAL CREDIT POLICY**

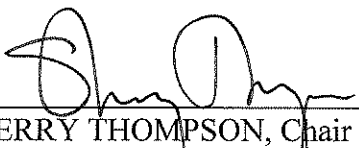
New Mexico School for the Arts (the "School"), a statewide public high school, provides access to a rigorous mastery arts and academic high school education for youth with passion and aptitude in the arts, leading to post-secondary learning, careers in the arts, and lives that contribute to society. The Amended Dual Credit Policy is adopted for the purpose of increasing educational opportunities for the students of the School and the overall quality of instruction and learning available through the School to the extent possible without jeopardizing artistic and academic curricula, schedules and standards, and requirements of the School calendar and programs.

In compliance with state and legal regulatory requirements, the School establishes its Dual Credit Program by entering into a New Mexico Statewide Dual Credit Master Agreement ("Agreement") with one or more post secondary institutions. The terms of the Agreement set forth the terms under which the School will implement and operate its Dual Credit Program in accordance with state legal and regulatory requirements, including those set forth in NMAC Sections 6.30.7.1 et seq. The Agreement (1) specifies eligible courses, academic quality of dual credit courses, student eligibility, course approval and course requirements, required content of the form, state reporting, liabilities of parties, and student appeals and (2) states the roles, responsibilities, and liabilities of the School, the postsecondary institution, the student, and the student's family. A copy of the current Agreement(s) entered into by the School may be obtained from the Head of School and also is attached to this policy as Exhibit A.

This Dual Credit Policy was amended by the Governing Council of the New Mexico School for the Arts, effective July 11, 2014.

NEW MEXICO SCHOOL FOR THE ARTS

ATTEST;

  
\_\_\_\_\_  
SHERRY THOMPSON, Chair  
of the Governing Council

  
\_\_\_\_\_  
PAULA TACKETT, Secretary  
of the Governing Council

Legal References:

Section 21-1-1.2, NMSA 1978

NMAC, Sections 6.30.7.1 et seq.